



Yamhill County Sheriff's Office

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MEMO

Sheriff Tim Svenson

Date: 9/9/15

To: BOC, Laura Tschabold

Cc: Lucy

From: Sheriff Svenson

Re: Police Services Agreement w/ Sheridan

Attached is the 2015-2016 Police Services agreement between the Yamhill County Sheriff's Office and the City of Sheridan, for the total amount of \$503,176, for .5 Sgt and 3.5 deputies. Period of this agreement is July 1, 2015 to June 30, 2016.

Once approved please send 1 original to the City of Sheridan, Attn: Frank Sheridan and a copy to Kellye Fetters at the YCSO.

Thank you.

Accepted by Yamhill County
Board of Commissioners on

9.17.15 by Board Order
15-384

**AGREEMENT FOR POLICE SERVICES
(City of Sheridan 2015 - 2016)**

THIS AGREEMENT is made effective July 1, 2015 by and between Yamhill County, Oregon, a political subdivision of the state of Oregon ("the County") and the **City of Sheridan**, a municipal corporation of the State of Oregon ("the City").

RECITALS

A. ORS 190.010 and 206.345 allow cities to contract with county sheriffs and governing bodies for the provision of county police services to incorporated cities.

B. The City desires to continue to contract with the County for the Yamhill County Sheriff's Office to provide police services, and desires to have a number of personnel under this agreement equivalent to fulltime equivalents (FTE). The County is agreeable to providing police services on the terms and conditions set forth in this agreement from July 1, 2015 through June 30, 2016. It is now appropriate to restate the parties agreement for police services. NOW, THEREFORE,

AGREEMENT

In exchange for the mutual promises and obligations as set forth herein and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties agree as follows:

Section 1. Scope of Services. The County agrees to provide police protection within the corporate limits of the City and school district boundaries to the extent and in the manner described in this section. The police services shall encompass duties and enforcement functions of those normally undertaken by the Yamhill County Sheriff's Office under the statutes of the State of Oregon. Such services shall include public safety, criminal law enforcement, issuing of citations based on City ordinances, traffic enforcement, preparation of police reports and/or attendance at council meetings, collection of dog license fees, school resource officer, and related services which are within the legal authority of the Sheriff to provide.

Section 2. Management by the County. Subject to applicable bargaining agreements and law, the rendition of such service, standards of performance, discipline of officers, personnel issues and other matters incident to the performance of such services shall be subject to the control of the County. However, if the City is unhappy with any such items, the parties will attempt to resolve the dispute through a joint meeting of a representative of the Sheriff's Office and the City Manager. In addition, management of deputies by the County will be subject to the following:

a. **The County to Provide Monthly Schedule.** Deputies assigned to the City shall maintain schedules on a monthly basis which will set forth the time deputies spend within the City.

b. **Scheduling of Deputies.** The City shall determine the schedule to the extent feasible. The County agrees to exercise its best efforts to accommodate the City's desired schedule for deputies assigned to provide police services under this agreement.

c. **Areas of Assignment.** The County agrees to exercise its best efforts to accommodate the City's desired target areas for police services under this agreement. The City will communicate desired target areas to the County's West Valley Supervisor. The supervisor will use all reasonable efforts to fulfill the City's request.

d. **Deputies shall do Paperwork in the City.** The County and deputies assigned to the City will use every reasonable effort to perform report writing and other office based functions of law enforcement in the City to maximize the number of hours in which the assigned deputies remain within the City.

Section 3. The County Furnishes Labor and Materials. For the purpose of performing these functions, the County shall furnish and supply all labor, supervision, vehicles, equipment, communication facilities and supplies necessary to provide the services as described in Section 1.

Section 4. Personnel Commitments.

a. **FTE Equivalents Assigned to the City and Sheridan School District.** The County shall provide for the City 3 patrol deputy FTE equivalent positions, and 0.5 patrol sergeant FTE position certified by DPSST to perform the services described in Section 1. In addition, the County shall provide the City a 0.5 patrol deputy for a shared position with the Sheridan School District, performing the services described in Section 1 and as a school resource officer (SRO) for the Sheridan School District. The City will pay one-half the cost of the shared position. The schedule for the shared position shall be determined as mutually agreed by the City, School District, and the Sheriff's Office Supervisor.

b. **FTE Equivalent Defined.** As used in this section, an FTE equivalent position constitutes approximately 2,080 hours per year, less time used for the following purposes: leaves authorized by the collective bargaining agreement or state or federal law, court time, training time related to maintenance or enhancement of proficiency and standards, and any other function directly related to job performance as an employee of the County.

c. **Extra Personnel to the City; Temporary Absence from the City.** When available, the County shall provide, at no cost, extra patrol for the City if emergency backup or coverage is needed. Deputies assigned to the City will not be sent out of the City to surrounding calls unless it is necessary for the deputies to provide backup or make a first response to an emergency. When response to a surrounding call is made, the deputy will return to the City as soon as a rural patrol deputy or other law enforcement official has relieved the deputy.

d. **Authority to Reallocate Time or Share Deputies by Separate Agreement between Authorized Representatives of Cities.** The City and the County recognize the County has separate police services agreements with the City and the City of Willamina. On occasion,

authorized City representatives appointed under subsection (e) may determine County deputies assigned to work under one city's police services agreement should be shared with the other city. For example, the authorized representatives may agree that a patrol deputy on duty within the City should patrol areas or respond to calls within the City of Willamina, and vice versa. The County agrees to exercise its best efforts when providing services under this agreement to comply with any mutual, written agreement of authorized representatives of the City and the City of Willamina to temporarily reassign or share patrol deputies; provided, however, both cities shall be required to pay the County the compensation stated in their respective police services agreements without offset or recomputation for time a deputy assigned to one city spends in another.

e. **City Representatives Authorized to Reallocate Time or Request Emergency Patrols.** The City shall designate, in writing, a representative or representatives who are authorized to make the mutual agreements described in subsection (d) or to request special or emergency patrols or response by the Sheriff.

Section 5. Personnel Employed by the County. All persons employed in the performance of this agreement shall be Yamhill County employees. The City shall not be called upon to assume any liability for the direct payment of any salaries, wages, or other compensation to any County personnel performing services herein for the City. Except as otherwise specified herein, the City shall not be liable for compensation or indemnity to any County employee for any injury or sickness arising out of the employee's employment with the County. The County shall comply with ORS 656.017, which requires the County to provide workers compensation coverage for its subject workers.

Section 6. The City's Reciprocal Indemnification. The County, its officers and employees, shall not be deemed to have assumed any liability for acts of the City, or of any officer, employee or agent thereof, and the City hereby covenants and agrees to hold and save the County and all of its officers, agents, and employees harmless from all claims whatsoever that might arise against the County, its officers, agents, or employees, by reason of any act of the City, its officers, agents, and employees.

Section 7. The County's Reciprocal Indemnification. The City, its officers and employees, shall not be deemed to have assumed any liability for acts of the County, or of any officer, employee or agent thereof, and the County hereby covenants and agrees to hold and save the City and all of its officers, agents, and employees harmless from all claims whatsoever that might arise against the City, its officers, agents or employees, by reason of any act of the County, its officers, agents, and employees.

Section 8. Term and Termination of Agreement.

a. **Term.** Unless terminated in accordance with subsections (b), the term of this agreement is from July 1, 2015 through June 30, 2016.

b. **Termination.** Either party may terminate this agreement on 30 days written

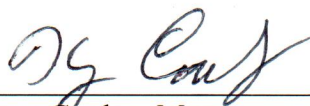
notice to the other party. Termination shall not excuse liabilities incurred prior to the termination date.

Section 9. Compensation by City. The City will pay to the County for performance of the duties identified in Section 1 the sum of **\$503,176** for the period July 1, 2015 to June 30, 2016 at a monthly rate of **\$41,931.35** due by the 15th day of the month in which services were provided. The County shall exercise its best efforts to notify the City in writing of any proposed rate adjustment for the subsequent fiscal year no later than April 30.

Section 10. Transfer of Ordinance Enforcement Authority. Upon execution of this agreement and during its effective term, the police authority of the City for enforcing City ordinances is transferred to the Yamhill County Sheriff's Office. For the limited purpose of compliance with applicable City charters, the City upon execution of this agreement hereby designates the Yamhill County Sheriff as the Chief of Police of said City.

DONE the dates set forth adjacent to the signatures below.

CITY OF SHERIDAN, OREGON



Harry Cooley, Mayor
Date: Aug 3, 2015

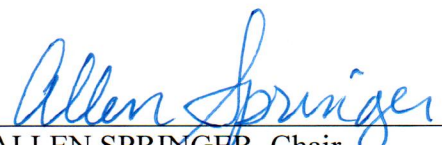
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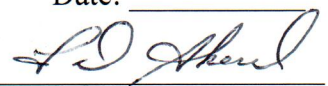
YAMHILL COUNTY, OREGON



TIM SVENSON, Sheriff
Date: 9/4/15



ALLEN SPRINGER, Chair
Board of Commissioners
Date: _____



FRANK SHERIDAN, City Manager
Date: Aug 4, 2015

APPROVED AS TO FORM:

By: 

CHRISTIAN BOENISCH
County Counsel
Date: 9/18/15

Accepted by Yamhill County
Board of Commissioners on
9.17.15 by Board Order
15-384