

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY ("the Board") sat for the transaction of county business in formal session on June 8, 2017 at 10:00 a.m. in Room 32 of the courthouse, Commissioners Mary Starrett, Stan Primozich, and Richard L. Olson being present.

Also present were Laura Tschabold, County Administrator; Ken Huffer, Deputy County Administrator; Christian Boenisch, County Counsel; Todd Sadlo, Senior Assistant County Counsel; Mikalie Frei, County Counsel staff; Dave Adams, KLYC Radio; Nicole Montesano, News-Register.

Commissioner Primozich called the meeting to order at 10:00 a.m. The invocation was offered by Tim English, Associate Pastor of Spiritual Development at Church on the Hill.

A. **PUBLIC COMMENT:** This thirty-minute time period is reserved for public comment on any topic other than a quasi-judicial land use matter or other topic scheduled for public hearing. Unless extended or restricted by the Chair or majority of the Board, public comment will be limited to three minutes per person.

B. **CONSENT AGENDA:**

Minutes

1. Approve the following minutes:

- a) **B.O. 17-183** - Informal session May 16, 2017;
- b) **B.O. 17-184** - Formal session March 23, 2017;
- c) **B.O. 17-185** - Formal session May 11, 2017;
- d) **B.O. 17-186** - Formal session May 18, 2017.

Contracts/Grants

2. **B.O. 17-187**- Approval of Intergovernmental Agreement #13747 between Yamhill County and Oregon Youth Authority (OYA) for individualized services, effective July 1, 2017 through June 30, 2019, not-to-exceed \$20,151.00.
3. **B.O. 17-188** - Approval of Amendment #1 to the agreement between Yamhill County Health and Human Services and the McMinnville School District (B.O. 15-494) retroactive to April 1, 2017 through June 30, 2017, in the amount of \$1,952.

4. **B.O. 17-189** - Approval of an agreement between HHS Family & Youth Division and Yamhill Carlton School District for behavioral health counseling services, total not-to exceed \$77,359.50, effective September 2017 through May 2018.
5. **B.O. 17-190** - Approval of an intergovernmental agreement between Yamhill County and Lane County Dept. of Technology Services for continued software support for the Ascend/Proval tax software, in the amount of \$25,000, effective through June 30, 2018.
6. **B.O. 17-191** - Approval of Agreement #31934 between the State of Oregon Department of Transportation (ODOT) and Yamhill County for the installation of centerline rumble strips on Cruickshank Rd between Hwy 18 and Hwy 223, total estimated project cost \$101,079 with state funds of \$95,015.
7. **B.O. 17-192** - Approval of Agreement #32224 between the State of Oregon Department of Transportation (ODOT) Rail and Public Transit Division and Yamhill County for transportation services, in the amount of \$736,269, effective July 1, 2017 through June 30, 2019.
8. **B.O. 17-193** - Approval of Amendment #1 to Agreement # 30486 between the State of Oregon Department of Transportation (ODOT) and Yamhill County to redistribute funds from preventive maintenance to project administration, in the amount of \$34,434.
9. **B.O. 17-194** - Approval of Agreement # 32026 between Yamhill County and the Oregon Department of Transportation (ODOT) for the 2017-19 biennium ODOT Special Transportation Fund grant, total not-to-exceed amount of \$504,943.00, effective July 1, 2017.
10. **B.O. 17-195** - Approval of the following 2017-19 biennium ODOT Special Transportation Fund grant in the amount of \$504,943 to be dispersed to:
 - a) Abacus, \$24,000
 - b) MV Advancements, \$50,160
 - c) Oregon Mennonite Residential Services, \$6,600
 - d) Special Olympics, \$6,500
 - e) Yamhill County Transit Area (YCTA), \$413,683
 - f) Yamhill County Admin fees, \$4,000

Financial

11. **B.O. 17-196** - Approve the purchase of Ascend Web as an add-on to the existing software through Manatron, Inc. - Thomson Reuters Business initial software purchase of \$7,500, annual maintenance \$1,875, and a one-time set up and installation \$4,800.

Surplus

12. **B.O. 17-197** - Approve the declaration of tax lot R5408 00292, a parcel of undeveloped real property acquired by the County through property tax foreclosure, as surplus property and authorize the sale of this parcel to Mr. Mike Paull, 4000 SE Willamette, Amity, OR 97101, for \$151.00, plus fees and costs.
13. **B.O. 17-198** - Approve the declaration of tax lot R5427 01890, a parcel of undeveloped real property acquired by the County through property tax foreclosure, as surplus property and authorize the sale of this parcel to Mr. Larry G. Smith, 6609 SE Eola Hills Rd, Amity, OR 97101 for \$3,500.00, plus fees and costs.

Plans

14. **B.O. 17-199** - Approve the 2017-18 Capital Improvement Project List.

Commissioner Olson moved to approve the consent agenda, the motion passed unanimously. Commissioners Olson, Primozich and Starrett voting aye.

C. OLD BUSINESS: None.

D. OTHER BUSINESS (Add-ons and non-consent items):

1. **B.O. 17-200** - Consideration of the approval to submit an application for the Oregon Transportation and Growth Management Program (TGF) grant in the amount of \$200,000 for the Yamhelas Westsider Trail (YWT) Master Plan project.

Commissioner Starrett stated she feels the departments in the county are overloaded with work as it is, and is opposed with moving forward. Commissioner Olson stated he is in agreement with Commissioner Starrett regarding county staff and limited resources. He stated he always likes to ensure that we have the adequate resources to do these projects and that staffing needs to be addressed.

Commissioner Primozich stated it is important to recognize our staff and the work they do with limited resources. He said to have resources we need to have a strong economy, and that stronger economy will provide the additional resources. Commissioner Primozich added that these funds are already available for recreational projects and that staff's time would be minimal compared to what it could do for the county's economic vitality. He added a healthy county means we are providing resources and bringing citizens out of their homes to build stronger bodies and minds. Commissioner Primozich stated anything we can do would help in creating a healthier population.

Commissioner Olson moved to approve item D1. The motion passed, Commissioners Olson and Primozich voting aye, Commissioner Starrett voting nay.

2. **B.O. 17-201** - Consideration of the approval of Amendment #1 to an agreement between Yamhill County and Jennethan Mayo (B.O. 17-115) to authorize up to \$3,000 for actual incurred travel and lodging related expenses.

Christian Boenisch, County Counsel, stated this amendment is to assist with training and will reduce travel time or reimburse Ms. Mayo for her travel expenses.

Commissioner Starrett moved to approve item D2. The motion passed unanimously, Commissioners Primozich, Starrett, and Olson voting aye.

3. **B.O. 17-202** - Consideration of the adoption of a supplemental budget for the transfer appropriation authority and funds from the Insurance Reserve to the Fair Fund. Insurance reserve to fund fair.

Laura Tschabold, County Administrator, stated the Board had the public hearing for the supplemental budget and approved the resolution of transfer, but they had not yet approved the actual supplemental budget.

Commissioner Primozich moved to approve item D3. The motion passed unanimously, Commissioners Primozich, Starrett, and Olson voting aye.

E. PUBLIC HEARINGS:

1. **B.O. 17-203** - A request to install a gate on a public road—Bald Peak Lane—at the request of all of the residents, under ORS 368.056.

Commissioner Primozich opened the public hearing at 10:12 a.m.

Todd Sadlo, Senior Assistant County Counsel, stated this hearing would not need to follow land use public hearing protocol. He said the gate was requested by the residents of Bald Peak Lane, and he noted amendments in section B and D of the order. He stated a notice was issued to all residents the week of May 19th, was posted on the county website and on Bald Peak Lane as well.

John Crew stated they have a lot of traffic driving up his road by people who do not live on Bald Peak Lane and he would like to keep the traffic to residents and their guests only.

Bill Gille, County Engineer, said this is a relatively rare application, the last one was back in 2000. He stated the board can assign any restrictions they deem appropriate and confirmed the gate installation and maintenance is at the expense of the residents.

The public hearing closed at 10:19 a.m.

Commissioner Starrett moved approval of item E1 with amendments stated by Todd Sadlo, Senior Assistant County Counsel County. The motion passed unanimously, Commissioners Primozich, Starrett and Olson voting aye.

F. ANNOUNCEMENTS:

1. For information on county advisory committee vacancies, please refer to the county's website, www.co.yamhill.or.us/content/volunteer-opportunities or call the Board of Commissioners' office at 503-434-7501 or 503-554-7801 (toll-free from Newberg).

For questions regarding accessibility or to request an accommodation contact the Board of Commissioners' office at (503)-434-7501 or (503)-554-7801 (toll-free from Newberg) or email at coxcr@co.yamhill.or.us

Crystal Cox
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

Chair

Stan Primozych

Commissioner

Mary Starrett

Commissioner

Richard L. "Rick" Olson

Accepted by Yamhill County
Board of Commissioners on
6-29-17 by Board Order
17-243