

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY ("the Board") sat for the transaction of county business in formal session on December 15, 2016, at 10:00 a.m. in Room 32 of the courthouse, Commissioners Mary Starrett, Stan Primozych and Allen Springer present.

Also present were Laura Tschabold, County Administrator; Ken Huffer, Deputy County Administrator; Christian Boenisch, County Counsel; and Mikalie Frei, County Counsel staff.

Commissioner Primozych called the meeting to order at 10:00 a.m.

A. **PUBLIC COMMENT:** This thirty-minute time period is reserved for public comment on any topic other than a quasi-judicial land use matter or other topic scheduled for public hearing. Unless extended or restricted by the Chair or majority of the Board, public comment will be limited to three minutes per person. None.

B. **CONSENT AGENDA:** Commissioner Springer moved approval of the consent agenda with the removal of item B4 and the change of date on item B5. The motion passed unanimously, Commissioners Starrett, Primozych and Springer voting aye.

Minutes

1. Approve the following minutes:
 - a. **B.O. 16-487** - September 9, 2014, work session;
 - b. **B.O. 16-488** - October 8, 2014, work session;
 - c. **B.O. 16-489** - October 22, 2014, work session;
 - d. **B.O. 16-490** - December 1, 2014, work session;
 - e. **B.O. 16-491** - December 4, 2014, work session;
 - f. **B.O. 16-492** - December 2, 2015, work session;
 - g. **B.O. 16-493** - November 8, 2016, informal session;
 - h. **B.O. 16-494** - November 10, 2016, formal session;
 - i. **B.O. 16-495** - November 22, 2016, formal/informal session; and
 - j. **B.O. 16-496** - November 29, 2016, informal session.

Contracts/Grants

2. **B.O.16-497** - Approval of amendment #2 to the Intergovernmental Agreement between Yamhill County and the Oregon Department of Transportation (ODOT) to extend the timeline of the right of way work currently in process for the Yamhelas Westsider Trail project through October 31, 2017.
3. **B.O. 16-498** - Authorize Yamhill County Health and Human Services to submit an

application for an AmeriCorps Volunteer in Service to America (VISTA) partnership project.

4. Approval of amendment #15 to Intergovernmental Agreement #147808 between Yamhill County Health and Human Services and the Oregon Health Authority in the amount of \$20,000 retroactive to October 1, 2016 through June 30, 2017.
[Removed from consent agenda, moved to add-on item D3]
5. **B.O. 16-499** - Approval of amendment #1 to the agreement between Yamhill County Health and Human Services and Virginia Garcia Memorial Health Center retroactive from August 15, 2015 effective through August 30, 2017.
6. **B.O. 16-500** - Approval of Intergovernmental Agreement #31569 between Yamhill County and the State of Oregon for the Transportation Development Plan, for a not-to-exceed amount of \$194,900.

Policy

7. Approve the revisions to the following county policies:
 - a. **B.O. 16-501** - Accounting Functions and Payroll Procedures;
 - b. **B.O. 16-502** - Payroll/Modifications to Employee Information;
 - c. **B.O. 16-503** - Donation of Flexible Earned Time (FET) or Vacation Leave;
 - d. **B.O. 16-504** - Recycling Program; and
 - e. **B.O. 16-505** - Animals Prohibited in County Buildings.

Transportation

8. **B.O. 16-506** - Approval of the 2016 Coordinated Public Transit - Human Services Transportation Plan.

C. **OLD BUSINESS:**

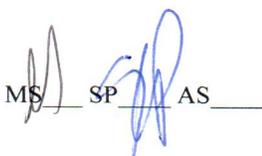
1. **B.O. 16-507** - Consideration of adoption of the final written decision, findings and conditions of Planning Docket L-39-16: Approval of a property line adjustment for tax lots 5509-700 and 5510-1200; Applicants: James and Susan Ruggles.

Mr. Boenisch stated that all findings have already been distributed. Commissioner Springer moved approval of item C1. The motion passed unanimously, Commissioners Starrett, Primozich and Springer voting aye.

D. **OTHER BUSINESS (Add-ons and non-consent items):**

1. **B.O. 16-508** - Consideration of approval of amendment #14 to Intergovernmental Agreement #147808 between Yamhill County Health and Human Services and the Oregon Health Authority in the amount of \$696,119 retroactive to January 1, 2016 through June 30, 2017.

Commissioner Primozich moved approval of item D1. The motion passed unanimously, Commissioners Starrett, Primozich and Springer voting aye.



2. **B.O. 16-509** - Consideration of approval of a request for reimbursement of outside legal counsel fees and costs incurred through December 14, 2016 by county employee John Phelan, pursuant to Section 2.A(i) and 2.A(ii) of Board Order 00-932.

Mr. Boenisch read the statement regarding item D2 in its entirety. Commissioner Springer moved approval of item D2. The motion passed unanimously, Commissioners Starrett, Primozich and Springer voting aye.

3. **B.O. 16-510** - Approval of amendment #15 to Intergovernmental Agreement #147808 between Yamhill County Health and Human Services and the Oregon Health Authority in the amount of \$20,000 retroactive October 1, 2016 through June 30, 2017.

Commissioner Springer moved approval of item D3. The motion passed unanimously, Commissioners Starrett, Primozich and Springer voting aye.

E. **PUBLIC HEARINGS:** None.

F. **ANNOUNCEMENTS:**

1. For information on county advisory committee vacancies, please refer to our website, www.co.yamhill.or.us/content/volunteer-opportunities, or call the Board of Commissioners' office at 503-434-7501 or 503-554-7801 (toll-free from Newberg).

For questions regarding accessibility or to request an accommodation please contact the Board of Commissioners' office 48 hours in advance of the meeting at (503)-434-7501 or (503)-554-7801 (toll-free from Newberg) or email at hintonk@co.yamhill.or.us.

Adjourned at 10:14 a.m.

Keri Hinton
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

Chair

MARY STARRETT

Commissioner

STAN PRIMOZICH

Unavailable for signature

Commissioner

ALLEN SPRINGER

Accepted by Yamhill County
Board of Commissioners on
2-9-17 by Board Order
17-34