

INFORMAL WORK SESSION MINUTES
January 29, 2019 1:30 p.m.

Room 32, Courthouse
535 NE Fifth St.

Present: Commissioners Richard L. "Rick" Olson, Mary Starrett and Casey Kulla

Staff: Ken Huffer, Christian Boenisch, Todd Sadlo, Josephine Ko, Carrie Martin, Brian Van Bergen, Brian Young, Cynthia Thompson and Mikalie Frei

Guests: Nicole Montesano, News Register; and Dave Adams – KLYC.

Commissioner Olson called the meeting to order at 1:30 p.m.

PRESENTATION:

1. 2020 Census presentation by U.S. Census Bureau – Sarah Bushure
Ms. Bushure gave a presentation regarding the 2020 census, noting several procedure changes. Ms. Bushure explained the purpose of the census and how federal funding is distributed to states depending on the physical count of people living in a state. She notes that "hard to count" populations are a challenge to collect data from (language barriers, migrant workers, homelessness). Ms. Bushure requested a work session with the Board to give a full presentation which she is required to provide to city/government officials. Mr. Huffer stated that dates will be considered at next weeks informal session to schedule Ms. Bushure's return for a full presentation.

A. WORK SESSION: This time is reserved for topics of discussion scheduled for the Commissioners in advance. If a work session is not needed, the balance of the meeting will begin at 1:30 p.m.

1. Work Session –
a. Review/discussion of annual RIAC report – Adam Zabinski / Gordon Cook
b. End of work session
Mr. Zabinski presented the annual RIAC report and noted any significant findings. Mr. Cook explained the facilitation by Soil and Water's efforts to lessen erosion of roadside ditches.

B. DEPARTMENT UPDATES:

1. Transit – Cynthia Thompson
Ms. Thompson updated the Board regarding accomplished goals in 2018 and planned projects, funding and goals for 2019 and beyond. She outlined completed projects and upcoming funding challenges regarding the federal funding cut in the Governor's budget which is approximately 40% less than projected.

2. Grants and Special Projects – Carrie Martin: Transportation & Growth Management (TGM) Update

Ms. Martin presented an update on the ODOT TGM grant which provides funding to create a master plan for the Yamhelas Westsider Trail. She reviewed the timeline and stated an

intergovernmental agreement will be presented sometime in April, with a public hearing to follow regarding the remand.

C. PRELIMINARY CONSENT AGENDA:

Commissioner Olson asked to remove item C3 from the consent agenda. The consensus of the Board was to move the preliminary consent agenda items C1 through C6, with the removal of C3 to the consent agenda for Thursday.

Minutes

1. a. December 4, 2018, Informal Session

Contracts/Grants

2. Approval of Amendment #1 to Agreement #152838 between Yamhill County and the Department of Human Services for Behavior Support Services (B.O. 17-23), reinstating the agreement, extending the term to January 31, 2019 and rescinding B.O. 19-03.
3. Approval of Amendment #6 to Agreement #153142 (B.O. 17-207) between Yamhill County and the Oregon Health Authority for \$142,857 retroactive to November 30, 2018. *[Moved to non-consent].*
4. Approval of the submission of a grant application to the FY2019 Oregon State Homeland Security Program (SHSP) in the amount of \$296,768 for the Newberg Water Emergency Supplies project, the North Yamhill County Interoperable Communications project and the Yamhill County Public Safety Communications and Interoperability Upgrade project.

Budget

5. Approval to authorize Health & Human Services Adult Behavioral Health offices at the Davis Street and Evans Street locations to establish a change fund in the amount of \$125.

Committee

6. Approval of the reappointments of Leslie Lewis and John Kemper to the Fair Board for three-year terms to expire on January 28, 2022.

D. NON-CONSENT AGENDA ITEMS OTHER TOPICS FOR DISCUSSION: (Add to consent agenda or leave off):

1. Consideration of final approval and authorization to close the sale of tax lot #R5413-03100, also known as Lot 75, Hillview Drive, Amity, OR 97101 and all improvements thereon, if any, (the "Property") to Ronald J. and Deborah Marie Cummings, in the amount of \$76,548.75, plus closing costs and fees. The Property was declared surplus property on October 30, 2018 (B.O. 18-395).

Consensus of the Board to move item D1 to the consent agenda for Thursday.

2. Consideration to approve Connexionz Ltd. As the vender to provide real time transit communication systems and authorize the County Administrator and County Counsel to finalize

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the 3-year service and maintenance agreement. Cost of project will be \$95,000 for year one and a \$23,000 annual maintenance agreement for years two and three.

Consensus of the Board to move item D2 to the consent agenda for Thursday.

3. Consideration to authorize the Transit Manager to submit grant applications to the Oregon Department of Transportation (ODOT) Rail and Public Transit Division for the following 2019-21 biennium grants: Federal 5311 in the amount of \$1,628,045 and the State Special Transportation Fund (STF) in the amount of \$507,097.

Ms. Thompson noted that item D3 should also include the consideration of Federal 5310 in the amount of \$681,455. Consensus of the Board to move item D3 to the consent agenda as corrected for Thursday.

4. Consideration to authorize the Transit Manager and the Grants and Special Projects Manager to submit the State Transportation Improvement Fund (STIF) Discretionary grant application for transit center improvements in Newberg.

Consensus of the Board to move item D4 to the consent agenda for Thursday.

The meeting recessed for an executive session pursuant to ORS 192.600(2)(e) at 2:47 p.m. to convene an executive session and reconvened at 2:58 p.m. with no final decisions made and the sense of the Board conveyed to staff.

5. Discussion of climate change impacts on rural residents.

Commissioner Kulla addressed the Board regarding scheduling a work session to discuss climate change at the county level. There was discussion the topic to a future work session.

6. Discussion of impacts of federal shutdown on county residents.

There was discussion addressing the effects of the government shutdown on community service programs that are federally funded in addition to community efforts taken on behalf of furloughed federal employees. No action taken.

7. Discussion of "Master Plan" idea for major development projects on EFU and unincorporated county property.

There was general discussion regarding development of a master plan for specific land use projects that don't require a long-term county plan. The consensus was for this topic to be brought back before the Board at a future work session.

E. EXECUTIVE SESSION:

1. Executive session pursuant to ORS 192.660(2)(h) to consult with legal counsel regarding current litigation.

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F. COMMISSIONER UPDATES/ANNOUNCEMENTS:

Following commissioner updates the meeting adjourned at 3:32 p.m.

Carolina Rook
Secretary

Accepted by Yamhill County
Board of Commissioners on
5/16/19 by Board Order
19-146