

**Keri Hinton**

B.O. 112-4-10

**From:** Christina Malae  
**Sent:** Friday, November 18, 2016 10:38 AM  
**To:** Mary Starrett; Ken Huffer  
**Cc:** Laura Tschabold; Keri Hinton; Lucy Flores Mendez; Lindsey Manfrin; Christina Malae; Terry Malay; Marie Mcdaniel-Bellisario  
**Subject:** Board Consideration: C&D Landscape Change Order  
**Attachments:** Johnstone Ct Change Order.pdf

Hi Mary and Ken,

Attached is a change order to our contract with C&D Landscape for the landscape project at 1420 Johnstone Court. The total amount of the change order is \$5,195 which brings the project total to \$42,855 and extends the completion date to December 9, 2016. We have sufficient expense authority within the Health and Human Services 2016-2017 Adopted Budget to accommodate the additional cost.

The change order includes additional landscaping, irrigation, sod lawn and fencing to the project.

I recommend the Board approve this change order. Please let me know if you have any questions.

Lucy/Keri, please place this change order on the next Board Agenda for approval. Suggested Board Agenda language:

“Approve the change order to the agreement between Yamhill County Health and Human Services and C&D Landscape in the amount of \$5,195, and extend the completion date to December 9, 2016, effective upon approval.”

Thanks,

Silas Halloran-Steiner  
Director, Yamhill County Health and Human Services Department  
Phone: (503) 434-7523  
Cell: (503) 435-7572  
Fax: (503) 434-9846  
627 NE Evans  
McMinnville, OR 97128

Sincerely,

*Christina Malae*

Administrative Services Manager  
Yamhill County Health & Human Services  
Direct Dial: 503.434.7371; Internal: x4693  
Fax: 503.474.4907

*“Committed to supporting the safety, wellness, and dignity for all.”*

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# CHANGE ORDER



## C and D Landscape Company

COMPLETE COMMERCIAL AND RESIDENTIAL LANDSCAPE SERVICE

16800 NE McDougall Road, Dayton, OR 97114 • www.canddlandscape.com

p: 503.864.3551 • f: 503.864.4428 • LCB #5207 CCB# 198992

PROPOSAL SUBMITTED TO <b>Yamhill County: Johnstone Ct Project</b>		PHONE	DATE <b>11/14/2016</b>
STREET <b>1420 NE Johnstone Ct</b>		JOB NAME <b>Yamhill County Woman's Housing</b>	
CITY, STATE, ZIP <b>McMinnville, OR</b>		JOB LOCATION	
DESIGNER	DATE OF PLANS	JOB CONTACT <b>Callie Gamble</b>	CONTACT PHONE

We hereby agree to make the change(s) specified below:

1. Additional Landscaping to Johnstone Ct House to be divided as follows:

A: Plants and Landscaping, Clean-up, soil Preperation:	\$1,980.00
B: Irrigation: 1 New Lawn Zone and Additional Drip:	\$1,275.00
C: Sod Lawn: 740 Square Feet of New Sod Lawn:	\$980.00

2. Additional Fencing at Newby St House for new Gate and Panel: \$460.00

3. Conditionally Approved New Fencing at 27th Street House for Finished Panel next to gate: \$500.00

Project to be started on Monday, December 5th, and completed by Friday December 9th. Freezing Weather permitting—sod and irrigation cannot be completed under freezing conditions possible in December.

Accepted by Yamhill County  
Board of Commissioners on  
11-22-16 by Board Order  
# 116-470

**NOTE:** The Change Order becomes part of and in conformance with the existing contract.

<b>WE AGREE</b> hereby to make the change(s) specified above at this price →		\$ 5,195.00
AUTHORIZED SIGNATURE (CONTRACTOR) <i>Caleb J Kearns</i>	PREVIOUS CONTRACT AMOUNT	\$ 37,660.00
DATE <b>11/9/2016</b>	REVISED CONTRACT TOTAL	\$ 42,855.00

**ACCEPTED**—The above prices and specifications of this Change Order are satisfactory and are hereby accepted. All work to be performed under the same terms and conditions as specified in original contract unless otherwise stipulated.

Signature: \_\_\_\_\_

Date of Acceptance: \_\_\_\_\_

*[Handwritten Signature]*  
**11-22-16**