



# Brian Van Bergen Yamhill County Clerk

15 MAR -6 A9:27

414 NE Evans St, McMinnville, OR 97128-4607 • Ph. 503.434.7518 • Fax 503.434.7520 • clerk@co.yamhill.or.us

Board of Property Tax Appeals • Business Licenses • Elections • Marriage Licenses • Passports • Recording • Voter Registration

## Memorandum

To: Yamhill County Board of Commissioners  
From: Brian Van Bergen, Yamhill County Clerk  
CC: Laura Tschabold, Lucy Flores Mendez, Keri Hinton  
Date: February 25, 2015  
RE: Surplus Equipment

Please consider authorizing the Clerk's office to dispose of several surplus pieces of equipment. The pieces range from a pile of vintage locks and keys to an old microfilm camera and some outmoded laser printers.

Here is the list of items slated for surplus:

Maker	Brand	Model	Description	Serial No.	Vendor	Qty	Estimated Current Value
Secap	Bryce	22K	Envelope Printer	1015031	Neopost	1	\$500
Kodak	Starfile	RV-3	Microfilmer	52042		1	\$200
Panasonic		KX-FA83	Toner Cartridge	n/a		1	\$10
Panasonic		KX-FA84	Drum Unit	n/a		1	\$50
Pitney Bowes		1225	Letter opener	34570		1	\$125
Hewlett Packard	Laser Jet	2100	Laser printer	USGG070528		1	\$25
Hewlett Packard	Laser Jet	8000 DN	Laser printer	USBB001297		1	\$250
ViewSonic		GS790	CRT Monitor	31E014827930		1	\$10
Miller			antique padlocks	n/a		8	\$50
Master			antique padlocks	n/a		20	\$50
Miller			mixed keys	n/a		30	\$10
Master			mixed keys	n/a		50	\$20
mixed			mixed keys	n/a		20	\$10
Pitney Bowes		5600	Envelope Sealer	n/a	Pacific Mailing	1	\$75
Ricoh	Bell & Howell	2000D FB	high-speed scanner	P13 90700063	Bell & Howell	1	\$25

The plan would be to try and sell these items first via Craigslist, but since many of the items may take a considerable amount of time to sell, we will probably end up selling the bulk of them on ebay.

Sincerely,

Brian Van Bergen  
Yamhill County Clerk

Accepted by Yamhill County  
Board of Commissioners on

3.5.15 by Board Order  
# 15-70