

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in formal session on December 13, 2018, at 10:00 a.m. in Room 32 of the courthouse, Commissioners Mary Starrett, Richard L. “Rick” Olson and Stan Primozich being present.

Also present were Ken Huffer, Deputy County Administrator; Justin Hogue, Business Services Director; Christian Boenisch, County Counsel; Josephine Ko, Assistant County Counsel; Dave Adams, KLYC Radio; Nicole Montesano, News-Register; and others as listed on the sign-in sheet.

Commissioner Starrett called the meeting to order at 10:04 a.m. The invocation was offered by Shaun Strong.

*Welcome! Thank you for attending today's meeting. Public participation is encouraged. If you wish to address the Commissioners on any item not on the agenda you may do so as part of the public comment period at the beginning of the meeting. If you desire to speak on any agenda item please raise your hand to be recognized after the Chair announces the agenda item. Please fill out a public comment card to indicate your intent to speak.*

**A. PUBLIC COMMENT:** This thirty-minute time period is reserved for public comment on any topic other than: 1) agenda items, 2) a quasi-judicial land use matter, or 3) a topic scheduled for public hearing. Unless extended or restricted by the Chair or majority of the Board, public comment will be limited to three minutes per person.

Sean O’Day, Executive Director of Mid-Willamette Valley Council of Governments, presented Commissioner Primozich a token of recognition for his service to the Council of Governments Board of Directors.

**B. CONSENT AGENDA:**

Commissioner Olson moved approval of the consent agenda. Mr. Boenisch requested that the motion include a correction due to a scrivener’s error in item B15. The motion passed with recommended corrections by County Counsel, Commissioners Starrett, Olson and Primozich voting aye.

Minutes

1. a. **B.O. 18-442** - September 4, 2018, Informal Session.

#### Contracts/Grants

2. **B.O. 18-443** - Approval of amendment #11 to the agreement between Yamhill County and the Oregon Health Authority #154134 (B.O. 17-255) to move \$35,244 in funds for the Prescription Drug Overdose Program from fiscal year 2017-18 to 2018-19.
3. **B.O. 18-444** - Approval of amendment #1 to the contract employment agreement between Yamhill County Health and Human Services and Craig Hinrichs (B.O. 16.413) to increase the rate from \$65.00 to \$66.30 per hour effective January 9, 2019.
4. **B.O. 18-445** - Authorize Health and Human Services to submit a proposal for grant funding from the Oregon Alliance to Prevent Suicide to support the implementation of the Sources of Strength program in Yamhill County schools in the amount \$2,500.
5. **B.O. 18-446** - Authorize Health and Human Services to submit a proposal for grant funding from the State of Oregon for the Veteran Behavioral Health Peer Support Specialist pilot program in the amount of \$120,000.
6. **B.O. 18-447** - Approval of amendment #4 to the agreement between Yamhill County Health and Human Services and Champion Team (B.O. 15-23) in the amount of \$137,350 to increase peer support positions and to extend the agreement through December 31, 2019.
7. **B.O. 18-448** - Approval of amendment #4 between Yamhill County Health and Human Services and Lutheran Community Services Northwest (B.O. 14-738) for \$70,598 to reflect a 2% market adjustment and to extend the agreement through December 31, 2019.
8. **B.O. 18-449** - Approval of amendment #7 to the delegation agreement between Yamhill County Health and Human Services and Yamhill Community Care Organization (B.O. 14-706) for a one time allocation to the Community Prevention and Wellness fund in the amount of \$394,495 for mental health and substance use disorder services effective January 1, 2019.

#### Authority

9. **B.O. 18-450** - Approval of additional position management authority of .5 fulltime equivalent in the Health and Human Services Department for the purposes of working on a Coordinated Community Health Assessment and Community Health Improvement Plan.

#### Personnel

10. **B.O. 18-451** - Approval of position management authority decrease of .48 FTE for RN II and add .3 RN III in the Health and Human Services position management roster.

#### Fees

11. **B.O. 18-452** - Adoption of a revised fee schedule for the Office of Assessment and Taxation effective January 1, 2019.

#### Committees

12. **B.O. 18-453** - Approval of the reappointment of Phillip Griffin to the HAYC Board of Commissioners for a five-year term to expire December 31, 2023.

Policy

13. **B.O. 18-454** - Approval of a policy to address an audit finding for the Fiscal Year 2018 Financial Audit and amending Yamhill County Accounting Functions and Payroll Procedures Official Policy to reflect that all grant expenditures must comply with 2 CFR Part 200.302(b)(7).

Road Vacation

14. **B.O. 18-455** - Approval of Public Works Docket RV-1-2018, a request by Richard Veeman and James and Karen Halliday for vacation of an unbuilt segment of a county road across Tax Lot #R2333-01600 on Ribbon Ridge Road, as signed by 100% of affected property owners, no public hearing required per ORS 368.351.

Miscellaneous

15. **B.O. 18-456** - Approval of the Consent Agenda from October 18, 2018, item B1 subject to the final review and approval by County Counsel's Office, all other items as presented, retroactive to October 18, 2018.

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**C. OLD BUSINESS:** None.

**D. OTHER BUSINESS** (Add-ons and non-consent items):

1. Consideration of an agreement of Payment in Lieu of Taxes (PILOT) between Yamhill County and BNRG Renewables for the Ballston Solar and Palmer Creek Solar properties.

Commissioner Primozich moved to deny item D1. The request was rejected, Commissioners Starrett, Olson and Primozich unanimously voting nay.

**E. PUBLIC HEARINGS:** None.

**F. ANNOUNCEMENTS:**

1. For information on county advisory committee vacancies, please refer to the county's website, [www.co.yamhill.or.us/content/volunteer-opportunities](http://www.co.yamhill.or.us/content/volunteer-opportunities), or call the Board of Commissioners' office at 503-434-7501 or 503-554-7801 (toll-free from Newberg).

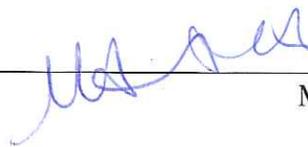
For questions regarding accessibility or to request an accommodation contact the Board of Commissioners' office at (503)-434-7501 or (503)-554-7801 (toll-free from Newberg) or email at [bocinfo@co.yamhill.or.us](mailto:bocinfo@co.yamhill.or.us)

Following Commissioner announcements, the meeting adjourned at 10:15 a.m.

Carolina Rook  
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

Chair



MARY STARRETT

Commissioner



RICHARD L. "RICK" OLSON

Unavailable for signature

Commissioner

STAN PRIMOICH

Accepted by Yamhill County  
Board of Commissioners on  
1/17/19 by Board Order  
# 19-12