

Yamhill County by promoting recreational opportunities and generating tourism income. The Newberg Boat Club has also provided a benefit to the county park system by performing extensive park clean-up at Rogers Landing Park before and after the Memorial Day Boat Races. The Applicant will again provide cleanup services this year the week prior to the event. For those reasons, the Board authorized a waiver of all but \$250.00 of the mass gathering permit application fee.

F. The Board finds that the application should be allowed as permitted by this Board Order. NOW, THEREFORE,

IT IS HEREBY ORDERED BY THE BOARD that the Newberg Boat Club, P.O. Box 212, Newberg, Oregon 97132 / 18775 SW Vista Street, Aloha, Oregon 97006 in joint sponsorship with the Columbia Outboard Racing Association ("Applicant") is granted an outdoor mass gathering permit to conduct an event known as the Memorial Weekend Boat Races on May 28 and 29, 2016. The Applicant is also granted the exclusive right to use Rogers Landing Park, including the exclusive right to provide concession services, to conduct the event. The outdoor mass gathering permit and special park use permit are subject to the following conditions:

1. **TIMES FOR USE OF PARK.** The Applicant is allowed access to Rogers Landing Park on May 21 and 22, 2016 for a pre-race park cleanup work party. The Applicant is allowed access to Rogers Landing Park on Thursday, May 26, 2016, to begin moving in equipment, and at dawn on Friday, May 27 for set-up purposes. The Applicant is allowed to close to general traffic the access road into Rogers Landing Park from 5:00 p.m. Friday, May 27, 2016, until 11:59 p.m. Sunday, May 29, 2016. Members of the Applicant may remain in Rogers Landing Park overnight on the nights of Thursday, May 26, Friday, May 27, Saturday, May 28, and Sunday, May 29, 2016 for purposes of event set-up and clean-up. The Applicant is allowed access to the park on Monday, May 30, 2016 for tear-down and clean-up purposes.

2. **NOTICE TO PUBLIC.** The Applicant is responsible for the following notice to the public of their exclusive use of Rogers Landing park. All costs of notice will be borne by the Applicant.

a. **SIGNAGE.** Not later than May 5, 2016 the Applicant shall post legible signs, in good repair, at least 24" by 24", displayed prominently that provide public notice of the exclusive use of Rogers Landing Park allowed by this Board Order. The signs must be posted at least at the following locations: The current boat launch area at Rogers Landing Park; the upper entrance to Rogers Landing Park; the intersection of State Highway 219 and Wynooski Road; the intersection of College Street and Westbound State Highway 99W in Newberg; the intersection of River Street and Eastbound State Hwy 99W in Newberg.

b. **NOTICES.** Not earlier than May 5, 2016 or later than May 10, 2016 the Applicant shall publish notice of the closure of Rogers Landing Park allowed by this Board Order. Notice shall be published in the Newberg Graphic.

3. ADMISSION AND PARKING FEES PROHIBITED. The Applicant shall not be allowed to charge admission to the boat races or to charge for parking on county property or in the public right-of-way. However, off-site parking on private property is not regulated by this board order.

4. TRAFFIC CONTROL AND PARKING. The Applicant must obtain approval from the Yamhill County Sheriff for a plan to manage traffic access and egress from Mineral Springs to the Event, as well as parking and traffic control at the Event site. Once the plan is approved, the Applicant will comply with the approved plan during the Event.

5. SHUTTLE VEHICLE REQUIRED. The Applicant shall provide, at no cost, a shuttle vehicle for elderly and disabled persons between the parking area and the race site.

6. PATROL BOAT. In the event funds are available, and subject to the approval of the Yamhill County Sheriff, the sheriff may provide a sheriff's patrol boat at no charge to the Applicant.

7. SECURITY. The Applicant is responsible for providing on-site security. All expenses for on-site security services shall be borne by the Applicant.

8. TEMPORARY RESTROOM FACILITIES. The Applicant is responsible for furnishing all temporary restroom facilities required for this event as determined necessary by the Yamhill County Parks Division Manager.

9. TEMPORARY FENCING. The Applicant may construct a temporary safety fence between West Rock's concrete pump house at the east end of the parking lot, following the riverbank to the west end of the parking lot.

10. BROCHURE. If a brochure is produced by the Applicant to promote or provide information on the 2016 Memorial Weekend Boat Races, the brochure shall include information submitted by the Yamhill County Parks Division Manager about Yamhill County Parks. If inclusion of the information results in additional costs to the Applicant, Yamhill County will pay the costs of the inclusion so long as the Yamhill County Parks Division Manager grants prior approval to the payment.

11. CONCESSIONS. The Applicant may deny access to outside concessions and solicitors at Rogers Landing Park on May 28 and May 29, 2016.

12. LIABILITY INSURANCE.

a. INSURANCE REQUIRED; AMOUNT; COUNTY AS NAMED INSURED. The Applicant shall obtain comprehensive general liability insurance in an amount not less than \$1,000,000 for each day of the 2016 Memorial Weekend Races. The insurance policy shall provide coverage against liability for death, injury or disability of any person or for damage to property arising from or related to event. Yamhill County shall be named as an additional insured under the policy.

b. PROOF OF INSURANCE. Evidence of insurance meeting this paragraph shall be submitted to County Counsel not less than one week before each event. County Counsel is authorized to determine whether the proof of insurance meets the requirements of this paragraph.

13. WAIVER OF PARK RESERVATION FEE. The daily park reservation fee for Rogers Landing Park is waived for the Applicant for use of Rogers Landing Park allowed by this Board Order.

14. COMPLIANCE WITH LAWS. The Applicant shall comply with any federal, state or local laws, rules, codes or regulations.

15. FINAL APPROVAL OF PERMIT. The Event may not proceed until final approval for the permit is issued in written form by county legal counsel. County legal counsel will issue final approval after receipt of the following materials:

- a. TRAFFIC CONTROL PLAN APPROVAL from the Yamhill County Sheriff as provided in numbered paragraph 4.
- b. PROOF OF INSURANCE as provided in numbered paragraph 12.

DONE at McMinnville, Oregon on March 31, 2016.

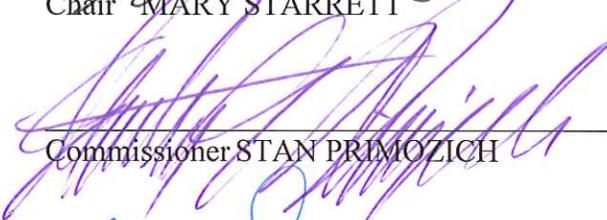
ATTEST

YAMHILL COUNTY BOARD OF COMMISSIONERS

BRIAN VAN BERGEN
County Clerk

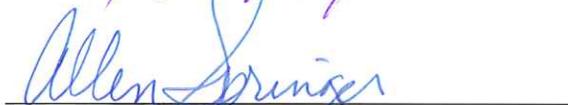

Chair MARY STARRETT

By: 
Deputy LUCY-FLORES MENDEZ


Commissioner STAN PRIMOZICH

FORM APPROVED BY:

CHRISTIAN BOENISCH
Yamhill County Counsel


Commissioner ALLEN SPRINGER

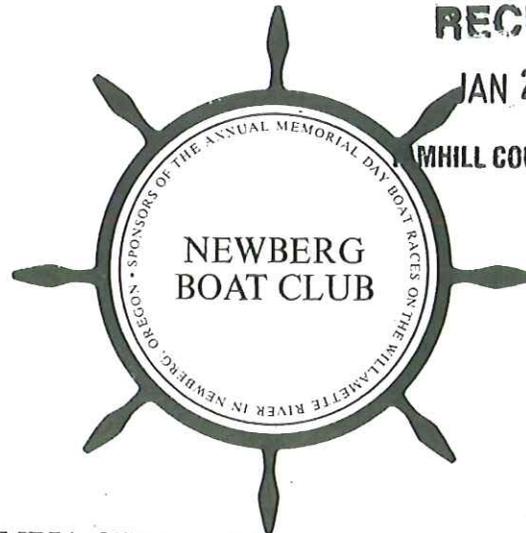
Accepted by Yamhill County
Board of Commissioners on
3.31.16 by Board Order
16-120

January 21, 2016

RECEIVED

JAN 26 2016

YAMHILL COUNTY COURSE



Yamhill County Board of Commissioners
Yamhill County Courthouse
535 E 5th Street
McMinnville, Oregon 97128-4523

**RE: 2016 NEWBERG BOAT CLUB / COLUMBIA OUTBOARD RACING ASSOCIATION
MEMORIAL WEEKEND BOAT RACES**

Dear Commissioners:

Enclosed is our request for permission to host our "68th" Memorial Weekend Boat Races.

#5 of the request has been reworded to include overnight privileges for Thursday night, May 26. The past few years we have only asked permission for a few of the NBC members to spend that night for security reasons. Due to an increase in traffic many of the race participants coming from the Seattle area (which there are many) are having a hard time getting out of town particularly on a Friday before a holiday. They have asked if they can arrive on Thursday in hope this will help.

Also enclosed please find the following documents.

1. Oregon State Marine Board Application
2. Outdoor Mass Gathering Permit Application

If permission is granted, the Marine Board application is in need of your signature and the County Sheriff's signature.

Please return all forms to: Laureen Thorsen, 18775 SW Vista St., Aloha, OR 97003.
Ph. 503-649-4064.

Thank you in advance for your time and the attention that you give to this annual event and please come join us for our "68th" anniversary event.

Sincerely,

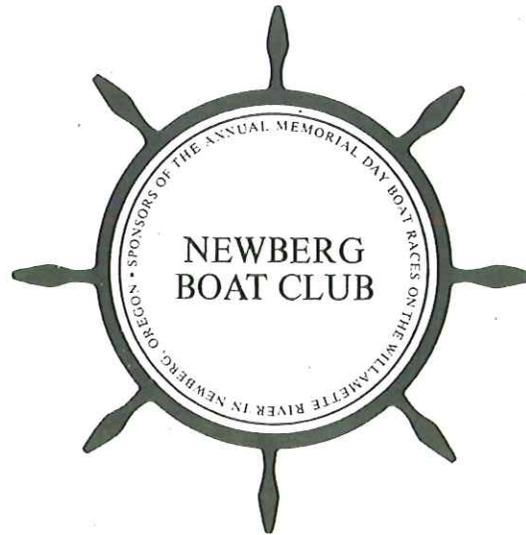
A handwritten signature in cursive script that reads "Laureen Thorsen".

Laureen Thorsen
Race Chairperson

NEWBERG BOAT CLUB / COLUMBIA OUTBOARD RACING ASSOCIATION

B.O. 11e-120

January 21, 2016



Yamhill County Board of Commissioners
Yamhill County Courthouse
535 E 5th Street
McMinnville, Oregon 97128-4523

**RE: 2016 NEWBERG BOAT CLUB / COLUMBIA OUTBOARD RACING ASSOCIATION
MEMORIAL WEEKEND BOAT RACES**

Dear Commissioners:

The Newberg Boat Club and the Columbia Outboard Racing Association have voted to jointly sponsor the 68th Memorial Weekend Boat Races. The two day event will be sanctioned and insured through the American Power Boat Association and will be held on May 28 & 29, 2016, on the Willamette River at Rogers Landing in Newberg, Oregon. We are requesting permission from the Yamhill County Board of Commissioners to honor our request to sponsor this event.

Listed below are items in need of your approval:

1. We request exclusive use of Rogers Landing Park and Boat Launch beginning at 5:00 p.m. on Friday, May 27, until 11:59 p.m. on Sunday, May 29.
2. We request the Mass Gathering Park Fee be waived, for this event (as it was last year) in recognition of the past 68 plus years the Newberg Boat Club has dedicated their time and service to the upkeep of the park and boat launch.
3. We request permission to have access to Roger Landing on May 21 & 22, the weekend prior to the event, for our pre-race park cleanup work party.
4. We request permission for the boat club members and race participants to have access to Rogers Landing Park on Thursday, May 26 to begin moving in equipment and Friday, May 27 for set-up purposes and on Monday, May 30 for tear down and clean-up purposes.

5. We request permission for boat club members and race participants to have overnight camping privileges on Thursday May 26, for set up and security, and to relieve traffic conditions for participants traveling from WA and CA. Also overnight privileges on Friday, May 27 and the event days of Saturday, May 28, and Sunday, May 29, 2016
6. We request permission to construct a temporary safety fence between SP Newsprint's fencing at the east end of the parking lot, along the river bank, to the west end of the parking lot in open areas where the new park fencing does not exist. This request is to enable us to comply with safety standards required by our insurance carrier.
7. We request authorization to deny access to outside concessions and solicitors at the race site.

These requests are in need of your written permission and are required to be in our possession at both events.

Thank you for your time and consideration.

It is my privilege to welcome you, your commission and your families to our 2016 Memorial Weekend Boat Races.

Sincerely,



NEWBERG BOAT CLUB / COLUMBIA OUTBOARD RACING ASSOCIATION

Laureen Thorsen
Race Chairman
18775 SW Vista Street
Aloha, Oregon 97003
Phone: 503-649-4064
Cell – 503-250-0756
Email: lathorsen@frontier.com

OREGON STATE MARINE BOARD



PO Box 14145
435 Commercial St NE, #400
Salem OR 97309-5065
Phone: (503) 378-2635
jessica.watson@state.or.us
FAX: (503) 378-4597

APPLICATION FOR PERMIT TO HOLD A MARINE EVENT, REGATTA OR PARADE

IMPORTANT:

MUST BE FILED AND COMPLETED AT LEAST 30 DAYS PRIOR TO EVENT (ORS 830.375)

(1) Name of Event: Memorial Weekend Boat Races	(4) Body of Water: <u>Willamette River</u>
(2) Name and address of sponsoring organization (REQUIRED): Newberg Boat Club/Columbia Outboard Racing Assoc. PO Box 212, Newberg, OR 97132	(5) Date of Testing: _____ Event Date: <u>5/28 & 5/29, 2016</u>
(3) email address (REQUIRED): lathorsen@frontier.com	Start Time: <u>10:00 A.M.</u> Finish: <u>6:30 P.M.</u>

(6) Description of event and/or courses NOTE: Attach a section of a chart or drawing showing boundaries
An assortment of outboard hydroplane & runabout racing craft will compete for points on an approx. 3/4 mile oval course to be run between the old St. Paul Bridge and the North end of Ash Island on the Willamette River in Newberg, OR

(7) Number of participating craft: 90	(8) Size of participating craft: 8 ft. to 16 ft.	(9) Type of participating craft: Outboard Racing Craft
---	--	--

(10) Number and description of vessels provided by sponsoring organization for safety and conduct of the event:
2 fully equipped rescue boats and 4 tow boats and 2 turn judge boats

(11) Estimated number of spectator craft: -0-	(12) Chair of the race (Cruise) committee: Laureen Thorsen
---	--

(13) Location of Chair during the event: Hot pits and officials barge	(14) Means of communicating with Chair during the event: Wireless radios and PA system
---	--

(15) Name, address and telephone number of person to be contact for further details concerning the event:
Laureen Thorsen, 18775 SW Vista St, Aloha, OR 97003. H - 503-649-4064 C - 503-250-0756

(16) The undersigned has full authority as spokesperson for the sponsoring organization:
Signature Laureen Thorsen Date 1/21/2016

(17) Instructions: Attach a copy of your entry requirements and operations procedures.

(18) First Endorsement: County sheriff or enforcement agency - required (see reverse). (Print name and address)

Not Necessary ** Approval recommended Not recommended***

Signature Bin Doe Title Yamhill County Sheriff Date 4/1/16
Address 535 NE 5th St McMinnville, OR 97128 City - Zip Code _____

(19) Second Endorsement: Land Managing Agency (complete only if more than one Land Managing Agency is involved). Include agency name and address

Approval recommended Not recommended**

Signature _____ Title Commissioner Date 3-31-16
Address _____ City - Zip Code _____

(20) Third Endorsement: Land Managing Agency (Federal, State or Local) as required. (See reverse.) Include agency name and address

Approval recommended Not recommended**

Signature _____ Title _____ Date _____
Address _____ City - Zip Code _____

(21) Fourth Endorsement: County Sheriff or enforcement agency (complete if more than one law enforcement agency is involved). (Print name and address)

Approval recommended Not recommended**

Signature _____ Title _____ Date _____
Address _____ City - Zip Code _____

** Based upon content of application, event does not "introduce extra or unusual hazards to water safety or waters of this state."
*** Attach letter outlining special requirements or reasons for not recommending approval.

B.O. 16-120

OREGON STATE MARINE BOARD

PERMIT NUMBER: _____

OSMB USE ONLY

PERMIT GRANTED Subject to the following requirements and/or conditions:

Signature:  Date: 3.31.16

Title: Administrative Assistant to the Boating Safety Program Manager

SPONSORING ORGANIZATION:

Read instructions before submitting application.

1. Prepare application [Section (1) through (17)]. Mail the original copy, with all signed endorsements, additional letters and documents to the Marine Board. **Oregon law requires this application be completed and submitted 30 days prior to the event date.** An advance copy, to hold a tentative date, maybe submitted prior without endorsements.
2. Have Sections (18) and (20) completed. This will require local review prior to approval. Be certain to allow sufficient time for the agency's review process. (Note: If Section 18 "Not Necessary" is checked, the appropriate county sheriff has determined that the event, as described here, does not introduce extra or unusual hazards to water safety on waters of this state and may be conducted without further review. Sections (19) and (21) are required only if there is more than a single Land Managing Agency or Sheriff's Office involved.)
3. If volunteer services of the local Coast Guard Auxiliary are desired, complete the appropriate attached form. Local arrangements must be made by sponsor.
4. It is the responsibility of the sponsor to ensure that the permit has been approved. The original application will be returned to the sponsor when the permit is authorized. This permit must be available for inspection on the event date(s) indicated.

ENDORSEMENTS

SECTION (18)

1. To be completed by county sheriff or other appropriate enforcement agency.
2. Attach any special instructions or requirements (check box.).

SECTION (20)

1. To be completed by federal, state, county, or municipal parks department or governing body (as required).
2. Special permits, clearances or instructions must be attached to the application for consideration (check box).

NOTE: Oregon law requires the application be completed and submitted 30 days prior to the event date.

Yamhill County, Oregon

Application for Outdoor Mass Gathering Permit (Ord. 580)

Board of Commissioners, Yamhill County Courthouse, 535 E. 5th Street McMinnville, OR 97128 Tel: 503-434-7501 • Fax: 503-434-7553

Docket _____
Date _____
Rec'd By _____
Receipt # _____
Fee \$ _____

APPLICANT			LEGAL OWNER (IF DIFFERENT)		
<u>NEWBERG BOAT CLUB / COLUMBIA OUTBOARD RACING ASSOCIATION</u>			<u>NEWBERG BOAT CLUB / COLUMBIA OUTBOARD RACING ASSOCIATION</u>		
Last Name	First	MI	Last Name	First	MI
<u>18775 SW VISTA ST</u>			<u></u>		
Mailing Address (Street or PO Box)			Mailing Address (Street or PO Box)		
<u>ALOHA OR 97003</u>			<u></u>		
City	State	Zip	City	State	Zip
<u>503-649-4064</u>			<u></u>		
Telephone			Telephone		

If the applicant is not the legal owner, state applicant's interest in property:
TO CONDUCT AN OUTBOARD POWER BOAT REGATTA

PROPERTY INFORMATION

Tax Lot(s) _____ Zone _____

Address of property ROGERS LANDING BOAT RAMP & PARK, NEWBERG OR

(Fill out application form completely. Attach additional pages if necessary.)

Type of Event: COMPETITION POWER BOAT EVENT Persons expected to attend per event: 400 TO 500

Date or dates (5 max.): MAY 28 & 29, 2016

Present use of the property: PUBLIC PARK & BOAT RAMP

Please list the type of buildings that are currently on the property (i.e. residence (type), pole building, agricultural barn or other outbuildings, etc.):

PERMANENT PUBLIC RESTROOMS

Is there a septic system on the property? Yes _____ No X

How will water be provided for event? Well _____ City X Other _____

How is the property accessed? RIVER STREET, NEWBERG OR

Proposed plan for offstreet parking (attach diagram if appropriate). Proposed plan for traffic control for egress and ingress and parking control (attach additional sheets if necessary):

SPECTATOR PARKING WILL BE IN THE EMPTY LOT OWNED BY SP NEWSPRINT AT TOP OF HILL ADJACENT TO ROGERS LANDING ENTRANCE

Proposed fire control: NEWBERG FIRE DEPT Proposed medical standby: NEWBERG AMBULANCE

Proposed restroom facilities, including number: 1 PERMANENT & 6 SANITANS

Proposed crowd control or security: NBC & CORA MEMBERS

THE APPLICANT MUST SUBMIT:

1. Completed application form, signed by the applicant and property owner (if different). The property owner's signature must be notarized.
2. Site plan drawn to approximate scale showing property lines, location and size of all existing buildings, existing and proposed access roads, and location and size of any proposed temporary structures, including restroom facilities, for use in the Event.
3. Filing fee (make check payable to Yamhill County).

NOTE: Fees are not transferrable or refundable.

I hereby declare under penalties of false swearing (ORS 162.075 and 162.085) that the above information is true and correct to the best of my knowledge. I understand that issuance of a permit based on this application will not excuse me from complying with other effective ordinances and laws, including those regulating the use of the land and buildings.

I understand that Oregon law and county ordinances require the Board to refer the application to the county sheriff, county health officer, fire chief and state or local road authorities for their recommended permit conditions. I understand that the Board can impose reasonable conditions in its Order granting the Outdoor Mass Gathering Permit.

I hereby grant permission for and consent to Yamhill County, its officers, agents, and employees coming upon the above-described property to gather information and inspect the property whenever it is reasonably necessary for the purpose of processing this application.

LAUREN THORSEN *Lauren Thorsen*
Applicant's printed name and signature

[Signature]
Property owner's printed name and signature (if different from applicant)

State of Oregon)
County of Yamhill) ss

Subscribed and sworn to before me on this 31st day of March, 2016 by

LAUREN THORSEN (applicant) and MARY STARRETT (property owner, if different from applicant).



Keri L. Hinton
Notary Public for Oregon
My Commission expires June 16, 2018