

**Intergovernmental Agreement
Between**

**Clackamas County Health Housing and Human Services
Columbia County Public Health
Multnomah County Health Department
Washington County Health and Human Services
and
Yamhill County Public Health**

For the Sharing of Qualified Medical Reserve Corps Volunteers

TERMS AND CONDITIONS

I. Purpose

This Intergovernmental Agreement (IGA) is to establish the terms and conditions for the sharing of Medical Reserve Corps (MRC) volunteers between the five local public health agencies representing Clackamas, Columbia, Multnomah, Washington, and Yamhill Counties (herein collectively known as "parties"). The parties of this agreement desire to share MRC volunteers for the purposes of response and recovery activities when MRC resources from their own agency have been exceeded and MRC resources from the surrounding jurisdictions are needed.

II. Authorities

This IGA is entered into pursuant to ORS 190.110 which allows units of local government to cooperate by written agreements with other units of government for any lawful purpose.

III. Concept of Operations

When MRC volunteers are being requested and deployed to another agency outside of their home agency, they are operating under the requesting agency's policies and procedures including state and federal public records and privacy laws.

Each party agency will do its due diligence to request MRC volunteers to only serve in low risk areas, or, where there is little to no present danger to the volunteer.

IV. Process for Requesting Assistance

- A. The agency requesting MRC volunteer assistance (hereinafter referred to as "requestor/requesting agency") notifies one or more party agencies (hereinafter referred to as "lender/lending agency") that they are in need of MRC volunteers and wish to activate this IGA for obtaining assistance.
- B. The requestor completes any necessary paperwork that the lending agency(ies) requires. This should include, at a minimum:
 - i. Specific types of volunteers and/or roles needed
 - ii. Special skills or training desired (CPR, Psychological First Aid, etc)
 - iii. Physical requirements

- iv. Expected duration of deployment and length of shift
 - v. Where to report to and who to report to
 - vi. What time to report
 - vii. What to bring and not to bring
- C. The lending agency will follow internal processes to obtain approval and notify requestor.
- D. Once approved, the requestor and lender(s) will work together to fill the request. That process may include the notification and activation of volunteers through SERV-OR, an Oregon Health Authority (OHA) maintained system, another system or manually, by the lending agency; re-verification of credentials for volunteers that respond that they are available; and verification that volunteers meet the minimum standards for eligibility (see section V.).
- a. This responsibility could be delegated to the State SERV-OR Administrator, a position maintained by OHA, if the lending agency is unavailable to do so and the State SERV-OR Administrator, requestor and lending agency are all in agreement.
- E. Once deployed, the volunteer acts under the direction and control of the requesting agency.

V. Minimum Standards for Eligibility

- A. Unless specifically requested, MRC volunteers, in order to be eligible for sharing, must hold a current license, in good standing, from one of the following licensing boards:
- Oregon State Board of Nursing
 - Registered Nurse (RN)
 - Licensed Practical Nurse (LPN)
 - Certified Registered Nurse Anesthetist (CRNA)
 - Nurse Practitioner (NP) Clinical Nurse Specialists (CNS)
 - Certified Nursing Assistants (CNA)
 - Certified Medication Aides (CMA)
 - Oregon Medical Board
 - Medical Doctor (MD)
 - Doctor of Osteopathy (DO)
 - Podiatric Physicians (DPM)
 - Physicians Assistant (PA)
 - Acupuncturist (LAc)
 - Oregon Board of Dentistry
 - Dentists
 - Dental Hygienists
 - Oregon Board of Pharmacy
 - Pharmacist
 - Pharmacist Intern
 - Pharmacy Technician
 - Oregon Board of Licensed Professional Counselors and Therapists
 - Licensed Marriage and Family Therapist (LMFT)

- Licensed Professional Counselor (LPC)
- Oregon Board of Clinical Social Workers
 - Licensed Clinical Social Worker (LCSW)
 - Certified Social Work Associate (CSWA)
 - Licensed Master's Social Worker (LMSW)
 - Registered Baccalaureate Social Worker (RBSW)
- Oregon Board of Psychologist Examiners
 - Psychologist
 - Psychologist Associate
- Oregon Board of Medical Imaging
 - Nuclear Medicine Technologist
 - Magnetic Resonance Imaging Technologist
 - Radiation Therapist
 - Radiographer
 - Radiology Practitioner Assistant
 - Registered Radiologist Assistant
 - Sonographer
- Oregon Board of Chiropractic Examiners
 - Chiropractic Physicians
 - Chiropractic Assistants
- Oregon Emergency Medical Services Section (OHA)
 - All EMS Licenses
- Oregon Board of Respiratory Therapists and Polysomnographic Technologists
 - Respiratory Therapist
 - Polysomnographic Technologist
- Oregon Board of Massage Therapists
 - Massage Therapist
- Oregon Board of Physical Therapists
 - Physical Therapist
 - Physical Therapist Assistant
- Oregon Board of Naturopathic Medicine
 - Naturopathic Doctor
 - Naturopathic Doctor with OB Certificate
- Oregon Board of Optometry
 - Optometrist
- Any other state licensing board of a health or medical profession which conducts at least one criminal background check upon initial licensure.

B. Or, if the MRC Volunteer previously held one of the licenses above, but have retired in the last 10 years. In Oregon, those with expired licenses that expired in good standing may still participate as emergency service responders for up to 10 years after the license expires according to ORS 401.658 (Provision of healthcare services by former healthcare provider during emergency), OAR 333-003-0117 (Registration of Formerly Licensed Health Care Providers; Renewal). Continuing education requirements and criminal history check requirements apply, according to OAR 333-003-0140 (Training).

- C. Unlicensed (non-medical) volunteers will be evaluated on a case by case basis and must meet all other minimum standard requirements.
- D. All MRC volunteers must have received Blood Borne Pathogens training within the last 12 months.
- E. All MRC volunteers must have received Health Insurance Portability and Accountability Act (HIPAA) training within the last 12 months. (Multnomah County has specific requirements and can provide at time of deployment.)

VI. Reporting and Follow-up

Requestor maintains connection with lender to:

1. Request extension of deployment or additional resources
2. Report any injury or conduct issues
3. Report total hours worked

VII. Medical Malpractice/ Liability:

- A. **State-declared emergencies or state of public health emergency:** MRC volunteers are covered under Oregon Tort Claims Act if there is a Governor-declared state of emergency or state of public health emergency and the health care providers are working under the direction of a public body and they are working within the scope of their licensure, and are not negligent. They are also covered if participating in a state or state-sanctioned training or exercise that is preparing them to perform emergency services. (ORS 401.364 and 401.667)
- B. **Non state-declared emergency and non-emergency events:** MRC volunteers are protected by the provisions of the Oregon Tort Claims Act when they serve as volunteers on behalf of the county/LPHA. This includes activities led and supported by a county/LPHA. When MRC volunteers are requested by external organizations they serve as agents of that organization; volunteers will work under the liability policies of that requesting organization.

VIII. Worker's Compensation:

- A. **State-declared emergencies or state of public health emergency:** MRC volunteers who are injured in the course and scope of performing emergency service activities, under the direction of a public body, are covered under Oregon Office of Emergency Management (OEM) worker's compensation insurance (see ORS 401.368). Health care providers must be within the course and scope of the health care provider's licensure, and are not negligent.
- B. **Non state-declared emergency and non-emergency events:** Worker's Compensation may or may not be available. When MRC volunteers are requested by external organizations they serve as agents of that organization; volunteers will work under the worker's compensation policies of that requesting organization.

IX. Administration

Parties will jointly, as part of the Public Health Working Group of the Regional Disaster Preparedness Organization¹, review this agreement no less than every five years, prior to the anniversary date and develop amendments as appropriate.

X. Duration of Agreement

This IGA shall be effective on 12/6/18 and terminate on 12/5/2023 [DATE FIVE YEARS AFTER EFFECTIVE DATE]. Six months prior to termination, the parties shall meet to review the progress and success of the IGA and determine whether it shall be extended for an additional five years.

XI. Termination

Any party may terminate its participation in this IGA at any time by providing 30 days written notice of intent to the other parties. The remaining parties will continue this IGA and the IGA will continue to be in force and effect as to the remaining parties.

XII. Counterparts

This IGA may be executed in several counterparts, each of which shall be an original, all of which shall constitute one and the same instrument.

XIII. Signatures

The signatures of each party to this IGA are hereby attached on the pages that follow.

¹ The RDPO is a region body comprised of a policy committee made up of elected officials, steering committee made up of emergency managers and select discipline representatives and 18 disciplines specific working groups all focused on emergency planning for the metro region that includes these counties: Clackamas, Clark, Columbia, Multnomah, and Washington. More info can be found at www.rdpo.org. In addition, Yamhill County is included in the Public Health Work Group due to their inclusion in the Cities Readiness Initiative. More info can be found at www.crinorthwest.org

CLACKAMAS COUNTY HEALTH HOUSING AND HUMAN SERVICES

Name: Jill Smith

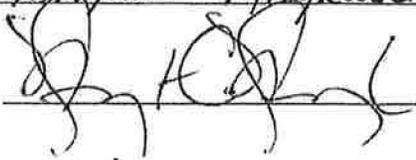
Signature: 

Title: HHS Deputy Director

Date: 8/15/18

COLUMBIA COUNTY PUBLIC HEALTH

Name: MARGARET MAGRUDEN

Signature: 

Title: CHAIR

Date: 9-5-18

MULTNOMAH COUNTY HEALTH DEPARTMENT

Name: WENDY LEAR

Signature: *Wendy Lear / ML*

Title: MCHD /DIRECTOR

Date: 11/16/2018

WASHINGTON COUNTY HEALTH AND HUMAN SERVICES

Name: Sia Lindstrom

Signature: 

Title: Deputy County Administrator

Date: 12/14/2018

YAMHILL COUNTY PUBLIC HEALTH

Name: SIMAS HALLORAN-STEINER

Signature: 

Title: HHS DIRECTOR

Date: 8/3/18

Accepted by Yamhill County
Board of Commissioners on
8/9/18 by Board Order
18-280