

**NOTICE OF MEETING**  
**Yamhill County Board of Commissioners**

DATE:                   **October 26, 2015**  
DAY:                    **Monday**  
TIME:                   **3:00 p.m.**  
PLACE:                 **Commissioners' Office Conference Room**

**ACTION LIST FOR SPECIAL FORMAL SESSION**

1.     **B.O. 15-437** - Consideration of an appeal of a disciplinary action.
2.     Other business as necessary.

**Access by public.** Except for "executive sessions" authorized under ORS 192.660, all formal and informal sessions of the Board are open to the public. Both Room 32 and the Commissioners' Office Conference Room are accessible to persons with disabilities. A request for an accommodation by the county to assist anyone with a disability to observe, to listen to or participate in a meeting should be directed to the Board's executive secretary. Please call (503) 434-7501 or write Board of Commissioners, Yamhill County Courthouse, 535 E. 5th Street, McMinnville, OR 97128. Informal sessions are typically held in the Commissioners' Office Conference Room. Differences between the two types of sessions are explained in Yamhill County Ordinance 616, as amended by Ordinance 623. This ordinance is known as the "Procedures Ordinance". Key provisions of the ordinance regarding Board meetings are described below.

**Meetings times.** The Procedures Ordinance provides rules of procedure and meeting times for the Board. An informal session is held each Monday at 2:00 p.m. in the Commissioners' Office conference room to set the agenda for the formal session on the following Thursday. Informal sessions may also be held as necessary at a different time or place. A formal session is held each Thursday at 10:00 a.m. in Room 32 of the courthouse, or as otherwise scheduled. Public notice of formal and informal sessions is given as required by the Oregon Open Meetings Law and the Procedures Ordinance. Requirements established by the Oregon Open Meetings Law are found in ORS 192.610 to 192.690.

**Items considered at formal sessions.** The Procedures Ordinance requires formal sessions to be held for the Board to act on certain types of decisions or to hold certain types of proceedings. The following matters are reserved for formal session: public hearings, adoption of ordinances, final hiring decisions, final budget actions, final approval of contracts, final land use decisions, road vacations, acceptance of roads or right-of-way, creations of committee and committee assignment, adoption of personnel classification decisions and refunds where the amount to be refunded exceeds the authority delegated by Board Order to authorized county officials.

**Items considered at informal sessions.** Informal sessions are held to allow briefings, receipt of reports, consultation among county officials and staff, and other county matters that do not require action or consideration by the Board in a formal session. Work sessions are generally scheduled for informal sessions.

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