

**INFORMAL WORK SESSION MINUTES**

**June 26, 2018**

**1:30 p.m.**

**BOC Conf. Room, 434 NE Evans St.**

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Present: Commissioners Mary Starrett, Richard L. "Rick" Olson and Stan Primozich.

Staff: Laura Tschabold, Ken Huffer, Christian Boenisch and Carrie Martin.

Guests: Nicole Montesano, News Register.

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Commissioner Starrett called the meeting to order at 1:30 p.m.

**A. WORK SESSION:** This time is reserved for topics of discussion scheduled for the Commissioners in advance. If a work session is not needed, the balance of the meeting will begin at 1:30 p.m.

1. Work Session – None.

**B. DEPARTMENT UPDATES:**

1. Planning Department – Ken Friday

Mr. Friday stated that permit activity has been brisk, slightly above last year. 4800 building and electrical inspections so far this fiscal year, on par with last year as well. Front desk staff is keeping up with permits and has received positive feedback for their interactions with the public. Mr. Friday reported due to a new state ruling that jurisdictions cannot have a contractor as a building official, Mr. Friday plans to meet with the cities of Amity and Sheridan to contract county inspectors for permit issuances.

Mr. Friday gave a personnel update; a new solid waste coordinator has been hired. The ADU Ordinance will be addressed at Thursday's public hearing for accessory dwelling units in urban growth boundaries.

Wolves and People Brewery have asked for an extension to allow food carts. The renewal will be an automatic 4 year extension if approved which is standard after compliance of conditions with an initial 1 year permit.

**C. PRELIMINARY CONSENT AGENDA:**

Contracts/Grants

1. Approval of an agreement for Police and Code Enforcement Services between Yamhill County and the City of Willamina, in the amount of \$199,457.03 effective July 1, 2018 through June 30, 2019.
2. Approval of an agreement for Police and Code Enforcement Services between Yamhill County and the City of Dayton, in the amount of \$131,361.53 effective July 1, 2018 through June 30, 2019.

3. Approval of an agreement for Police and Code Enforcement Services between Yamhill County and the City of Sheridan, in the amount of \$397,991 effective July 1, 2018 through June 30, 2019.
4. Approval of an agreement for Police and Code Enforcement Services between Yamhill County and the City of Lafayette in the amount of \$263,751 effective July 1, 2018 through June 30, 2019.
5. Approval of the proposed 2018-19 Health and Human Services Behavioral Health Usual and Customary Rates, Public Health Clinic Rates, and the Environmental Health Fees.
6. Approval of amendment #2 to the agreement between Yamhill County Health & Human Services and Yamhill Valley Treatment (B.O. 17-249) dba Provoking Hope in the amount of \$892,607.
7. Approval of amendment #4 to the agreement between Yamhill County and the Department of Human Services (B.O. 15-297) for the financing of our Community Developmental Disabilities program retroactive to January 1, 2018.
8. Approval of the agreement between Yamhill County Health & Human Services and Washington County for the Cities Readiness Initiative for \$25,726.
9. Approval of the amendment to the master subscription agreement between Yamhill County and Relias Learning (B.O. 17-288) for \$2,380.
10. Approval of amendment #8 to the agreement between Yamhill County and the Oregon Health Authority #154134 (B.O. 17-225) for \$737,093 effective July 1, 2018 through June 30, 2019.
11. Approval of an amendment to the agreement between Yamhill County Health & Human Services and Cheri O'Halloran (B.O. 17-07) for costs of guardianship services not to exceed \$4,500.
12. Approval of an amendment to the agreement between Health & Human Services and Licensed Medical Provider Marianne Barker (B.O. 16-112) effective July 9, 2018.
13. Approval of an amendment to the agreement between Health & Human Services and Licensed Medical Provider Jennifer Behnke (B.O. 12-537) effective July 9, 2018.
14. Approval of an amendment to the agreement between Health & Human Services and Licensed Medical Provider Jeanne Dalton (B.O. 12-206) effective July 9, 2018.
15. Approval of an amendment to the agreement between Health & Human Services and Licensed Medical Provider Donald Henschel (B.O. 17-156) effective July 9, 2018.
16. Approval of an amendment to the agreement between Health & Human Services and Licensed Medical Provider Chris Kagay (B.O. 17-363) effective July 9, 2018.

17. Approval of an amendment to the agreement between Health & Human Services and Licensed Medical Provider Andrea Kessinger (B.O. 16-184) effective July 9, 2018.
18. Approval of an amendment to the agreement between Health & Human Services and Licensed Medical Provider William Koenig (B.O. 12-371) effective July 9, 2018.
19. Approval of an amendment to the agreement between Health & Human Services and Licensed Medical Provider Karen Peters (B.O. 16-458) effective July 9, 2018.
20. Approval of an amendment to the agreement between Health & Human Services and Licensed Medical Provider Shirley Roffe (B.O. 14-265) effective July 9, 2018.
21. Approval of an amendment to the agreement between Health & Human Services and Licensed Medical Provider Jannell Werner (B.O. 13-340) effective July 9, 2018.
22. Approval of an amendment to the agreement between Health & Human Services and Licensed Medical Provider Gayle Woosley (B.O. 16-159) effective July 9, 2018.
23. Approval of a 90 day extension to the agreement between Yamhill County Solid Waste and Parametrix (B.O. 18-10) to prepare post-closure maintenance cost analysis and financial assurance documents for the Whiteson and Newberg closed landfills. Extension effective June 30, 2018 through September 30, 2018.
24. Approval of agreement between Sheriff's Office and Command Sourcing, Inc. for the purchase of a Smiths' Detection B-Scan 16HRFB Body Scanner and related software and equipment (B.O. 18-35).

#### Committees

25. Approve the following changes to the Yamhill County Local Public Safety Coordinating Council (LPSCC):
  - a. Appoint Jeff Mekkers, term to expire July, 2021.
  - b. Accept the resignation of Preston Hill.

The following persons are being reappointed per the state statute (ORS 423.560): Jessica Beach, Debra Bridges, Perrin Damon and Silas Halloran-Steiner.

#### Letters

26. Approval of a grant letter of support to the McMinnville American Viticultural Area (AVA) grant application.
27. Approval of authorizing the County Administrator to sign the Audit Engagement letter with Boldt, Carlisle & Smith for the fiscal year 2017-18 county audit.

#### Resolution

28. Consideration of the approval of Resolution 18-6-28-1 adopting the Yamhill County budget for fiscal year 2018-19 in the amount of \$153,086,647, setting appropriations in the amount of \$138,029,214, and levying taxes at the rate of \$2.5775 per \$1,000 assessed value.

The consensus of the Board was to move items C1 through C28 to the consent agenda on Thursday.

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**D. NON-CONSENT AGENDA ITEMS: (Add to consent agenda or leave off)**

1. Consideration of the approval of Resolution 18-6-28-2 in support of Yamhill County's 175<sup>th</sup> Anniversary on July 5, 2018.

The consensus of the Board was to move item D1 to the consent agenda for Thursday.

**E. EXECUTIVE SESSION:** None.

**F. COMMISSIONER UPDATES/ANNOUNCEMENTS:**

Following commissioner updates the meeting adjourned at 2:04 p.m.

Carolina Rook  
Secretary

Accepted by Yamhill County  
Board of Commissioners on  
7/19/18 by Board Order  
# 18-266