

Keri Hinton

From: Brian Young
Sent: Tuesday, November 21, 2017 3:06 PM
To: Crystal Cox; Keri Hinton
Cc: Laura Tschabold; Carrie Martin; Tim Svenson
Subject: BOC Meeting 11/28/17
Attachments: Updated EOP for New Location.docx

Follow Up Flag: Follow up
Flag Status: Flagged

Good Afternoon,

I am requesting to be added to the agenda for the BOC Meeting for November 28, 2017. I am seeking approval for an update to the Yamhill County Emergency Operations Plan (EOP). The update to the EOP reflects the future location of the Emergency Operations Center (EOC) and are as follows:

- Page IV – Update to add 2060 NE Lafayette Ave, McMinnville as the future location of the EOC.
- Page IX – Update reflecting current BOC Members and positions at the time of approval.
- Page XI – Update to “Plan Administration” noting changes made.
- Page 5-5 - Update to add 414 NE Evans St, McMinnville as current EOC and 2060 NE Lafayette Ave, McMinnville as the future location of the EOC.

A copy of the updated EOP is attached.

Thank you for your consideration,

Brian Young
Yamhill County Emergency Manager
535 NE 5th St
McMinnville OR 97128
503-474-6300 (Office)
971-901-2068 (Cell)



Accepted by Yamhill County
Board of Commissioners on
11/30/17 by Board Order
17-491

Yamhill County, Oregon
EMERGENCY OPERATIONS PLAN



June 2015

Prepared for:

Yamhill County Office of Emergency Management
Physical: 414 NE Evans Street, McMinnville, OR 97128
Mailing Address: 535 NE 5th Street, McMinnville, OR 97128

Prepared by:



ecology and environment, inc.
Global Environmental Specialists

Immediate Action Checklist

4. **Activate the County Emergency Operations Center as appropriate.**
 - The County will utilize the Incident Command System in managing the Emergency Operations Center.
 - Primary Emergency Operations Center Location: Basement of the Yamhill County Clerk's Office, 414 NE Evans St, McMinnville, Oregon. The primary Emergency Operations Center will move to 2060 NE Lafayette Ave, McMinnville, Oregon in the fall of 2018.
 - Alternate Emergency Operations Center Locations:
 - McMinnville Police Department, 121 SW Adams St;
 - County Court House, 535 NE 5th St, room 32;
 - Public Works Auditorium, 2050 Lafayette Ave; and
 - McMinnville Fire Department, 175 NE First Street
 - *See Section 5.4 of this plan for information on Emergency Operations Center operations.*
5. **Establish communications with the on-scene Incident Commander.**
 - Identify primary and back-up means to stay in contact with the on-scene Incident Commander.
 - The on-scene Incident Commander may assign a radio frequency that the Emergency Operations Center can use to communicate with the scene.
 - *See ESF 2 – Communications of this plan for more information on communications systems.*
6. **Identify key incident needs, in coordination with the on-scene Incident Commander.**
 - Consider coordination of the following, as required by the incident:
 - Protective action measures, including evacuation and shelter-in-place
 - Shelter and housing needs for displaced citizens
 - Emergency public information and coordination with the media
 - Provisions for Access and Functional Needs Populations, including unaccompanied children
 - Provisions for animals in disaster

Letter of Promulgation

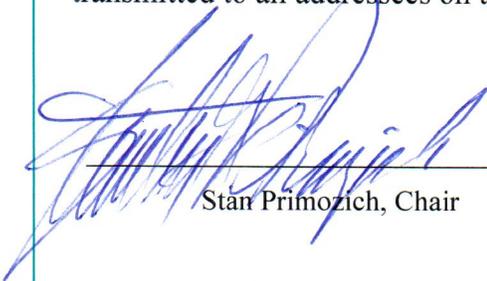
To all Recipients:

Promulgated herewith is the Emergency Operations Plan for Yamhill County. This plan supersedes any previous plans. It provides a framework within which the County can plan and perform its emergency functions during a disaster or national emergency.

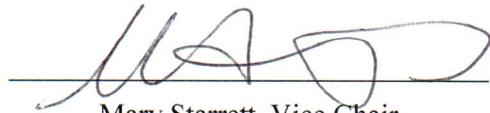
This Emergency Operations Plan is a component of the County's comprehensive approach to emergency management that ensures that the County is prepared to prevent, protect against, mitigate the effects of, respond to, and recover from the hazards and threats that pose the greatest risk to the County.

Focused on response and short-term recovery activities, this Emergency Operations Plan provides a framework for how the County will conduct emergency operations. The plan identifies key roles and responsibilities, defines the primary and support roles of County agencies and departments, outlines the steps for coordinating with response partners, and establishes a system for incident management. The outlined framework is consistent with the Standardized Emergency Management System and the National Incident Management System.

This plan has been reviewed by the Emergency Manager and approved by the County Board of Commissioners. It will be revised and updated as required. All recipients are requested to advise the Emergency Manager of any changes that might result in its improvement or increase its usefulness. Plan changes will be transmitted to all addressees on the distribution list.



Stan Primozech, Chair



Mary Starrett, Vice Chair



Richard Olson, Commissioner



Christian Boenisch, County Counsel



Laura Tschabold, County Administrator

11-30-2017

DATE

5. Command and Control

- Heads of departments and organizations are responsible for emergency functions as assigned by their SOPs/SOGs and appropriate EOP annexes.
- Security services at the EOC will be provided by the county sheriff.
- Each EOC member will have a designated alternate (previously assigned) in case absence or operational activities preclude his or her presence. This ensures “Continuity of Government,” and allows a smooth transition during shift changes, preventing any unforeseen breakdowns in the transition process.

The EOC will be responsible for:

- Coordination of Council of Churches and other volunteer agencies.
- Identification of emergency feeding sites (in coordination with Red Cross and Salvation Army or other disaster relief organization).
- Identification of sources of clothing for disaster victims (may coordinate with Salvation Army or other disaster relief organization),
- Securing of emergency food supplies source (with the Red Cross and Salvation Army or other community/disaster relief organization),
- Coordination of operations of shelter facilities, whether the city and county, local volunteers or organized disaster relief agencies such as The Red Cross operate them,
- Ensuring that shelters are accessible by those who have special needs,
- Coordination of special care requirements for sheltered groups such as unaccompanied children, the aged, and others;

5.4.2 Emergency Operations Center Location

- Primary Emergency Operations Center Location: Basement of the Yamhill County Clerk’s Office, 414 NE Evans St, McMinnville, Oregon. The primary Emergency Operations Center will move to 2060 NE Lafayette Ave, McMinnville, Oregon in the fall of 2018.

5.4.3 Emergency Operations Center Staffing

...section to be developed in the future...

5.4.4 Access and Security

...section to be developed in the future...