

INFORMAL WORK SESSION MINUTES

December 19, 2017 1:30 p.m.

BOC Conf. Room, 434 NE Evans St.

Present: Commissioners Stan Primozych, Mary Starrett and Richard L. "Rick" Olson.

Staff: Laura Tschabold, Ken Huffer, Christian Boenisch, Todd Sadlo, Mikalie Frei, Silas Halloran-Steiner, Shane Hoffman, Brian Van Bergen, Bill Anderson and Carrie Martin.

Guests: Nicole Montesano, News Register; Mike Duyck and Cassandra Owen, Tualatin Valley Fire & Rescue (TVF&R).

Commissioner Primozych called the meeting to order at 1:30 p.m.

A. WORK SESSION: This time is reserved for topics of discussion scheduled for the Commissioners in advance. If a work session is not needed, the balance of the meeting will begin at 1:30 p.m.

1. Surplus Property Work Session – Executive session may be needed pursuant to ORS 192.660(2)(e).
 - a. Review/discussion of properties
 - b. Next steps
 - c. End of work session

Mr. Boenisch stated that he researched any policies or guidelines that other counties use to handle surplus and foreclosed properties. He found that most counties do not have a formal policy, but they do have a set of guidelines that are used when making decisions regarding these types of properties. Commissioner Starrett asked if a portion of the proceeds from an auction could be returned to the original owner. Mr. Boenisch stated that he is not aware of any mechanism or statute that would allow the county to do that. The statutes regarding the sale of foreclosed property clearly state that the money must be distributed according to statute and essentially gets distributed back to the taxing districts. Mr. Boenisch reviewed a potential plan for handling properties moving forward in order to get as many as possible back on the tax rolls quickly. If the Board determines that any properties are a candidate for affordable housing those could be held for further review but the rest would move forward in the process. Mr. Boenisch stated that part of the process will also include maintaining a list of all foreclosed properties on the county's website for the public to view. He stated that they would also like to hold an annual auction each fall so that these properties can get returned to the tax rolls more quickly.

Informal session recessed to executive session pursuant to ORS 192.660(2)(e) to discuss real property at 2:23 p.m.

Informal session resumed at 2:50 p.m.

B. DEPARTMENT UPDATES – 2:30 p.m.:

1. TVF&R update – Chief Mike Duyck and Cassandra Owen, gave a brief update regarding the changes that have been implemented in taking on the Newberg fire district area. Overall the transition has been smooth and equipment and staffing levels have been upgraded to meet TVF&R standards to provide the best response to calls and citizen needs within the city and rural area.
2. IT Department update – Shane Hoffman, IT Manager gave a brief overview of completed projects and projects that are still in progress.
3. Public Works sign request – Bill Anderson from Public Works explained the reason for the request for a yield sign at the intersection of High Heaven Rd and Orchard View Rd. There has been some confusion as to who has the right-of-way and this should alleviate the situation.

C. PRELIMINARY CONSENT AGENDA – 3:00 p.m.: Consensus of the board to forward preliminary consent agenda items C1 – C12 with the removal of C8 pending further review to the consent agenda for formal session on Thursday.

Contracts/Grants

1. Approve Amendment #3 (B.O. 14-738) to the agreement between Yamhill County Health and Human Services and Lutheran Community Services Northwest for prevention services, in the amount of \$69,213, effective January 1, 2018 through December 31, 2018.
2. Approve Amendment #5 (B.O. 14-706) to the delegation agreement between Yamhill County Health and Human Services and Yamhill Community Care Organization to provide delegated mental health and substance use disorder treatment services, effective January 1, 2018.
3. Approve Service Element Prior Authorization (SEPA) Agreement #148087 (B.O.15-297), approval unit #19548852 between Yamhill County Health and Human Services and the Department of Human Services for the financing of the Community Development Disabilities Program, in the amount of -\$23.99, retroactive to October 1, 2017.
4. Approve the grant award agreement between Yamhill County Health and Human Services and OHSU Knight Cancer Institute, in the amount of \$10,000, effective February 1, 2018 through January 31, 2019.
5. Approve Amendment #3 (B.O. 15-23) to the agreement between HHS and Champion Team for continued Consumer Run Organization (CRO) activities, in the amount of \$95,000, from January 1, 2018 through December 31, 2018.
6. Approve Amendment #5 (B.O. 13-108) to the agreement between Yamhill County Health and Human Services and George Fox University for psychiatric screening services, retroactive to December 1, 2017.

7. Approve Amendment #1 (B.O. 17-178) to an agreement between Yamhill County and Tom O'Connor to continue to provide technical assistance to Community Justice, and the Evidence-Based Making Initiative Policy Team, increasing the amount from \$35,000 to \$50,000, effective through June 30, 2018.

8. Approve an agreement between Yamhill County Juvenile Department Detention Center and Crook County for "space available" detention bed rental, \$158 per day per bed, from January 1, 2018 through June 30, 2018.

9. Approve Amendment #2 (B.O. 16-482) to the agreement between Yamhill County Community Justice - Juvenile Division and Higher Ground Counseling, Inc. for juvenile sex offender treatment, increasing the amount from \$10,000 to \$25,000, effective through June 30, 2018.

Fees

10. Approve an updated fee schedule to reflect the changes passed by legislature to public records law as approved by SB 481, effective January 1, 2018.

Misc.

11. Approve the purchase and installation of mobile digital radios along with associated hardware, accessories and a two year annual service agreement from Silke Communications.

12. Approve the authorization of free county-wide transit days for the Point in Time Homeless Count day on January 31, 2018; and the Community Connect event on June 2, 2018.

Personnel

13. Approve the FTE change to the Grants and Special Projects Manager position from .60 FTE to 1.0 FTE, effective January 9, 2018.

D. NON-CONSENT AGENDA ITEMS: (Add to consent agenda or leave off)

1. Consideration of a yield sign at the intersection of High Heaven Rd. and Orchard View Rd.

Consensus of the board was to add item D1 to the consent agenda for formal session on Thursday.

E. EXECUTIVE SESSION:

F. COMMISSIONER UPDATES/ANNOUNCEMENTS

Following commissioner announcements the meeting adjourned at 3:14 p.m.

Keri Hinton
Secretary

Accepted by Yamhill County
Board of Commissioners on
3/1/18 by Board Order
18-57

SP [Signature] MS [Signature] RO [Signature]