MCMINNVILLE
LANDSCAPING & IRRIGATION INC.

PO Box 434 McMinnville, OR 97128

503-474-1312   jodyingham@frontier.com

LCB 8173

16 JAN 28 P1 :46

Estimate

Yamhill County DDP

850 SW Booth Bend Road

McMinnville, Oregon

97128

11/30/2015

Description	Cost
Monthly fee for weekly service	$ 225.00
Total	$ 225.00

Any alteration or deviation from the above specifications involving extra costs will be executed upon written order and will become an extra charge over and above this estimate. All agreements contingent upon any delays beyond our control.

Credit cards gladly accepted for an additional 4% servcie charge

This agreement may be withdrawn by us if not accepted within 30 days.

_____
Jody Ingham
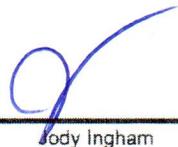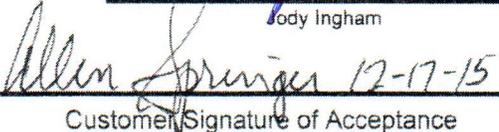
Allen Springer 12-17-15
Customer Signature of Acceptance

Accepted by Yamhill County
Board of Commissioners on

12.17.15   by Board Order
15-507

SCHEDULE OF DUTIES
Landscaping
HHS 850 SW Booth Bend, McMinnville

Summary: This property is leased by Yamhill County. Developmental Disabilities and Veterans' Services programs are co-located at this facility. The property needs to be maintained consistent with county owned/leased properties to a standard that lends to a professional appearance and pleasant atmosphere for the public to receive services.

Contracted work is to be done only by a licensed landscaping contractor with insurance coverage as required by County.

Physical Description of property: The property size is 0.64 acres (27,878 SF) with the single story building occupying 5162 square feet of that lot. The remainder of the property contains a 25 space parking lot, turf areas, a courtyard patio and planting beds.

Lawn/Turf care

1. Mow lawn areas surrounding the building and parking areas to an industry standard height appropriate to the geographic location and climate.
2. Mowing equipment with collection systems shall be used, or mulching equipment if clippings are not visible.
3. Contractor to remove all clippings from site.
4. Spot treat for weed abatement as needed in turf areas to control invasive weeds.
5. One time per year moss treatment if needed.
6. Mowing frequency shall be approximately every-other-week or as needed to keep grass at a neat appearance.
7. Weekly mowing during peak growing seasons.
8. Aerate and thatch one time per year if needed.
9. Maintain neat and uniform tree wells around the base of all trees in lawn areas.
10. Edging around side walks, plant beds, curbs and tree wells.

Plant Beds

1. Plant beds and tree wells shall be kept free of all weeds in excess or 3" in height or diameter and free of weeds.
2. Herbicides may be used to control smaller weeds in plant beds or for weed control around other areas such as unimproved areas near the road or around sidewalks, curbs, or building.
3. Clear plant beds of leaves and debris as needed during fall months.
4. Shrub maintenance including pruning and trimming as necessary to insure a neat appearance, promote proper growth and remove dead, unsightly or hazardous branches and vines.
5. Groundcover other than grass shall be kept trimmed to avoid invasion of grassy areas and trimmed away from the front sign.

12/11/2015

6. Plant beds shall be replenished of mulch or bark material at least every-other-year.

Grounds maintenance – general

1. Blow sweep or otherwise clear parking lot, sidewalks, and courtyard patio of leaves and debris one time per month during the fall months and other times as needed.
2. At close of each visit, blow, sweep, rake or otherwise clear clippings, weeds and debris generated during maintenance visit.
3. Maintain irrigation system by:
   a. Replacing any broken sprinkler heads as needed.
   b. Winterize system as needed prior to first anticipated frost and restore operation in spring.
   c. Assess coverage of system and irrigation schedule and adjust as needed to promote healthy growth and soil moisture levels.
4. Recommend to County when there appears to be a need to replace plantings due to disease, rot or general unsightly appearance.