

Keri Hinton

From: Silas Halloran-Steiner
Sent: Thursday, October 19, 2017 4:39 PM
To: Mary Starrett; Laura Tschabold
Cc: Christina Malae; Christian Boenisch; Mikalie Frei; Terry Malay; Paul Partridge; Lindsey Manfrin; Keri Hinton; Crystal Cox
Subject: Board Consideration: Department of Human Services SEPA 18167088 Approval
Attachments: SEPA 18167088 sig.pdf

Hi Mary and Laura,

The attached Service Element Prior Authorization (SEPA) contains the legislatively approved funding allocations to our Intergovernmental Agreement #148087 (BO 15-297) with the Department of Human Services for our Developmental Disabilities program for the remainder of the 2017-2019 biennium in the amount of \$4,236,975.60, for the service elements listed below. While the entire amount was not included in the Health and Human Services 2017-2018 Adopted Budget, we have sufficient expense authority.

SEPA	SE	Service Name	Totals	Start Date	End Date
18167088	2	Local Admin	1,148,375.38	10/01/17	06/30/19
18167088	48	Case Management	2,884,617.60	10/01/17	06/30/19
18167088	55	Abuse Investigation Services	203,982.62	10/01/17	06/30/19

I recommend approval of this SEPA. Additionally, I would like to request position management authority for 3.0 full time equivalent (FTE) Human Services Specialist 1, service coordinator positions and add lead pay to 1 FTE Human Services Specialist 1, service coordinator position for our Developmental Disabilities Program.

Our contract with the state, under Service Element 48 Case Management, is a fee for service model that is tied to overall growth in eligible residents who live in Yamhill County; we need to be fully staffed in these positions to provide and encounter the case management services on a month-to-month bases to cover the budget allocation and serve the population’s needs. If approved, this position management increase will allow us to recruit and meet the community need. The lead pay is for additional responsibilities and duties as delegated by Paul Partridge, Program Manager.

Please let me know if you have any questions.

Crystal/Keri, please place these items on the next Board Agenda for approval. Suggested Board Agenda language:

~~“Approve the Service Element Prior Authorization #18167088 for \$4,236,975.60 under the agreement between Yamhill County Health and Human Services and the Department of Human Services (BO 15-297) for the financing of our Community Developmental Disabilities Program effective October 1, 2017 through June 30, 2019.”~~

“Approve additional position management authority of 3.0 full time equivalent (FTE) for Human Services Specialist 1 for service coordinator positions and add lead pay for 1.0 FTE Human Services Specialist 1 in Health and Human Services Developmental Disabilities Program.”

Thanks,

Silas Halloran-Steiner
Director, Yamhill County Health and Human Services Department
Phone: (503) 434-7523

Accepted by Yamhill County
Board of Commissioners on
10-26-17 by Board Order
17-438