

# Yamhill County



Location: 434 NE Evans St, McMinnville • Mailing: 535 NE Fifth St, McMinnville, OR 97128  
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## OFFICE OF COUNTY ADMINISTRATOR

**DATE:** June, 27, 2016  
**TO:** Yamhill County Board of Commissioners  
**FROM:** Ken Huffer, Deputy County Administrator  
**SUBJECT:** Request for approval to amend BO 16-256 and request authority to bind and authorize the County Administrator to sign the CIS insurance renewals.

**LAURA TSCHABOLD**  
COUNTY ADMINISTRATOR

**KEN HUFFER**  
DEPUTY ADMINISTRATOR

**ATTACHMENTS (1):** 1. Confirmation of the Binding Instructions for City-County Insurance Services (CIS);

The County's current insurance broker, Marsh USA Inc, contacted Administration on this date and advised that there was an error in Workers Compensation coverage premium pricing that was presented to the County and approved at last week's Formal Session. This memo is to amend BO 16-256 and request authority to bind and authorize the County Administrator to sign the CIS insurance renewals. Attached is the corrected renewal packet, with the correct premium information:

1. City-County Insurance Services (CIS) – includes: General Liability, Auto Liability, Property, Workers Compensation, Property, and Excess Cyber Liability. Annual Premium: \$1,178,654.14.

Should you have any questions or require more information, please let me know.

Sincerely,

A handwritten signature in blue ink, appearing to be 'KH' followed by a long horizontal line.

Ken Huffer  
Deputy County Administrator

Accepted by Yamhill County  
Board of Commissioners on

6-30-16 by Board Order

# 16-270

## Ken Huffer

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**Subject:** FW: Insurance coverages renewing 7/1  
**Attachments:** 2016 Yamhill County - Package Work. Comp. CBI - revised.pdf

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**From:** Lamb, Jason [mailto:Jason.R.Lamb@marsh.com]  
**Sent:** Monday, June 27, 2016 9:25 AM  
**To:** Ken Huffer <hufferk@co.yamhill.or.us>  
**Cc:** DeVlugt, Christy T <Christy.T.DeVlugt@marsh.com>; Laura Tschabold <tschabold@co.yamhill.or.us>; Allen, Kelly L <Kelly.L.Allen@marsh.com>  
**Subject:** RE: Insurance coverages renewing 7/1

Hello Ken,

As we discussed today, please find attached the revised confirmation of binding form reflecting the correct estimated annual contribution of \$624,414.53 for CIS Worker's Compensation program for 2016 – 17.

Please let me know if there are any questions.

Sincerely,

-Jason.

Jason R. Lamb  
Assistant Vice President  
National Brokerage  
Marsh USA, Inc.  
111 SW Columbia Street, Suite 500  
Portland, OR 97201  
Phone: 503 248 6128  
Mobile: 503 887 6657  
Fax: 503 248 4850  
E-mail: [jason.r.lamb@marsh.com](mailto:jason.r.lamb@marsh.com)

**To (Named Insured):** County of Yamhill  
 Mr. Ken Huffer  
 535 NE 5th St  
 McMinnville, Oregon 97128-4504  
 Phone: 503 474 4910  
 Fax:

**From (Marsh):** Jason R Lamb  
 Portland (OR)  
 Phone: 503 248 6128  
 Fax: 503 248 1224  
 Email: Jason.R.Lamb@marsh.com  
 Client Executive:

This confirms your instruction to bind the insurance placement(s) presented below.

Fees, taxes and surcharges are not included in the premium figures. If applicable, the premiums may also be subject to audit and retrospective rating. The confirmation applies to subsequent endorsements, audits and extensions under this policy, subject to the same commission and percentage rates.

**Quotes**

	Multi-Peril Casualty, Primary Layer, Limit: \$5,000,000.00	
<b>Layers/Limit:</b>	Property, Mobile Equipment and Autos per schedules on file with CIS. Property includes \$10mil sublimits for Flood & Earthquake. \$5,000,000 per Occurrence/\$15,000,000 Annual Aggregate Liability Limit. \$500,000 Excess Cyber Liability.	
1 <b>Insurance Group/Insurer:</b>	**City County Insurance Services	
<b>Cost:</b> (USD unless noted)	\$554,239.61 Premium	
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	554,239.61 Total Premium	

	Workers' Compensation, Primary Layer, Limit: \$3,000,000.00	
<b>Layers/Limit:</b>	Workers' Compensation Per Occurrence -Statutory (Coverage A)	
	Employer's Liability Per Occurrence - \$3,000,000 (Coverage B)	
2 <b>Insurance Group/Insurer:</b>	**City County Insurance Services	
<b>Cost:</b> (USD unless noted)	\$624,414.53 Premium	
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	624,414.53 Total Premium	

<b>Total Premium:</b>	\$1,178,654.14	
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**Notes***Role of Marsh*

Marsh is serving as your broker in placing your insurance coverage(s) referenced above. Marsh may receive different forms of compensation that relate directly or indirectly to your placements. Since Marsh's compensation may vary depending on the insurance program that you choose, Marsh is providing you with information to help you evaluate potential conflicts of interest.

Marsh may be compensated by commissions based on the sale of insurance. Commissions may vary depending on a number of factors, including the insurance purchased and the insurer selected. The commissions that Marsh or its affiliates may collect on the quotes Marsh obtained on your behalf are itemized above.

*Insurer Consulting Compensation*

Marsh receives separate compensation from insurers for providing consulting, data analytics or other services. The services are designed to improve the offerings available to our clients, assist insurers in identifying new opportunities, and enhance insurers' operational efficiency. The scope and nature of the services vary by insurer and by geography. This compensation can be paid in the form of a fixed fee, a percentage of premium, or a combination of both. It is in addition to and will not be credited against any fee payable to Marsh and will not be subject to any cap on commissions payable to Marsh.

*Facilities*

Marsh UK operates facilities with certain insurers that provide insurance capacity, including Quota Share arrangements and Placement Plus facilities. Marsh UK receives flat fee compensation from the insurers for the services it provides them in connection with the establishment and administration of these facilities. These fees are in addition to and not credited against any compensation payable to Marsh by a client. For a list of these facilities and insurers, see <http://uk.marsh.com/AboutUs/LeadingtheWayinTransparency.aspx>.

*Other Information*

Marsh & McLennan Companies, Inc. and its subsidiaries have direct and indirect investments in insurance and reinsurance companies and have contractual arrangements with certain insurers and wholesale brokers.

For further information regarding Marsh's and its affiliates' compensation and the matters discussed above, please visit: <http://global.marsh.com/about/Transparency.php>.

\*\* The Confirmation of Binding Instructions represents a renewal with the expiring insurer and confirms that you directed Marsh to renew coverage with the incumbent insurer without a marketing effort.