

**INFORMAL WORK SESSION MINUTES**

**May 8, 2018 1:32 p.m.**

**BOC Conf. Room, 434 NE Evans St.**

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Present: Commissioners Mary Starrett, Richard L. "Rick" Olson and Stan Primozych  
Staff: Laura Tschabold, Ken Huffer, Christian Boenisch, John Phelan and Tim Svenson.  
Guests: Nicole Montesano, News Register, Don Murray.

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Commissioner Starrett called the meeting to order at 1:32 p.m.

**A. EXECUTIVE SESSION: (1:00 p.m. – 1:30 p.m.)**

1. ORS 192.660(2)(e) Executive session to deliberate with persons designated by the governing body to negotiate real property transactions.

**B. WORK SESSION:** This time is reserved for topics of discussion scheduled for the Commissioners in advance. If a work session is not needed, the balance of the meeting will begin at 1:30 p.m.

1. Work Session – U.S. Forest Service (1:45 p.m. – 2:00 p.m.)

a. Update: Debbie Wilkins, District Ranger, Alex Wickham and Tasha County addressed the Board. Ms. Wilkins provided and discussed a 2018 Program of Work handout for the Hebo Ranger District (Exhibit A). Commissioner Olson suggested a work session in the near future regarding Title II.

b. End of work session.

**C. DEPARTMENT UPDATES: (2:00 p.m. – 2:30 p.m.)**

1. Public Works, John Phelan – Mr. Phelan updated the change order billings for the new Public Works building. He provided update handouts to the Board. McMinnville Water & Light have forgone the vault on Lafayette Road and will divide the users between any other county entities. Unanticipated expenses of the Public Work building project include new electrical for the new building campus, including the fairgrounds. The estimated electrical bid is \$14,000; with water, the estimated bid increases to approximately \$40,000.

Recap: MIP's have been selected; Muddy Valley will be done before the end of 2017-18 fiscal year; Palmer Creek contractors will start this week, PG&E issue resolved; FEMA funds received were \$112,000 for flood in 2015; bid process in for asphalt rock and trucking; 35 miles of asphalt have been laid this year throughout the county.

2. Sheriff's Office, Tim Svenson – Follow up conversation on NORCOR. Sheriff Svenson recapped the facility tour in The Dalles; compiling info from survey for report. NORCOR's average housing capacity is 160 inmates based on staffing (100 beds divided between 4 counties, 40 beds for Benton County and 20 beds for I.C.E.). Video visitation concept available via tablet. Unlike Yamhill County, NORCOR does not allow in person visitation. Sheriff Svenson



noted that Yamhill County may consider video visitation for a fee to the inmate. NORCOR's video arraignment process was discussed. Commissioner Olson noted their horticulture program, growing/selling produce to fund programs. The facility also has a section for related mental issues. The facility can only house sentenced inmates, not individuals waiting for arraignment. Commissioner Olson noted that a full federal facility such as NORCOR would take 8 to 10 years to build.

**D. PRELIMINARY CONSENT AGENDA: (1:32 p.m. - 1:45 p.m.)**

Contracts/Grants

1. Approval of Agreement between Yamhill County and CRC Health Oregon, LLC. for Medication Assisted Treatment (MAT) services, retroactive to April 1, 2018 (B.O. 18-77).
2. Approval of IGA between Yamhill County and the City of McMinnville regarding dog control licensing revenue, retroactively effective October 1, 2017.
3. Approval of IGA between Yamhill County and the City of Amity regarding dog control licensing revenue, retroactively effective October 1, 2017.
4. Approval of IGA between Yamhill County and the City of Dundee regarding dog control licensing revenue, retroactively effective October 1, 2017.
5. Approval of IGA between Yamhill County and the City of Newberg regarding dog control licensing revenue, retroactively effective October 1, 2017.
6. Approval of a contract employee agreement between Yamhill County and Diane Fisher, effective May 24, 2018 through June 30, 2019.
7. Approval of Amendment #4 of Agreement #153142 (B.O. 17-207) between Yamhill County HHS and OHA in the amount of \$422,133.32, retroactive to July 1, 2017 through June 30, 2019.

Personnel

8. Approval to authorize Leave Without Pay (LWOP) for employee #4348 from 5/3/18 through 5/16/18, or possibly 5/17/18.
9. Approval to authorize Leave Without Pay (LWOP) for employee #4238 from 2/20/18 through 7/19/18.

Contracts/Grants

10. Consideration of Agreement between Yamhill County Health & Human Services and Addiction Medicine Associates, P.C., effective June 1, 2018 through May 31, 2019.

Commissioner Primozich requested a review of policies & procedures regarding Leave without Pay. Ms. Tschabold noted the extension of the recent LWOP's are in part due to the litigation surrounding them. Mr. Huffer stated there are existing policies which must allow accommodations for court laws/FMLA laws to be administered while fulfilling individualized personnel leave requests.



SEDCOR introduction: Commissioner Primozich introduced new SEDCOR staff member Abisha Stone. Ms. Stone and Chad Freeman will provide quarterly updates in the near future.

Consensus of the board to move items D1 – D10 to the consent agenda for formal session on Thursday.

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**E. NON-CONSENT AGENDA ITEMS OTHER TOPICS FOR DISCUSSION: (Add to consent agenda or leave off)**

1. Discussion and recap of the Oregon Emergency Management full scale exercise and a plan to organize a virtual (phone) meeting of the Board of Commissioners in the event of a county-wide incident.

Commissioner Starrett recapped the OEM exercise of mass fatality; Ms. Starrett outlined the process as to how the Board should convene virtually: YCOM would record the meeting, the Board Chair would navigate the department duties. Test of the phone emergency system happened on Friday. Brian Young will summarize the exercise at Thursday's meeting.

2. Discussion regarding LPSCC staffing assistance with the AOC –LOC-OHCS Housing Partnership project for an estimated two month duration.

Commissioner Olson stated a housing project paid for by LPSCC. Twenty-five percent of Ian Davidson's salary would go towards this project for estimated 2 month duration.

The consensus of the Board was to move item E2 to the consent agenda for Thursday.

**F. COMMISSIONER UPDATES/ANNOUNCEMENTS:**

Following commissioner updates the meeting adjourned at 2:45 p.m.

Carolina Rook  
Secretary

Accepted by Yamhill County  
Board of Commissioners on  
8/16/18 by Board Order  
# 18-294



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United States  
Department of  
Agriculture

Forest  
Service

May 2018

# Hebo Ranger District

**Siuslaw  
NATIONAL FOREST**

## 2018 Program of Work



for the greatest good

Exhibit "A"

## **Watershed Level Planning Efforts**

### **Yamhill-Willamina**

- *Location:* T4S to T5S and R8W to R9W in both the Yamhill/Willamina/Deer/Panther and the Nestucca watersheds in sections on National Forest land.
- *Purpose:* Restoration thinning in stands and off-site Douglas fir stands.
- *Timeline:* In the data collection phase currently.

## **Vegetation Management Projects**

### **Timber Sales**

- Sold contracts being administered include Hebo Heli Thin and Huck Thin.
- Sold but not yet logged include Tiger Thin, Clarence Thin, Boulder Thin.
- Sales currently advertised include EP Thin, and West Beaver Thin.

### **Hebo Road Admin and Recreation Site Herbicide Use**

- *Location:* Multiple sites including Sand beach Campground (49.77 acres), Hebo Lake Campground (53.52 acres), South Lake Dispersed Camp (20.65 acres), East Dunes Campground (2.75 acres), West Winds Campground (1.27 acres), Rocky Bend Campground (5.21 acres), Castle Rock Campground (4.29 acres), Derrick Road Camping Area (1.09 acres), George Vogel Group Area (6.88 acres), Hebo Ranger District Office (~2 acres) 10T 432639 5008483, Side Camp (~6 acres) 10T 433883 5007516, Niagara Falls Trailhead (0.14 acres), Cascade Head Trailheads (0.19 acres), Mt. Hebo Horse Trailhead (~0.5 acres) 10T 438825 5008812, Drift Creek Trailhead (0.45 acres), Pioneer Indian Trailheads (0.27 acres), Hart's Cove Trailheads (0.20 acres), Mt. Hebo BPA Communications Site (~1.35 acres) 10T 440717 5006996
- *Purpose:* Recreation and administrative sites across the Hebo RD that receive moderate to heavy use are at high risk for noxious weed invasions. Many unmanaged species populations can grow to sizes where manual methods are no longer feasible. This project proposes to allow the use of 6 herbicides (clopyralid, glyphosate (aquatic use formulation), imazapyr (aquatic use formulation), sethoxydim, sulfometuron methyl, and triclopyr (aquatic use formulation)) already authorized under the Pacific Northwest Invasive Plant Program's 2005 EIS *Preventing and Managing Invasive Plants*. The proposed surfactants are limited to Agri-Dex and LI-700, and are also covered under the 2005 EIS. All plants listed as noxious weeds by the Oregon Department of Agriculture may be considered for treatment under this project. Additionally, non-native species judged to pose a threat to resource values will be treatable under this project. All herbicide and surfactant use will comply with ARBO II restrictions.
- *Timeline:* Optimal time specific to herbicide and plant species during FY18.

## Aquatic Restoration Projects

### **2283 Road Aquatic Organism Passage**

- *Location:* The two culverts are on Forest Service lands. They are inventoried as F761 and F762 and are located on tributaries to Niagara Creek in the Nestucca Watershed on FS road 2283. The 2283 road is currently an open non-key road. The project area includes the road prism overlaying the 2 culverts, with a total area of less than 1 acre.
- *Purpose:* The project on FS Road 2283 is designed to create aquatic organism access to high quality aquatic habitat in the Nestucca watershed. The F761 and F762 culverts are listed in the Nestucca Neskowin Watershed Council Culvert Prioritization and Action Plan for Fish Passage. They are fish barrier culverts on tributaries to Niagara Creek, and also located in a critical Coho Salmon Habitat. They are in the migratory corridor for Coho Salmon, Steelhead and Cutthroat trout. Removal of these barriers would allow access to 1.3 miles of upstream fish habitat for spawning and rearing.
- *Timeline:* Culvert replacement is planned for the 2018 in-stream work window (July1- Sept 15).

## Miscellaneous

### **Mt. Hebo BPA Communication Site**

- *Location:* The top of Mt. Hebo at existing communications site. T4S R9W Sec 23
- *Purpose:* The existing BPA communication building was built in 1958 and is currently too small to house a new engine generator, which is an essential element of the project to ensure life safety during emergency situations. BPA proposed to construct a new communications building to accommodate the larger engine generator, and is considering two locations for the new building within the existing BPA easement area. The first location is in the existing BPA gravel parking lot, located to the south of the communication facility's chain link fence. The second location would be within the old building's footprint. To build in the existing building footprint location, the communications equipment would need to be temporarily housed in a portable building parked in the gravel parking lot, while the old building is deconstructed and a new building would be constructed in its place. Further engineering and consultation with other agencies will determine which location is ultimately used.
- *Timeline:* 2019

### **3 Rivers Restoration & Access**

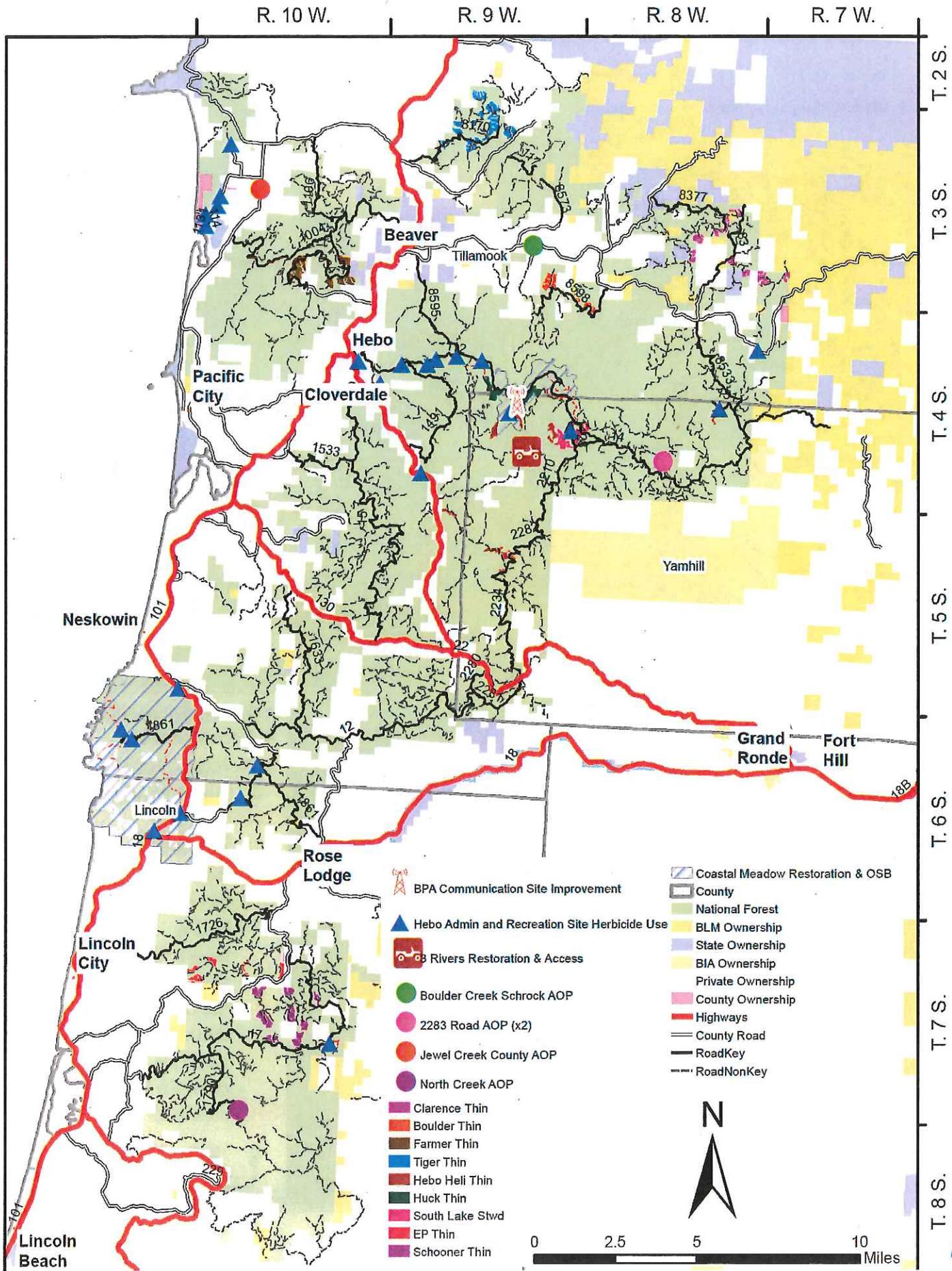
- *Location:* Western Yamhill County, FS road 2285.
- *Purpose:* Private parcels and National Forest system roads are currently only accessed via Forest Service road 2285. 2285 road needs rerouting and has failed/failing bridges between HWY22 and private land. Forest Service road 1410 terminates within 200 yards of upper portions of FR2285. New road construction

to connect these 2 road systems is more feasible than reconstructing all of the failed bridges. Access is provided for Aquatic & Terrestrial habitat improvement projects.

- *Timeline:* FY2018

**Key District Personnel**

District Ranger	Deb Wilkins	503-392-5117	<a href="mailto:dwilkins@fs.fed.us">dwilkins@fs.fed.us</a>
Vegetation Restoration	Brandon Hendrix	503-392-5136	<a href="mailto:brandonhendrix@fs.fed.us">brandonhendrix@fs.fed.us</a>
Project Planning/NEPA	Alex Wickham	503-392-5136	<a href="mailto:aswickham@fs.fed.us">aswickham@fs.fed.us</a>
Lands and Recreation	Jon Porier	503-392-5128	<a href="mailto:jporier@fs.fed.us">jporier@fs.fed.us</a>
Biologist	Michelle Dragoo	503-392-5127	<a href="mailto:mdragoo@fs.fed.us">mdragoo@fs.fed.us</a>
Hydrologist	Leah Tai	503-392-5126	<a href="mailto:ltai@fs.fed.us">ltai@fs.fed.us</a>
Silviculturist	Aric Devens	503-392-5120	<a href="mailto:adevens@fs.fed.us">adevens@fs.fed.us</a>
Fisheries Biologist	Adriana Morales	503-392-5135	<a href="mailto:adrianammorales@fs.fed.us">adrianammorales@fs.fed.us</a>



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R. 10 W. R. 9 W. R. 8 W. R. 7 W.

- BPA Communication Site Improvement
- Hebo Admin and Recreation Site Herbicide Use
- Rivers Restoration & Access
- Boulder Creek Schrock AOP
- 2283 Road AOP (x2)
- Jewel Creek County AOP
- North Creek AOP
- Clarence Thin
- Boulder Thin
- Farmer Thin
- Tiger Thin
- Hebo Heli Thin
- Huck Thin
- South Lake Stwd
- EP Thin
- Schooner Thin
- Coastal Meadow Restoration & OSB
- County
- National Forest
- BLM Ownership
- State Ownership
- BIA Ownership
- Private Ownership
- County Ownership
- Highways
- County Road
- RoadKey
- RoadNonKey

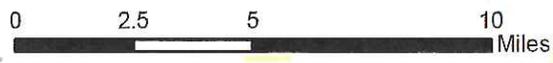
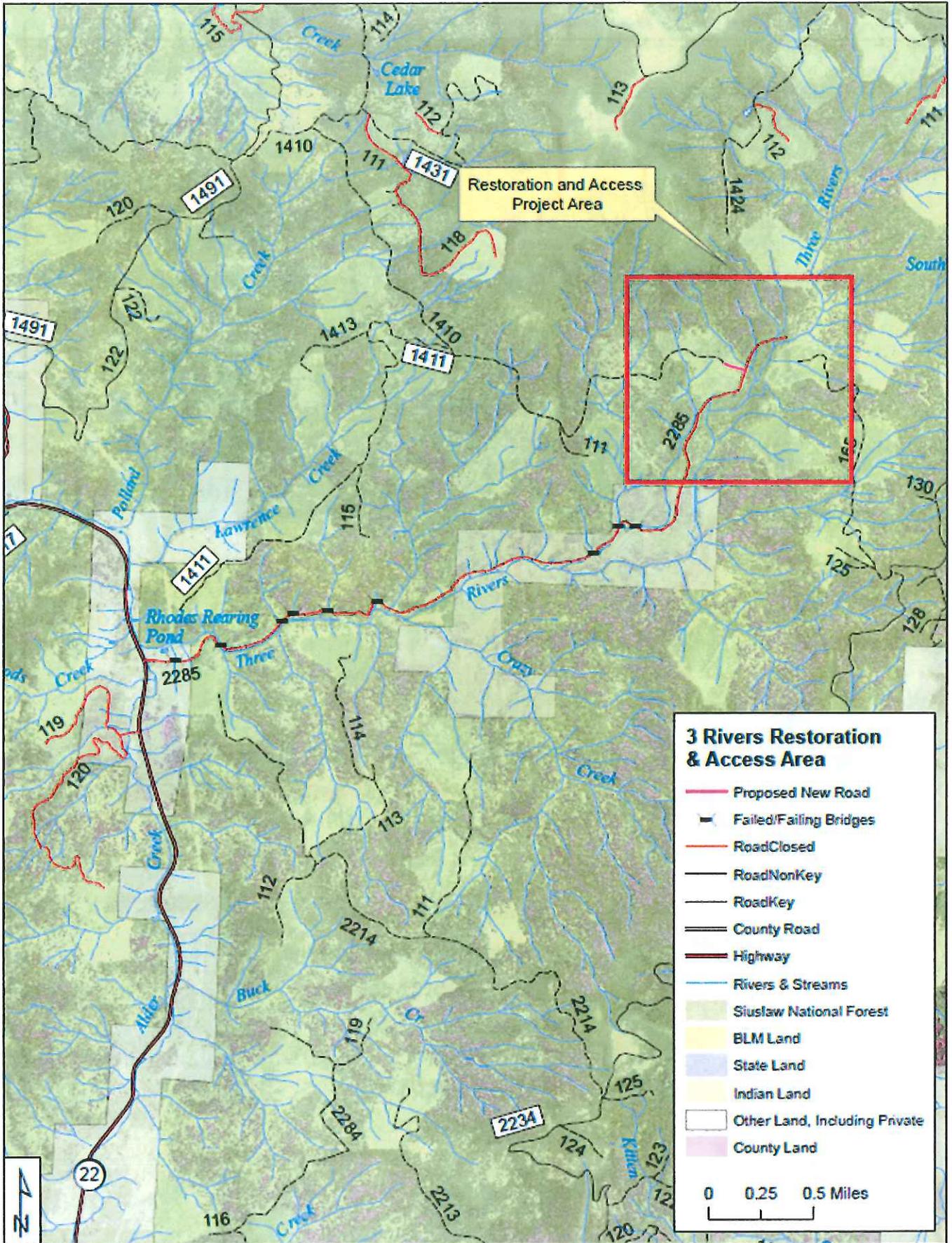


Exhibit  
"A"



Restoration and Access Project Area

**3 Rivers Restoration & Access Area**

- Proposed New Road
- Failed/Failing Bridges
- Road Closed
- Road Non Key
- Road Key
- County Road
- Highway
- Rivers & Streams
- Siuslaw National Forest
- BLM Land
- State Land
- Indian Land
- Other Land, Including Private
- County Land

0 0.25 0.5 Miles