



Yamhill County
Public Works Department
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John Phelan
Director

Roy Panschow
Road Supervisor

Russ Heath
Shop Supervisor

MEMORANDUM

October 18, 2016

To: Administrator Laura Tschabold
Stan Primozich
Desiree Lundeen
Ken Huffer
Lucy Flores Mendez, Keri Hinton

From: John F. Phelan, Public Works Director

Re: Extending employment of three temporary workers through November 23, 2016

I would like to request consideration of the following personnel action items:

I would like to extend, through Wednesday, November 23, 2016, the employment of three (3) temporary/seasonal, non-benefited workers whose employment is scheduled to end on October 23, 2016. Jeremy Rosenberg (Laborer II), and Wesley Wittrock (Laborer II), and Joseph Campbell (Laborer II) have been working forty hour weeks since their hire in April, 2016. Their employment was recently extended three weeks so that we could complete summer paving projects that had been delayed by contractor schedules. Because of the recent rain storms, the paving projects were delayed again. Additionally, there is storm damage to roads that needs to be repaired in the next few weeks as the paving resumes. Because two Heavy Equipment Operators and one Medium Equipment Operator have retired this year, Public Works has the money in its budget to fund these short extensions.

I request that this be added to this week's Agenda as an add-on, but if that is not possible, please consider it next week for retroactive application, if approved.

Let me know if there are questions.
Thank you.

John F. Phelan
Director, Yamhill County Public Works

Accepted by Yamhill County
Board of Commissioners on

10-20-16 by Board Order
16-428