

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in an informal/formal session on May 2, 2019, at 10:00 a.m. in Room 32 of the courthouse, Commissioners, Richard L. “Rick” Olson, Mary Starrett and Casey Kulla being present.

Also present were Ken Huffer, County Administrator; Christian Boenisch, County Counsel; Mikalie Moreno, Risk Manager/HR Analyst; Michael Barnhart, Finance Director; Dave Adams, KLYC Radio; Nicole Montesano, News-Register; and others as listed on the sign-in sheet.

Commissioner Olson called the meeting to order at 10:00 a.m.

*Welcome! Thank you for attending today’s meeting. Public participation is encouraged. If you wish to address the Commissioners on any item not on the agenda you may do so as part of the public comment period at the beginning of the meeting. If you desire to speak on any agenda item please raise your hand to be recognized after the Chair announces the agenda item. Please fill out a public comment card to indicate your intent to speak.*

**A. PUBLIC COMMENT:** This thirty-minute time period is reserved for public comment on any topic other than: 1) agenda items, 2) a quasi-judicial land use matter, or 3) a topic scheduled for public hearing. The Chair may limit the length of individual comments.

**B. CONSENT AGENDA:** None.

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**C. OLD BUSINESS:** None.

**D. OTHER BUSINESS** (Add-ons and non-consent items):

1. **B.O. 19-132** - Consideration of approval of Amendment #13 to the agreement between Yamhill County and Oregon Health Authority #154134 (B.O. 17-255) to increase funding in the amount of \$3,458 for the Public Health Emergency Preparedness and Response (PHEP) program.

Commissioner Starrett moved approval of item D1. The motion passed, Commissioners Olson, Starrett and Kulla voting aye.

2. **B.O 19-133** - Consideration of approval of Amendment #9 to the agreement between Yamhill County and Oregon Health Authority #153142 (B.O. 17-2017) for Mental Health, Substance Use Disorders and Problem Gambling Services.

B.O. 19-342

Commissioner Kulla moved approval of item D2. The motion passed, Commissioners Olson, Starrett and Kulla voting aye.

3. **B.O. 19-134** - Consideration of authorizing a Notice of Intent to Award the Yamhill County 2019 Striping Project to Hicks Striping and Curbing, Inc.

Commissioner Starrett moved approval of item D3. The motion passed, Commissioners Olson, Starrett and Kulla voting aye.

4. **B.O. 19-135** - Consideration of approval of Amendment #2 to the agreement between Yamhill County and WHPacific, Inc. (B.O. 11-131) for the Stag Hollow Creek Bridge, Laughlin Road project.

Ken Huffer noted the amendment changes. Commissioner Kulla moved approval of item D4. The motion passed, Commissioners Olson, Starrett and Kulla voting aye.

5. **B.O. 19-136** - Consideration of approval of an easement between Yamhill County and McMinnville Water & Light for Tax Lot 4415-01600 for utility purposes at the Public Works facility.

Mr. Boenisch noted this agreement provides additional easement space to access water mains and lines as part of the new buildings which is also a requirement for final occupancy.

Commissioner Olson moved approval of item D5. The motion passed, Commissioners Olson, Starrett and Kulla voting aye.

6. **B.O. 19-137** - Consideration of amending the Yamhill County Accounting Functions and Payroll Procedures Official Policy regarding the allowability of costs assigned to federal awards. (B.O. 18-454).

Mike Barnhart addressed the audit finding and noted a revision to policy language.

Commissioner Starrett moved approval of item D6. The motion passed, Commissioners Olson, Starrett and Kulla voting aye.

7. **B.O. 19-138** - Consideration of a letter of support and to submit an application for the 2019-2021 Youth Development Division Juvenile Crime Prevention (JCP) state grant funds to support the Yamhill County Peer Court Program.

Commissioner Olson moved approval of item D7. The motion passed, Commissioners Olson, Starrett and Kulla voting aye.

8. **B.O. 19-139** - Consideration of a request by Habitat for Humanity for the 2019 Women Build Project in the amount of \$10,000.

Mary Stern stated Habitat for Humanity was not able to find an eligible candidate for the veterans build and requested the funds be awarded to the 2019 Women Build Project. Ms. Stern noted there were no qualifying veteran applicants primarily due to the type of discharge.

Commissioner Olson moved approval of item D8. The motion passed, Commissioners Olson, Starrett and Kulla voting aye.

**E. PUBLIC HEARINGS:** None.

**F. ANNOUNCEMENTS:**

1. For information on county advisory committee vacancies, please refer to the county's website, [www.co.yamhill.or.us/content/volunteer-opportunities](http://www.co.yamhill.or.us/content/volunteer-opportunities) , or call the Board of Commissioners' office at 503-434-7501 or 503-554-7801 (toll-free from Newberg).

For questions regarding accessibility or to request an accommodation contact the Board of Commissioners' office at (503)-434-7501 or (503)-554-7801 (toll-free from Newberg) or email at [bocinfo@co.yamhill.or.us](mailto:bocinfo@co.yamhill.or.us)

Following Commissioner announcements, the meeting adjourned at 10:30 a.m.

Carolina Rook  
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

  
Chair RICHARD L. "RICK" OLSON

Unavailable for signature

Commissioner MARY STARRETT

  
Commissioner CASEY KULLA

Accepted by Yamhill County  
Board of Commissioners on  
9/19/19 by Board Order  
# 19-342