

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON
FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

In the Matter of an Application for an Outdoor Mass Gathering Permit by Kimberly Hamblin (applicant); Approving a Special Permit for the Wildwood Music Festival at 32380 West Valley Hwy and 22900 SW Pittman Rd, Sheridan, Oregon on July 19, 20, and 21, 2019.)
)
) BOARD ORDER 19- 85
)
)
)

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY, OREGON (“the Board”) sat for the transaction of county business in formal session in Room 32 of the Courthouse, on March 14, 2019, Commissioners Richard L. Olson, Mary Starrett and Casey Kulla being present. THE BOARD MAKES THE FOLLOWING FINDINGS.

A Yamhill County Ordinance 580 and ORS 433.735 to 433.770 allow the Board to issue a permit for an “outdoor mass gathering” under circumstances described in the ordinance and the statutes. The ordinance and the statutes require a public hearing to be held prior to approval of an application for a permit.

B. Kimberly Hamblin (“Applicant”) has applied for a permit to host an event known as the “Wildwood Music Festival” at, 32380 West Valley Hwy and 22900 SW Pittman Rd. Sheridan, Oregon on July 19, 20 and 21, 2019. More than 1,000 but less than 3,000 persons are reasonably expected to attend the Event as defined below. The applicant seeks permission to use properties owned by Kimberly Hamblin located at 32380 West Valley Hwy and 22900 SW Pittman Rd, Sheridan for the Event. A copy of the application is attached and incorporated into this Board Order as Exhibit “A.”

C. A duly noticed public hearing on the application was advertised for and was held on March 14, 2019 at the Yamhill County Courthouse. Legal notice of the public hearing was published in the News Register, a newspaper of general circulation in Yamhill County, on March 1, 2019. At the public hearing the Board accepted testimony, the request was tentatively approved with findings scheduled for adoption on March 21, 2019.

D. The Board finds that the application should be allowed as permitted by this Board Order. NOW, THEREFORE,

IT IS HEREBY ORDERED BY THE BOARD that Kimberly Hamblin, Sheridan, Oregon (“Applicant”) is granted an outdoor mass gathering permit to conduct an event known as the Wildwood Music Festival (the “Event”) on July 19, 20, and 21, 2019 at 32380 West Valley Hwy and 22900 SW Pittman Rd, Sheridan, owned by Kimberly Hamblin, an outdoor mass gathering
March 21, 2019

permit is valid upon issuance of final approval by county legal counsel as provided in numbered paragraph 8, below, and is subject to the following conditions:

1. **TIMES FOR EVENT.** The County understands that the Event may be open to the public continuously, beginning at 8:00 am July 19 to 5:00 pm on July 21, 2019. The applicants request overnight camping privileges for Friday, July 19, and Saturday, July 20, 2019 for participants and spectators. Any understandings and arrangements regarding continuous public access to the private property during the event, including but not limited to overnight camping for participants, vendors and spectators, will need to be arranged between the landowner and the Applicant.
2. **NOTICE TO PUBLIC.** The Applicant is responsible for providing notice to the public of the Event. All costs of notice will be borne by the Applicant. Notices must be in accordance with any requirements imposed by the Yamhill County Sheriff's Office.
3. **SAFETY AND SECURITY.** The applicant is responsible for providing on-site security. All expenses for on-site security services shall be borne by the Applicant.
4. **TRAFFIC CONTROL AND PARKING.** The Applicant must have a plan to manage traffic access and egress to the Event, as well as parking and traffic control at the Event site. This plan should be on sight for review by the Sheriff's office.
5. **FIRE CONTROL.** The Applicant must allow a site visit from the West Valley Fire District Fire Marshal prior to the event. The Applicant will comply with any requirements imposed by the Fire Marshal during the Event.
6. **TEMPORARY RESTROOM FACILITIES.** The Applicant is responsible for furnishing all temporary restroom facilities required for this event as required by OAR 333-039-0025(3)(a) (at least 7 chemical toilets for every 800 persons or fraction thereof anticipated to attend).
7. **LIABILITY INSURANCE.**
 - a. **INSURANCE REQUIRED; AMOUNT. COUNTY AS NAMED INSURED.** The Applicant shall obtain comprehensive general liability insurance in an amount not less than \$1,000,000 for each day of the Event. The insurance policy shall provide coverage against liability for death, injury or disability of any person or for damage to property arising from or related to Event. The County has to be named as an "additional insured".
 - b. **PROOF OF INSURANCE.** Evidence of insurance meeting this paragraph shall be submitted to county counsel not less than one week before the Event. County legal counsel is authorized to determine whether the proof of insurance meets the requirements of this paragraph.

8. FINAL APPROVAL OF PERMIT. The Event may not proceed until final approval for the permit is issued in written form by county legal counsel. County legal counsel will issue final approval after receipt of the following materials:

- a. PROOF OF INSURANCE as provided in numbered paragraph 7.

DONE at McMinnville, Oregon on March 21, 2019.

ATTEST

YAMHILL COUNTY BOARD OF COMMISSIONERS

BRIAN VAN BERGEN
County Clerk



Brian Van Bergen

RICK L. OLSON

By: *Carolina Rook*
Deputy CAROLINA ROOK

Commissioner

Mary Starrett

MARY STARRETT

FORM APPROVED BY:

Christian Boenisch
CHRISTIAN BOENISCH
Yamhill County Counsel

Commissioner

Casey Kulla

CASEY KULLA

Yamhill County, Oregon

Application for Outdoor Mass Gathering Permit (Ord. 580)

Board of Commissioners, Yamhill County Courthouse, 535 E. 5th Street McMinnville, OR 97128 Tel: 503-434-7501 • Fax: 503-434-7553

Docket _____
 Date _____
 Rec'd By _____
 Receipt # _____
 Fee \$ _____

| APPLICANT | | | LEGAL OWNER (IF DIFFERENT) | | |
|--|-----------------|--------------|------------------------------------|-------|-----|
| <u>Hamblin</u> | <u>Kimberly</u> | <u>A</u> | Last Name | First | MI |
| Mailing Address (Street or PO Box) <u>22900 SW Pittman Rd</u> | | | Mailing Address (Street or PO Box) | | |
| <u>Sheridan</u> | <u>OR</u> | <u>97378</u> | City | State | Zip |
| Telephone <u>503-520-0673</u> | | | Telephone | | |

If the applicant is not the legal owner, state applicant's interest in property:

PROPERTY INFORMATION

Tax Lot(s) R563200500, R563200101 Zone EFU
 Address of property 32300 W Valley Hwy S 22900 SW Pittman Rd

(Fill out application form completely. Attach additional pages if necessary.)

Type of Event: Music festival Persons expected to attend per event: 1500

Date or dates (5 max.): July 19th - 21st, 2019

Present use of the property: hay fields, pasture & apple orchards (not in event area)

Please list the type of buildings that are currently on the property (i.e. residence (type), pole building, agricultural barn or other outbuildings, etc.):

2 residences, 1 ag building on lower prop, a shop, 2 ag buildings on Pittman Rd property. The only one used for cattle is an open air building on W. Valley Hwy prop.

Is there a septic system on the property? Yes No _____

How will water be provided for event? Well City _____ Other Drinking water brought in

How is the property accessed? entrance on Pittman Rd, exit on W. Valley Hwy

Proposed plan for offstreet parking (attach diagram if appropriate). Proposed plan for traffic control for egress and ingress and parking control (attach additional sheets if necessary):

parking is in cut hay fields. traffic comes in through Pittman and into a farm entrance for check-in. there is one-way traffic through fields, event site and exit is through 32300 W. Valley Hwy property back on to Hwy.

B.O. 19-85
 Exhibit "A"

Proposed fire control: water truck on site, buckets of water w/ burlap along fire lanes, smoldering areas Proposed medical standby: Nurse station on site, well Vaully fire Dept.
Proposed restroom facilities, including number: porta potties 20-30 units.

Proposed crowd control or security: hired security for nights after 5pm, volunteer security for day time

THE APPLICANT MUST SUBMIT:

1. Completed application form, signed by the applicant and property owner (if different). The property owner's signature must be notarized.
2. Site plan drawn to approximate scale showing property lines, location and size of all existing buildings, existing and proposed access roads, and location and size of any proposed temporary structures, including restroom facilities, for use in the Event.
3. Filing fee (make check payable to Yamhill County).

NOTE: Fees are not transferrable or refundable.

I hereby declare under penalties of false swearing (ORS 162.075 and 162.085) that the above information is true and correct to the best of my knowledge. I understand that issuance of a permit based on this application will not excuse me from complying with other effective ordinances and laws, including those regulating the use of the land and buildings.

I understand that Oregon law and county ordinances require the Board to refer the application to the county sheriff, county health officer, fire chief and state or local road authorities for their recommended permit conditions. I understand that the Board can impose reasonable conditions in its Order granting the Outdoor Mass Gathering Permit.

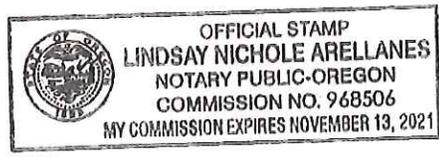
I hereby grant permission for and consent to Yamhill County, its officers, agents, and employees coming upon the above-described property to gather information and inspect the property whenever it is reasonably necessary for the purpose of processing this application.

Kimberly Hamblin
Applicant's printed name and signature

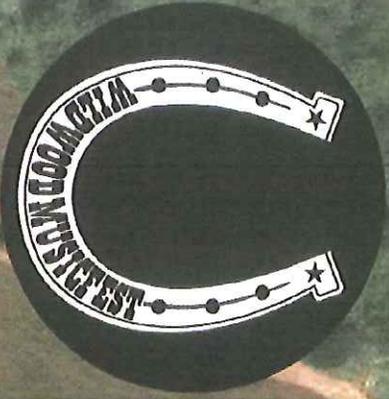
Property owner's printed name and signature (if different from applicant)

State of Oregon)
County of Yamhill) ss

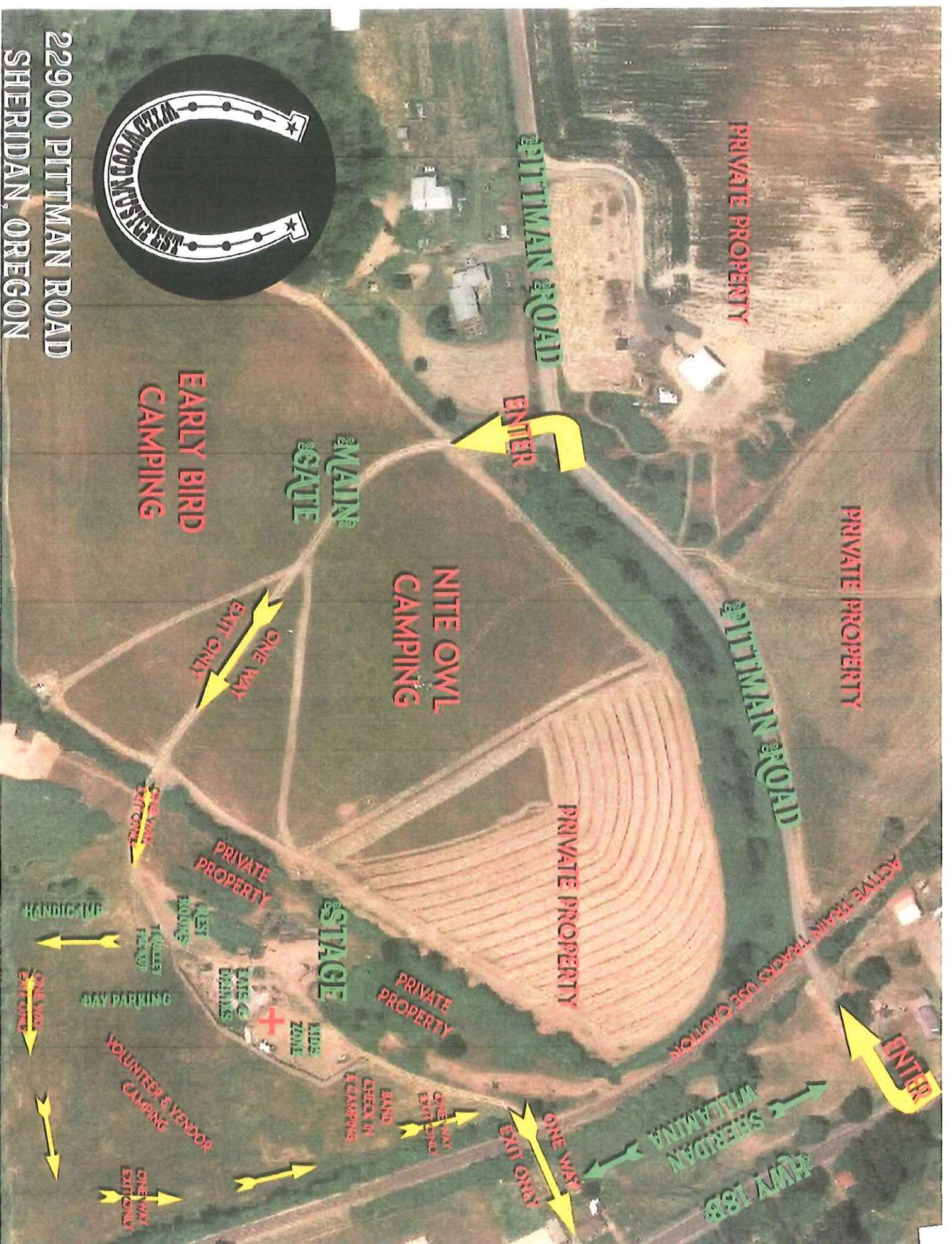
Subscribed and sworn to before me on this 15 day of February, 2020 by
Kimberly Hamblin (applicant) and _____ (property owner, if different from applicant).



L. Arellanes
Notary Public for Oregon
My Commission expires NOV 13, 2021



22900 PITTMAN ROAD
SHERIDAN, OREGON



B.D. 19-85
Exhibit 4A