

## Keri Hinton

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**From:** Silas Halloran-Steiner  
**Sent:** Thursday, January 19, 2017 10:46 AM  
**To:** Mary Starrett; Stan Primozich; Rick Olson; Laura Tschabold  
**Cc:** Crystal Cox; Keri Hinton; Lindsey Manfrin; Christina Malae; Desiree Lundeen; Ken Huffer; Christian Boenisch  
**Subject:** Board Consideration: Transfer Delegation of Public Health Administrator Role to Lindsey Manfrin

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Hi Commissioners and Laura,

I would like to request Board authorization to transfer the statutorily required role of public health administrator (ORS 431.418) from me to Lindsey Manfrin, acting as my representative. In this role she would continue her HHS Deputy Director functions across the department and report to me while assuming direct supervision of the public health manager and division activities. In order to better distribute work and span of control the statutory public health administrator function would be best carried out by the HHS deputy director who, if approved, would be in charge of public and environmental health programs.

ORS 431.418 charges each district Board of Health to appoint a qualified public health administrator to supervise the public health functions of the county health department in accordance with law. The State, in agreement with the Conference of Local Health Officials (CLHO) has prescribed the standards for the selection of public health administrators. The administrator must have a bachelor's degree plus graduate courses (or equivalents) that align with those recommended by the Council on Education for Public Health. These include: biostatistics, epidemiology, environmental health sciences, health services administration, and social and behavioral sciences relevant to public health problems. The administrator must demonstrate at least three years of increasing responsibility and experience in public health or a related field. Lindsey Manfrin meets the minimum qualifications necessary to fulfill the statutory role of public health administrator.

Lindsey has worked for HHS since June 2007. She began as a nurse in the Public Health Division and approximately six years ago moved into public health management and joined our leadership team. Lindsey has a master's of nursing in health systems and organizational leadership and will complete her doctor of nursing practice degree from Oregon Health and Science University, also with a focus in health systems, in June.

Last year Lindsey concluded a year-long clinical innovation fellowship with the Oregon Transformation Center in which she developed the maternal medical home care model in Yamhill County. This activity brought both public and private sectors together in an effort to improve birth outcomes. The model has since been adopted and implemented throughout multiple prenatal clinics. She is a member of the Yamhill Community Care's Clinical Advisory Panel and Yamhill Early Learning Council, as well as serves as Chair of the Community Prevention and Wellness Committee. In those roles she has led a number of clinical and population health efforts throughout the county, including the development of the maternal medical home model of care.

When Lindsey transitioned out of the public health manager role in fall 2015, she continued to participate in the CLHO Joint Leadership Team as the medium county representative. This is an elected leadership position that makes her an executive member of CLHO, an association that represents Local Public Health Authorities in areas of policy, practice, and finance through the contracts with the State Health Division, as well as through the legislative process. I am confident in Lindsey's ability to fulfill the public health administrator function.

I recommend the Board approve this action. Please let me know if you have any questions.

Crystal/Keri, please place this amendment on the next Board agenda for approval. Suggested Board agenda language:

“Authorize the transfer of the delegation of the role of Public Health Administrator from Silas Halloran-Steiner, HHS Director, to Lindsey Manfrin, HHS Deputy Director, acting as designee of the HHS Director in duties of the Public Health Administrator.”

Thanks,

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Our Mission: To promote the public’s physical, emotional and social well-being through services, prevention, education, and partnerships.



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Accepted by Yamhill County  
Board of Commissioners on  
1-26-17 by Board Dir.  
# 17-24