

**FEDERAL FINANCIAL ASSISTANCE
AWARD OF DOMESTIC GRANT 14-DG-11061200-015
Between
YAMHILL COUNTY
And The
USDA, FOREST SERVICE
SIUSLAW NATIONAL FOREST**

Project Title: Meadow Lake Road Overlay Project

Upon execution of this document, an award to Yamhill County, hereinafter referred to as "Yamhill County," in the amount of \$30,003.00, is made under the Secure Rural Schools and Community Self-Determination Act of 2000, Public Law 106-393, 16 U.S.C. 500, as reauthorized and amended by the Emergency Economic Stabilization Act of 2008, Energy Improvement and Extension Act of 2008, and Tax Extenders and Alternative Minimum Tax relief Act of 2008, Section 601(a) in division C of P.L. 110-343. Yamhill County accepts this award for the purpose described in the application narrative. Your application for Federal financial assistance, dated September 9, 2014, and the attached U.S. Forest Service provisions, 'U.S. Forest Service Award Provisions,' are incorporated into this letter and made a part of this award.

This is an award of Federal financial assistance and is subject to OMB Circular A-102 Uniform Administrative Requirements, 2 CFR 225 Cost Principles, and OMB Circular A-133 as implemented by USDA regulation 7 CFR 3052. All Federal and Recipient matching/cost-share contributions are subject to all relevant OMB Circulars and Code of Federal Regulations.

The OMB Circulars are available on the internet at http://www.whitehouse.gov/omb/grants_default/. Electronic copies of the CFRs can be obtained at the following internet site: <http://www.gpoaccess.gov/cfr/index.html>. If you are unable to retrieve these regulations electronically, please contact your Grants and Agreements Office at (360) 956-2298.

Effective October 1, 2010, recipients are required to report information on subaward and executive total compensation, as required by the Federal Funding Accountability and Transparency Act of 2006 (Pub. L. 109-282), as amended by section 6202 of Public Law 110-252, hereinafter referred to as "the Transparency Act." See the award terms in Attachment B: 2 CFR Part 170.

The following administrative provisions apply to this award:

- A. **LEGAL AUTHORITY.** Yamhill County shall have the legal authority to enter into this award, and the institutional, managerial, and financial capability to ensure proper planning, management, and completion of the project, which includes funds sufficient to pay the non-Federal share of project costs, when applicable.



- B. PRINCIPAL CONTACTS. Individuals listed below are authorized to act in their respective areas for matters related to this award.

Principal Cooperator Contacts:

Cooperator Program Contact	Cooperator Administrative Contact
William Gille, PE Yamhill County 2060 Lafayette Ave McMinnville, OR 97128-9333 (503) 434-7365 gilleb@co.yamhill.or.us	Jayne Mercer Yamhill County 434 NE Evans St McMinnville, OR 97128-4607 (503) 474-4991 mercerj@co.yamhill.or.us

Principal U.S. Forest Service Contacts:

U.S. Forest Service Program Manager Contact	U.S. Forest Service Administrative Contact
Joe Acosta Central Coast Ranger District 1130 Forestry Ln PO Box 400 Waldport, OR 97394-0400 (541) 563-8405 jmacosta@fs.fed.us	Sheila Walker Olympic National Forest 1835 Black Lake Blvd Suite A Olympia, WA 98512-5607 (360) 956-2298 swalker@fs.fed.us

- C. SYSTEM FOR AWARD MANAGEMENT REGISTRATION REQUIREMENT (SAM). Yamhill County shall maintain current information in the System for Award Management (SAM) until receipt of final payment. This requires review and update to the information at least annually after the initial registration, and more frequently if required by changes in information or agreement term(s). For purposes of this agreement, System for Award Management (SAM) means the Federal repository into which an entity must provide information required for the conduct of business as a Cooperative. Additional information about registration procedures may be found at the SAM Internet site at www.sam.gov.
- D. REIMBURSABLE PAYMENTS – FINANCIAL ASSISTANCE. See provision H in the attachment, 'U.S. Forest Service Award Provisions.'
- E. PROGRAMMATIC CHANGES. Yamhill County shall obtain prior approval for any change to the scope or objectives of the approved project, key personnel, or transfer of substantive programmatic work to another party.
- F. MODIFICATIONS. Modifications within the scope of this award/agreement must be made by mutual consent of the parties, by the issuance of a written modification signed and dated by all properly authorized, signatory officials, prior to any changes being performed. Requests for modification should be made, in writing, at least 30 days prior

to implementation of the requested change. The U.S. Forest Service is not obligated to fund any changes not properly approved in advance.

- G. COMMENCEMENT/EXPIRATION DATE. This award is executed as of the date of the last signature and is effective through **December 26, 2014**, at which time it will expire. The expiration date is the final date for completion of all work activities under this agreement.
- H. AUTHORIZED REPRESENTATIVES. By signature below, each party certifies that the individuals listed in this document as representatives of the individual parties are authorized to act in their respective areas for matters related to this award/agreement. In witness whereof the parties hereto have executed this agreement as of the last date written below.

Allen Springer
ALLEN SPRINGER, CHAIR

9-11-14

Date

Laura A. Tschabold
LAURA TSCHABOLD, County Administrator
Yamhill County

9-11-14

Date

Jeremy T. Ingersoll
JEREMIAH INGERSOLL, Forest Supervisor
U.S. Forest Service, Siuslaw National Forest

9-15-14

Date

The authority and format of this agreement have been reviewed and approved for signature.

Sheila J. Walker
SHEILA J. WALKER
U.S. Forest Service Grants Management Specialist

9/10/2014

Date

ATTACHMENT A: U.S. FOREST SERVICE AWARD PROVISIONS

- A. FOREST SERVICE LIABILITY TO THE RECIPIENT. The United States shall not be liable to Yamhill County for any costs, damages, claims, liabilities, and judgments that arise in connection with the performance of work under this award, including damage to any property owned by Yamhill County or any third party.
- B. NOTICES. Any notice given by the U.S. Forest Service or Yamhill County will be sufficient only if in writing and delivered in person, mailed, or transmitted electronically by e-mail or fax, as follows:

To the U.S. Forest Service Program Manager, at the address specified in the grant.

To Yamhill County, at the address shown in the grant/agreement or such other address designated within the grant/agreement.

Notices will be effective when delivered in accordance with this provision, or on the effective date of the notice, whichever is later.

- C. MEMBERS OF CONGRESS. Pursuant to 41 U.S.C. 22, no member of, or delegate to, Congress shall be admitted to any share or part of this agreement, or benefits that may arise therefrom, either directly or indirectly.
- D. TRAFFICKING IN PERSONS.

1. Provisions applicable to a Recipient that is a private entity.

- a. You as the Recipient, your employees, Subrecipients under this award, and Subrecipients' employees may not:
- (1) Engage in severe forms of trafficking in persons during the period of time that the award is in effect;
 - (2) Procure a commercial sex act during the period of time that the award is in effect; or
 - (3) Use forced labor in the performance of the award or subawards under the award.
- b. We as the Federal awarding agency may unilaterally terminate this award, without penalty, if you or a Subrecipient that is a private entity:
- (1) Is determined to have violated a prohibition in paragraph a.1 of this award term; or
 - (2) Has an employee who is determined by the agency official authorized to

terminate the award to have violated a prohibition in paragraph a.1 of this award term through conduct that is either:

- i. Associated with performance under this award; or
 - ii. Imputed to you or the subrecipient using the standards and due process for imputing the conduct of an individual to an organization that are provided in 2 CFR part 180, "OMB Guidelines to Agencies on Government wide Debarment and Suspension (Nonprocurement),".
2. Provision applicable to a Recipient other than a private entity. We as the Federal awarding agency may unilaterally terminate this award, without penalty, if a subrecipient that is a private entity:
- a. Is determined to have violated an applicable prohibition in paragraph a.1 of this award term; or
 - b. Has an employee who is determined by the agency official authorized to terminate the award to have violated an applicable prohibition in paragraph a.1 of this award term through conduct that is either—
 - (1) Associated with performance under this award; or
 - (2) Imputed to the subrecipient using the standards and due process for imputing the conduct of an individual to an organization that are provided in 2 CFR part 180, "OMB Guidelines to Agencies on Governmentwide Debarment and Suspension (Nonprocurement),"
3. Provisions applicable to any recipient.
- a. You must inform us immediately of any information you receive from any source alleging a violation of a prohibition in paragraph a.1 of this award term.
 - b. Our right to terminate unilaterally that is described in paragraph a.2 or b of this section:
 - (1) Implements section 106(g) of the Trafficking Victims Protection Act of 2000 (TVPA), as amended (22 U.S.C. 7104(g)), and
 - (2) Is in addition to all other remedies for noncompliance that are available to us under this award.
 - c. You must include the requirements of paragraph a.1 of this award term in any subaward you make to a private entity.

4. Definitions. For purposes of this award term:

a. "Employee" means either:

- (1) An individual employed by you or a subrecipient who is engaged in the performance of the project or program under this award; or
- (2) Another person engaged in the performance of the project or program under this award and not compensated by you including, but not limited to, a volunteer or individual whose services are contributed by a third party as an in-kind contribution toward cost sharing or matching requirements.

b. "Forced labor" means labor obtained by any of the following methods: the recruitment, harboring, transportation, provision, or obtaining of a person for labor or services, through the use of force, fraud, or coercion for the purpose of subjection to involuntary servitude, peonage, debt bondage, or slavery.

c. "Private entity":

- (1) Means any entity other than a State, local government, Indian tribe, or foreign public entity, as those terms are defined in 2 CFR 175.25.

- (2) Includes:

- i. A nonprofit organization, including any nonprofit institution of higher education, hospital, or tribal organization other than one included in the definition of Indian tribe at 2 CFR 175.25(b).

- ii. A for-profit organization.

d. "Severe forms of trafficking in persons," "commercial sex act," and "coercion" have the meanings given at section 103 of the TVPA, as amended (22 U.S.C. 7102).

E. DRUG-FREE WORKPLACE.

1. Yamhill County agree(s) that it will publish a drug-free workplace statement and provide a copy to each employee who will be engaged in the performance of any project/program that receives federal funding. The statement must

- a. Tell the employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in its workplace;
- b. Specify the actions Yamhill County will take against employees for violating that prohibition; and

- c. Let each employee know that, as a condition of employment under any award, the employee:
 - (1) Shall abide by the terms of the statement, and
 - (2) Shall notify Yamhill County in writing if they are convicted for a violation of a criminal drug statute occurring in the workplace, and shall do so no more than 5 calendar days after the conviction.
2. Yamhill County agree(s) that it will establish an ongoing drug-free awareness program to inform employees about
 - a. The dangers of drug abuse in the workplace;
 - b. The established policy of maintaining a drug-free workplace;
 - c. Any available drug counseling, rehabilitation and employee assistance programs; and
 - d. The penalties that you may impose upon them for drug abuse violations occurring in the workplace.
3. Without the Program Manager's expressed written approval, the policy statement and program must be in place as soon as possible, no later than the 30 days after the effective date of this instrument, or the completion date of this award, whichever occurs first.
4. Yamhill County agrees to immediately notify the Program Manager if an employee is convicted of a drug violation in the workplace. The notification must be in writing, identify the employee's position title, the award number of each award on which the employee worked. The notification must be sent to the Program Manager within 10 calendar days after Yamhill County learns of the conviction.
5. Within 30 calendar days of learning about an employee's conviction, Yamhill County must either
 - a. Take appropriate personnel action against the employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973 (29 USC 794), as amended, or
 - b. Require the employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for these purposes by a Federal, State or local health, law enforcement, or other appropriate agency.
- F. **ELIGIBLE WORKERS.** Yamhill County shall ensure that all employees complete the I-9 form to certify that they are eligible for lawful employment under the Immigration

and Nationality Act (8 USC 1324a). Yamhill County shall comply with regulations regarding certification and retention of the completed forms. These requirements also apply to any contract or supplemental instruments awarded under this award.

G. FINANCIAL STATUS REPORTING. A Federal Financial Report, form SF-425 (and Federal Financial Report Attachment, SF-425A, if required for reporting multiple awards), must be submitted annually. These reports are due 90 days after the reporting period ending December 31. The final SF-425 (and SF-425A, if applicable) must be submitted either with the final payment request or no later than 90 days from the expiration date of the award. These forms may be found at www.whitehouse.gov/omb/grants_forms.

H. REIMBURSABLE PAYMENTS – FINANCIAL ASSISTANCE. Reimbursable payments are approved under this award. Only costs for those project activities approved in (1) the initial award, or (2) modifications thereto, are allowable. Requests for payment must be submitted on Standard Form 270 (SF-270), Request for Advance or Reimbursement or 271 (SF-271), Request for Reimbursement Construction, and must be submitted no more than monthly. In order to approve a Request for Advance Payment or Reimbursement, the Forest Service shall review such requests to ensure advances or payments for reimbursement are in compliance and otherwise consistent with OMB, USDA, and Forest Service regulations.

Advance payments must not exceed the minimum amount needed or no more than is needed for a 30-day period, whichever is less. If the Recipient receives an advance payment and subsequently requests an advance or reimbursement payment, then the request must clearly demonstrate that the previously advanced funds have been fully expended before the Forest Service can approve the request for payment. Any funds advanced, but not spent, upon expiration of this award must be returned to the Forest Service.

The Program Manager reserves the right to request additional information prior to approving a payment.

The invoice must be sent by one of three methods (email is preferred):

EMAIL: asc_ga@fs.fed.us

FAX: 877-687-4894

POSTAL: Albuquerque Service Center

Payments – Grants & Agreements

101B Sun Ave NE

Albuquerque, NM 87109

I. AWARD CLOSEOUT. Within 90 days after expiration or notice of termination the parties shall close out the award/agreement.

Any unobligated balance of cash advanced to Yamhill County must be immediately

refunded to the U.S. Forest Service, including any interest earned in accordance with 7CFR 3016.21/ 2CFR 215.22.

Within a maximum of 90 days following the date of expiration or termination of this grant, all financial performance and related reports required by the terms of the agreement must be submitted to the U.S. Forest Service by Yamhill County.

If this agreement is closed out without audit, the U.S. Forest Service reserves the right to disallow and recover an appropriate amount after fully considering any recommended disallowances resulting from an audit which may be conducted later.

- J. PROGRAM PERFORMANCE REPORTS. The parties to this agreement shall monitor the performance of the grant activities to ensure that performance goals are being achieved.

Performance reports shall contain information on the following:

- A comparison of actual accomplishments to the goals established for the period. Where the output of the project can be readily expressed in numbers, a computation of the cost per unit of output, if applicable,
- Reason(s) for delay if established goals were not met.
- Additional pertinent information.

Yamhill County shall submit annual performance reports. These reports are due 90 days after the reporting period ending December 31.

The final performance report shall be submitted either with Yamhill County's final payment request, or separately, but not later than 90 days from the expiration date of the grant.

- K. NOTIFICATION. Yamhill County shall immediately notify the U.S. Forest Service of developments that have a significant impact on the activities supported under this award. Also, notification must be given in case of problems, delays or adverse conditions that materially impair the ability to meet the objectives of the award. This notification must include a statement of the action taken or contemplated, and any assistance needed to resolve the situation.
- L. CHANGES IN KEY POSITIONS AND PERSONNEL. Any revision to key positions and personnel identified in the application for this award require prior, written approval from the Forest Service Program Manager. All technical positions are considered Key Personnel by the Forest Service. Failure on the part of Yamhill County to obtain prior, written approval when required may result in the disallowance of costs.

- M. FREEDOM OF INFORMATION ACT (FOIA). Public access to award or agreement records must not be limited, except when such records must be kept confidential and would have been exempted from disclosure pursuant to Freedom of Information regulations (5 U.S.C. 552). Requests for research data are subject to 2 CFR 215.36.

Public access to culturally sensitive data and information of Federally-recognized Tribes may also be explicitly limited by P.L. 110-234, Title VIII Subtitle B §8106 (2009 Farm Bill).

- N. TEXT MESSAGING WHILE DRIVING. In accordance with Executive Order (EO) 13513, "Federal Leadership on Reducing Text Messaging While Driving," any and all text messaging by Federal employees is banned: a) while driving a Government owned vehicle (GOV) or driving a privately owned vehicle (POV) while on official Government business; or b) using any electronic equipment supplied by the Government when driving any vehicle at any time. All Cooperatives, their Employees, Volunteers, and Contractors are encouraged to adopt and enforce policies that ban text messaging when driving company owned, leased or rented vehicles, POVs or GOVs when driving while on official Government business or when performing any work for or on behalf of the Government.
- O. FUNDING EQUIPMENT. Federal funding under this award is not available for reimbursement of Yamhill County's purchase of equipment. Equipment is defined as having a fair market value of \$5,000 or more per unit and a useful life of over one year. Supplies are those items that are not equipment.
- P. TERMINATION BY MUTUAL AGREEMENT. This award may be terminated, in whole or part, as follows:

- When the U.S. Forest Service and Yamhill County agree upon the termination conditions, including the effective date and, in the case of partial termination, the portion to be terminated.

- By 30 days written notification by Yamhill County to the U.S. Forest Service setting forth the reasons for termination, effective date, and in the case of partial termination, the portion to be terminated.

If, in the case of a partial termination, the U.S. Forest Service determines that the remaining portion of the award will not accomplish the purposes for which the award was made, the U.S. Forest Service may terminate the award in its entirety.

Upon termination of an award, Yamhill County shall not incur any new obligations for the terminated portion of the award after the effective date, and shall cancel as many outstanding obligations as possible. The U.S. Forest Service shall allow full credit to Yamhill County for the United States Federal share of the non-cancelable obligations properly incurred by Yamhill County up to the effective date of the termination. Excess funds shall be refunded within 60 days after the effective date of termination.

Q. DISPUTES.

1. Any dispute under this award shall be decided by the Program Manager. The Program Manager shall furnish Yamhill County a written copy of the decision.
2. Decisions of the Program Manager shall be final unless, within 30 days of receipt of the decision of the Program Manager, Yamhill County appeal(s) the decision to the U.S. Forest Service's Director, Acquisition Management (AQM). Any appeal made under this provision shall be in writing and addressed to the Director, AQM, USDA, Forest Service, Washington, DC 20024. A copy of the appeal shall be concurrently furnished to the Program Manager.
3. In order to facilitate review on the record by the Director, AQM, Yamhill County shall be given an opportunity to submit written evidence in support of its appeal. No hearing will be provided.
4. A decision under this provision by the Director, AQM is final
5. The final decision by the Director, AQM does not preclude Yamhill County from pursuing remedies available under the law.

R. DEBARMENT AND SUSPENSION. Yamhill County shall immediately inform the U.S. Forest Service if they or any of their principals are presently excluded, debarred, or suspended from entering into covered transactions with the federal government according to the terms of 2 CFR Part 180. Additionally, should Yamhill County or any of their principals receive a transmittal letter or other official federal notice of debarment or suspension, then they shall notify the U.S. Forest Service without undue delay. This applies whether the exclusion, debarment, or suspension is voluntary or involuntary.

S. SYSTEM FOR AWARD MANAGEMENT REGISTRATION AND UNIVERSAL IDENTIFIER REQUIREMENTS

1. *Requirement for System for Award Management Registration (SAM – formerly Central Contractor Registration or CCR):*
Yamhill County shall maintain the currency of information in the SAM until submission of the final financial report required under this award or receipt of the final payment, whichever is later. This requires that a review and update of the information at least annually after the initial registration, and more frequently if required by changes in information or another award term.
2. *Requirement for Data Universal Numbering System (DUNS) Numbers:*
If authorized to make subawards under this award:

- a. Yamhill County must notify potential Subrecipients that no entity (see definition in paragraph C of this award term) may receive a subaward unless the entity has provided its DUNS number to you.
- b. Yamhill County may not make a subaward to an entity unless the entity has provided its DUNS number.

3. Definitions:

For purposes of this award term:

- a. *System for Award Management Registration (SAM)* means the Federal repository into which an entity must provide information required for the conduct of business as a Recipient. Additional information about registration procedures may be found at the SAM Internet site (currently at <https://www.sam.gov>).
- b. *Data Universal Numbering System (DUNS) number* means the nine-digit number established and assigned by Dun and Bradstreet, Inc. (D&B) to uniquely identify business entities. A DUNS number may be obtained from D&B by telephone (currently 866-705-5711) or the Internet (currently at <http://fedgov.dnb.com/webform>).
- c. *Entity*, as it is used in this award term, means all of the following, as defined at 2 CFR part 25, subpart C:
 - i. A Governmental organization, which is a State, local government, or Indian Tribe;
 - ii. A foreign public entity;
 - iii. A domestic or foreign nonprofit organization;
 - iv. A domestic or foreign for-profit organization; and
 - v. A Federal agency, but only as a subrecipient under an award or subaward to a non-Federal entity.

4. Subaward:

- a. This term means a legal agreement to provide support for the performance of any portion of the substantive project or program covered by this award and that are subsequently awarded to an eligible Subrecipient.
- b. The term does not include procurement of property and services needed to carry out the project or program (for further explanation, see Sec. II.210 of the attachment to OMB Circular A-133, "Audits of States, Local Governments, and Non-Profit Organizations").
- c. A subaward may be provided through any legal agreement, including an agreement that may be considered a contract.

5. Subrecipient:

- a. Receives a subaward under this award;
- b. Is accountable to the recipient for the use of the Federal funds provided by the subaward.

[END OF PROVISION]

ATTACHMENT B: 2 CFR PART 170

Appendix A to Part 170—Award Term

I. Reporting Subawards and Executive Compensation.

a. Reporting of first-tier subawards.

1. *Applicability.* Unless you are exempt as provided in paragraph d. of this award term, you must report each action that obligates \$25,000 or more in Federal funds that does not include Recovery funds (as defined in section 1512(a)(2) of the American Recovery and Reinvestment Act of 2009, Pub. L. 111-5) for a subaward to an entity (see definitions in paragraph e. of this award term).

2. Where and when to report.

i. You must report each obligating action described in paragraph a.1. of this award term to <http://www.fsrs.gov>.

ii. For subaward information, report no later than the end of the month following the month in which the obligation was made. (For example, if the obligation was made on November 7, 2010, the obligation must be reported by no later than December 31, 2010.)

3. *What to report.* You must report the information about each obligating action that the submission instructions posted at <http://www.fsrs.gov> specify.

b. Reporting Total Compensation of Recipient Executives.

1. *Applicability and what to report.* You must report total compensation for each of your five most highly compensated executives for the preceding completed fiscal year, if—

i. the total Federal funding authorized to date under this award is \$25,000 or more;

ii. in the preceding fiscal year, you received—

(A) 80 percent or more of your annual gross revenues from Federal procurement contracts (and subcontracts) and Federal financial assistance subject to the Transparency Act, as defined at 2 CFR 170.320 (and subawards); and

(B) \$25,000,000 or more in annual gross revenues from Federal procurement contracts (and subcontracts) and Federal financial assistance subject to the Transparency Act, as defined at 2 CFR 170.320 (and subawards); and

iii. The public does not have access to information about the compensation of the executives through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986. (To determine if the public has access to the compensation information, see the U.S. Security and Exchange Commission total compensation filings at <http://www.sec.gov/answers/excomp.htm>.)

2. *Where and when to report.* You must report executive total compensation described in paragraph b.1. of this award term:

i. As part of your registration profile at <http://www.sam.gov>.

ii. By the end of the month following the month in which this award is made, and annually thereafter.

c. Reporting of Total Compensation of Subrecipient Executives.

1. *Applicability and what to report.* Unless you are exempt as provided in paragraph d. of this award term, for each first-tier subrecipient under this award, you shall report the names and total compensation of each of the subrecipient's five most highly compensated executives for the subrecipient's preceding completed fiscal year, if—

i. in the subrecipient's preceding fiscal year, the subrecipient received—

(A) 80 percent or more of its annual gross revenues from Federal procurement contracts (and subcontracts) and Federal financial assistance subject to the Transparency Act, as defined at 2 CFR 170.320 (and subawards); and

(B) \$25,000,000 or more in annual gross revenues from Federal procurement contracts (and subcontracts), and Federal financial assistance subject to the Transparency Act (and subawards); and

ii. The public does not have access to information about the compensation of the executives through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986. (To determine if the public has access to the compensation information, see the U.S. Security and Exchange Commission total compensation filings at <http://www.sec.gov/answers/execomp.htm>.)

2. *Where and when to report.* You must report subrecipient executive total compensation described in paragraph c.1. of this award term:

i. To the recipient.

ii. By the end of the month following the month during which you make the subaward. For example, if a subaward is obligated on any date during the month of October of a given year (*i.e.*, between October 1 and 31), you must report any required compensation information of the subrecipient by November 30 of that year.

d. *Exemptions* If, in the previous tax year, you had gross income, from all sources, under \$300,000, you are exempt from the requirements to report:

1. Subawards, and

2. The total compensation of the five most highly compensated executives of any subrecipient.

e. *Definitions.* For purposes of this award term:

1. *Entity* means all of the following, as defined in 2 CFR part 25:

i. A Governmental organization, which is a State, local government, or Indian tribe;

ii. A foreign public entity;

iii. A domestic or foreign nonprofit organization;

iv. A domestic or foreign for-profit organization;

v. A Federal agency, but only as a subrecipient under an award or subaward to a non-Federal entity.

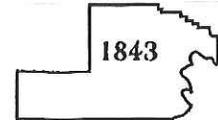
2. *Executive* means officers, managing partners, or any other employees in management positions.

3. *Subaward:*

- i. This term means a legal agreement to provide support for the performance of any portion of the substantive project or program for which you received this award and that you as the recipient award to an eligible subrecipient.
 - ii. The term does not include your procurement of property and services needed to carry out the project or program (for further explanation, see Sec. II .210 of the attachment to OMB Circular A-133, "Audits of States, Local Governments, and Non-Profit Organizations").
 - iii. A subaward may be provided through any legal agreement, including an agreement that you or a subrecipient considers a contract.
4. *Subrecipient* means an entity that:
- i. Receives a subaward from you (the recipient) under this award; and
 - ii. Is accountable to you for the use of the Federal funds provided by the subaward.
5. *Total compensation* means the cash and noncash dollar value earned by the executive during the recipient's or subrecipient's preceding fiscal year and includes the following (for more information see 17 CFR 229.402(c)(2)):
- i. *Salary and bonus*.
 - ii. *Awards of stock, stock options, and stock appreciation rights*. Use the dollar amount recognized for financial statement reporting purposes with respect to the fiscal year in accordance with the Statement of Financial Accounting Standards No. 123 (Revised 2004) (FAS 123R), Shared Based Payments.
 - iii. *Earnings for services under non-equity incentive plans*. This does not include group life, health, hospitalization or medical reimbursement plans that do not discriminate in favor of executives, and are available generally to all salaried employees.
 - iv. *Change in pension value*. This is the change in present value of defined benefit and actuarial pension plans.
 - v. *Above-market earnings on deferred compensation which is not tax-qualified*.
 - vi. Other compensation, if the aggregate value of all such other compensation (e.g. severance, termination payments, value of life insurance paid on behalf of the employee, perquisites or property) for the executive exceeds \$10,000.

END OF ATTACHMENT B: 2 CFR PART 170

Yamhill County



Location: 434 NE Evans St, McMinnville • Mailing: 535 NE Fifth St, McMinnville, OR 97128
(503) 434-7501 • Fax (503) 434-7553
TTY (800) 735-2900 • www.co.yamhill.or.us

OFFICE OF COUNTY ADMINISTRATOR

LAURA TSCHABOLD
COUNTY ADMINISTRATOR

CHARLES G. VESPER
DEPUTY ADMINISTRATOR

JOHN KRAWCZYK
BUDGET DIRECTOR

Cover Letter: Yamhill County Meadow Lake Road Overlay Project

Attn: Forest Service; Siuslaw National Forest
Grants, Cooperative Agreements, and Other Agreements

Subject: Forest Service Grant Application Process
Meadow Lake Road Overlay

Date: August 13, 2014

Dear Forest Service; Siuslaw National Forest,

Yamhill County Public Works is requesting to receive grant funding from the Siuslaw Resource Advisory Committee as part of the 2014 Title II funding cycle for the Meadow Lake Road Overlay project.

Meadow Lake Road provides local and commercial traffic access to the Siuslaw National Forest, various recreational areas, central coastal communities and Yamhill County. This project will repair the paved surface of a section of this road to provide a safe, smooth, long lasting pavement.

The grant funding received for this project will help ensure this road is safe for all users who access the Siuslaw National Forest for decades to come.

Sincerely,

A handwritten signature in cursive script that reads "Laura A. Tschabold". The signature is written in black ink and is positioned below the word "Sincerely,".

Laura Tschabold, County Administrator

434 NE Evans St.
McMinnville, OR 97128
Phone: 503-434-7501

Application for Federal Assistance SF-424	
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	
* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	
* If Revision, select appropriate letter(s): _____ * Other (Specify): _____	
* 3. Date Received: 07/31/2014	4. Applicant Identifier: _____
5a. Federal Entity Identifier: _____	5b. Federal Award Identifier: 14-DG-11061200-015
State Use Only:	
6. Date Received by State: _____	7. State Application Identifier: _____
8. APPLICANT INFORMATION:	
* a. Legal Name: Yamhill County	
* b. Employer/Taxpayer Identification Number (EIN/TIN): 93-6002318	* c. Organizational DUNS: 8298643260000
d. Address:	
* Street1: 434 NE Evans St	_____
Street2:	_____
* City: McMinnville	_____
County/Parish: Yamhill	_____
* State: _____	OR: Oregon
Province:	_____
* Country: _____	USA: UNITED STATES
* Zip / Postal Code: 97128-4607	_____
e. Organizational Unit:	
Department Name: Yamhill County	Division Name: Administration
f. Name and contact information of person to be contacted on matters involving this application:	
Prefix: Ms.	* First Name: Jayne
Middle Name:	_____
* Last Name: Mercer	_____
Suffix:	_____
Title: Grants and Special Projects Manager	
Organizational Affiliation: Yamhill County	
* Telephone Number: 503-474-4991	Fax Number: 503-474-4908
* Email: mercerj@co.yamhill.or.us	

Application for Federal Assistance SF-424

*** 9. Type of Applicant 1: Select Applicant Type:**

B: County Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

*** 10. Name of Federal Agency:**

Forest Service

11. Catalog of Federal Domestic Assistance Number:

10.665

CFDA Title:

"Schools and Roads- Grants to States"

*** 12. Funding Opportunity Number:**

* Title:

Meadow Lake Road Overlay

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

*** 15. Descriptive Title of Applicant's Project:**

Meadow Lake Road Overlay project: Overlay the paved surface of Meadow Lake Road from Haskins Creek Road intersection to the end of County Maintenance.

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424	
16. Congressional Districts Of:	
* a. Applicant: <input type="text" value="1"/>	* b. Program/Project: <input type="text" value="1"/>
Attach an additional list of Program/Project Congressional Districts if needed.	
<input type="text"/>	<input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>
17. Proposed Project:	
* a. Start Date: <input type="text" value="09/22/2014"/>	* b. End Date: <input type="text" value="12/26/2014"/>
18. Estimated Funding (\$):	
* a. Federal	<input type="text" value="30,003.00"/>
* b. Applicant	<input type="text" value="188,802.95"/>
* c. State	<input type="text" value="0.00"/>
* d. Local	<input type="text" value="0.00"/>
* e. Other	<input type="text" value="0.00"/>
* f. Program Income	<input type="text" value="0.00"/>
* g. TOTAL	<input type="text" value="218,805.95"/>
* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?	
<input type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on <input type="text"/>	
<input checked="" type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review.	
<input type="checkbox"/> c. Program is not covered by E.O. 12372.	
* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If "Yes", provide explanation and attach	
<input type="text"/>	<input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>
21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)	
<input checked="" type="checkbox"/> ** I AGREE	
<small>** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.</small>	
Authorized Representative:	
Prefix: <input type="text"/>	* First Name: <input type="text" value="Laura"/>
Middle Name: <input type="text"/>	
* Last Name: <input type="text" value="Tschabold"/>	
Suffix: <input type="text"/>	
* Title: <input type="text" value="County Administrator"/>	
* Telephone Number: <input type="text" value="503-434-7501"/>	Fax Number: <input type="text" value="503-474-4908"/>
* Email: <input type="text" value="tschabold@co.yamhill.or.us"/>	
* Signature of Authorized Representative: 	* Date Signed: <input type="text" value="9-2-14"/>

BUDGET INFORMATION - Construction Programs

NOTE: Certain Federal assistance programs require additional computations to arrive at the Federal share of project costs eligible for participation. If such is the case, you will be notified.

COST CLASSIFICATION	a. Total Cost	b. Costs Not Allowable for Participation	c. Total Allowable Costs (Columns a-b)
1. Administrative and legal expenses	\$	\$	\$
2. Land, structures, rights-of-way, appraisals, etc.	\$	\$	\$
3. Relocation expenses and payments	\$	\$	\$
4. Architectural and engineering fees	\$ 9,429.00	\$ 9,429.00	\$ 0.00
5. Other architectural and engineering fees	\$	\$	\$
6. Project inspection fees	\$	\$	\$
7. Site work	\$	\$	\$
8. Demolition and removal	\$	\$	\$
9. Construction	\$ 209,376.95	\$ 179,373.95	\$ 30,003.00
10. Equipment	\$	\$	\$
11. Miscellaneous	\$	\$	\$
12. SUBTOTAL (sum of lines 1-11)	\$ 218,805.95	\$ 188,802.95	\$ 30,003.00
13. Contingencies	\$	\$	\$
14. SUBTOTAL	\$ 218,805.95	\$ 188,802.95	\$ 30,003.00
15. Project (program) income	\$	\$	\$
16. TOTAL PROJECT COSTS (subtract #15 from #14)	\$ 218,805.95	\$ 188,802.95	\$ 30,003.00

FEDERAL FUNDING

17. Federal assistance requested, calculate as follows:
 (Consult Federal agency for Federal percentage share.)
 Enter the resulting Federal share.

Enter eligible costs from line 16c Multiply X %

\$

Project Budget:

Contract Overlay:	HMAC	Ton	3391	\$61.45/ton	\$208,376.95
	Intersections	Each	1	\$1,000/each	\$ 1,000.00
Traffic Control (County)		Lump Sum			\$5,000.00
Inspection (County)		Lump Sum			\$4,429.00
Total Project					\$218,805.95

Timeline:

Paving: September 22 – 26

*Work Schedule is subject to weather. Working hours are anticipated to be 7am to 5pm daily.

ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0009
Expiration Date: 06/30/2014

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

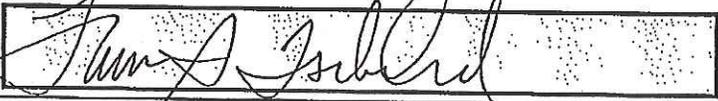
PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (Identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
	County Administrator
APPLICANT ORGANIZATION	DATE SUBMITTED
Yamhill County	8-13-14

U.S. DEPARTMENT OF AGRICULTURE

Certification Regarding Debarment, Suspension, and Other
Responsibility Matters - Primary Covered Transactions

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 7 CFR Part 3017, Section 3017.510, Participants' responsibilities. The regulations were published as Part IV of the January 30, 1989 Federal Register (pages 4722-4733). Copies of the regulations may be obtained by contacting the Department of Agriculture agency offering the proposed covered transaction.

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS ON REVERSE)

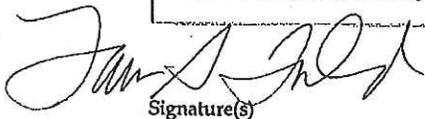
- (1) The prospective primary participant certifies to the best of its knowledge and belief, that it and its principals:
 - (a) are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
 - (b) have not within a three-year period preceding this proposal been convicted of or had a civil judgement rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
 - (c) are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and
 - (d) have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State or local) terminated for cause or default.
- (2) Where the prospective primary participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Organization Name/PR/Award Number or Project Name

Yamhill County/Meadow Lake Road Overlay Project

Name(s) and Title(s) of Authorized Representative(s)

Laura Tschabold, County Administrator



Signature(s)

8-13-14
Date

**U.S. DEPARTMENT OF AGRICULTURE
CERTIFICATION REGARDING
DRUG-FREE WORKPLACE REQUIREMENTS (GRANTS)
ALTERNATIVE I- FOR GRANTEES OTHER THAN INDIVIDUALS**

This certification is required by the regulations implementing Sections 5151-5160 of the Drug-Free Workplace Act of 1988 (Pub. L. 100-690, Title V, Subtitle D; 41 U.S.C. 701 et seq.), 7 CFR Part 3017, subpart F, Section 3017.600, Purpose. The January 31, 1989, regulations were amended and published as Part II of the May 25, 1990 Federal Register (pages 21681-21691). Copies of the regulations may be obtained by contacting the Department of Agriculture agency offering the grant.

(Before completing certification, read instructions on page 2)

Alternative I

A The grantee certifies that it will or will continue to provide a drug-free workplace by:

- (a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
- (b) Establishing an ongoing drug-free awareness program to inform employees about --
 - (1) The dangers of drug abuse in the workplace;
 - (2) The grantee's policy of maintaining a drug-free workplace;
 - (3) Any available drug counseling, rehabilitation, and employee assistance programs; and
 - (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
- (c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);
- (d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will --
 - (1) Abide by the terms of the statement; and
 - (2) Notify the employer in writing, of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
- (e) Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph (d) (2) from an employee or other wise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;

(f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted

- (1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
- (2) Requiring such employees to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

(g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

B. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant;

Place of Performance (Street address, city, county, State, zip code)

Check if there are workplaces on file that are not identified here.

Yamhill County

Organization Name

Meadow Lake Road Overlay Project

Award Number or Project Name

Laura Tschabold, County Administrator

Name and Title of Authorized Representative


Signature

8-13-14
Date

REAUTHORIZATION OF SECURE RURAL SCHOOLS AND COMMUNITY
SELF-DETERMINATION ACT OF 2000
PUBLIC LAW 106-393

**TITLE II PROJECT SUBMISSION FORM
SIUSLAW RESOURCE ADVISORY COMMITTEE**

Project Number: 14_YA_002

1. Funding Fiscal Year: 2014

2. Project Name: Meadow Lake Road Overlay

3a. State: Oregon

3b. County(s): Yamhill County

4. Project Submitted By: Yamhill County, William Gille, PE, Yamhill County Engineer

5. Date: February 20, 2014

6. Contact Phone Number: 503-434-7365

7. Contact E-mail:

gilleb@co.yamhill.or.us

8. Project Location: See attached project area map

a. National Forest: Siuslaw

b. Forest Service District: Center Coast Ranger District
- Hebo

c. Location [Township-Range-Section]: Township 3 South – Range 5 West – Section 18
Township 3 South – Range 6 West – Section 13

9. Project Goals and Objectives [max. 7 lines]: Meadow Lake Road provides local and commercial traffic access to the Siuslaw National Forest, various recreational areas, central coastal communities and Yamhill County. This project will repair the paved surface of a section of this road to provide a safe, smooth, long lasting pavement. This road has received many generations of spot repairs and patches. The resulting road surface is rough and difficult to drive safely. Patches and repairs have done all they can for this road, it is time to re-surface the road to provide a safe, smooth roadway.

10. Project Description:

a. Brief [one sentence] : Overlay the paved surface of Meadow Lake Road from Haskins Creek Road intersection to the end of County Maintenance.

b. Detailed: Yamhill County proposes to advertise and select the lowest responsive bidder to provide a hot mix asphalt concrete overlay on Meadow Lake Road. The contractor selected will be responsible for providing an approved hot mix asphalt concrete mix design. The contractor will then produce, haul and place this new pavement surface. The contractor will have quality control responsibility for the material and placement compaction. The county will be in charge of inspection and overall quality assurance. The county will also provide all signing and traffic control on the project. Once the pavement has been successfully placed and accepted the county will place shoulder rock and arrange to have the new pavement striped by its striping contractor.

11. Types of Lands Involved?

Are State/Private/Other lands involved? Yes No

Land Status:

- National Forest
- Other Federal
- State
- County
- Private
- Other

If Yes, specify: The National Forest and private lands are involved by being the recipients of better access. County lands are involved by virtue of the county right of way that this road is on.

12. How does the proposed project meet purposes of the Legislation? [Check at least 1]

- Improves maintenance of existing infrastructure
- Implements stewardship objectives that enhance forest ecosystems
- Restores and improves land health
- Restores water quality

13. Project Type

a. Choose all that apply [check at least 1]:

- | | | |
|---|--|---|
| <input checked="" type="checkbox"/> Road Maintenance | <input type="checkbox"/> Watershed Restoration & Maintenance | <input type="checkbox"/> Reestablish Native Species |
| <input type="checkbox"/> Road Decommission/(O)bliteration | <input type="checkbox"/> Forest Health Improvement | <input type="checkbox"/> Implement CWPP Project |
| <input type="checkbox"/> Trail Maintenance | <input type="checkbox"/> Wildlife Habitat Restoration | <input type="checkbox"/> Community Economic Benefit |
| <input type="checkbox"/> Trail Obliteration | <input type="checkbox"/> Fish Habitat Restoration | <input type="checkbox"/> Other Project Type |
| <input type="checkbox"/> Other Infrastructure Maintenance | <input type="checkbox"/> Control of Noxious Weeds | |
| <input type="checkbox"/> Soil Productivity Improvement | <input type="checkbox"/> Fuels Management/Fire Prevention | |

b. Primary Purpose [select only 1]: Road Maintenance

14. Identify what the project will accomplish:

Use only real numbers, no ranges. For example: 10 and 10.3 are both OK. Using 10-11 is NOT.

Miles of road maintained	1.7 miles
Miles of road decommissioned/obliterated	
Miles of trails maintained	
Miles of trails obliterated	
Number of structures maintained/improved	
Acres of soil productivity improved	
Acres of hazardous fuel treatment	
Miles of stream/river restored/improved	
Acres of forest health improved	

Acres of wildlife habitat restored/improved	
Miles of fish habitat restored/improved	
Acres of noxious weeds controlled	
Acres of native species reestablished	
Timber volume generated [mbf]	
Acres of rangeland improved	
Jobs generated in full time equivalents [FTE] to the nearest tenth. One FTE is 40 hours per week x 52 weeks.	
Number of people reached [for environmental projects/ fire prevention]	

15. Estimated Project Start Date: June 2, 2014	16. Estimated Project Completion Date: June 30, 2014
---	---

- 17. List known partnerships or collaborative opportunities.**
McMinnville Water and Light is interested in collaborating on the project. Financial participation is probably not possible at this time, however they can assist with land owner issues and possibly contractor staging areas, etc..
- 18. Identify benefits to communities. [max 12 lines]**
Maintenance of Meadow Lake Road provides a safe, smooth access for central Oregon coast communities, the National Forest users and visitors and the communities of Yamhill County. This road provides access to private and public lands commercial harvest/management vehicles, recreational users and private property owners. Once the project is completed visitors can safely access the currently impassible areas, facilitating new users of the Siuslaw National Forest and its recreational areas.
- 19. How does the project benefit federal lands/resources? [max 12 lines]**
This project maintains a portion of the through road connecting central Yamhill and Tillamook Counties. The federal lands that this road accesses have numerous commercial harvest, recreational, emergency response (fire, medical, police) and forest management uses that benefit from a safe, smooth access road.

20. What is the proposed method(s) of accomplishment? [check at least 1]

<input type="checkbox"/> Americorps	<input checked="" type="checkbox"/> County Workforce
<input type="checkbox"/> YCC/ CCC Crews	<input type="checkbox"/> Grant
<input checked="" type="checkbox"/> Contract	<input type="checkbox"/> Agreement
<input type="checkbox"/> Federal Workforce	<input type="checkbox"/> Stewardship Contract
<input type="checkbox"/> Job Corps	<input type="checkbox"/> Merchantable Timber Pilot
<input type="checkbox"/> Volunteers	<input type="checkbox"/> Other

21. Will the Project Generate Merchantable Materials? Yes No

22. Anticipated Project Costs

a. Title II Funds Requested [use total from following worksheet]: \$40,000

b. Is this a multi-year funding request? Yes No

Project Costs: Double click in the table to enter the spreadsheet. This form auto calculates your totals in Column D, Project Sub-Total and TOTAL COST ESTIMATE

Item	Column A Fed. Agency Appropriated Contribution	Column B Requested Title II Contribution	Column C Other Contributions	Column D Total Available Funds
a. Field Work & Site Surveys			\$22,848	\$22,848
b. NEPA/ CEQA				\$0
c. ESA Consultation				\$0
d. Permit Acquisition				\$0
e. Project Design & Engineering			\$9,429	\$9,429
f. Contract/Grant Preparation				\$0
g. Contract/Grant Administration				\$0
h. Contract/Grant Cost		\$40,000	\$214,300	\$254,300
i. Salaries				\$0
j. Materials & Supplies				\$0
k. Monitoring				\$0
l. Other [please specify]				\$0
m. Project Sub-Total	\$0	\$40,000	\$246,577	\$286,577
n. FS Indirect Costs				\$0
TOTAL COST ESTIMATE	\$0	\$40,000	\$246,577	\$286,577

To EXIT worksheet: make sure the top of the spreadsheet is showing then click outside the box to exit the spread

NOTES:

[a] Field Work & Site Survey reflects pre-NEPA Costs

[g] Contract/ Grant Administration includes Contracting Officer Representative [COR] cost. Excludes Contracting Officer Costs.

[i] Salaries – Cost of implementing project.

[l] Examples for "Other" include equipment rentals, travel, etc.

[n] FS indirect costs including contracting/ grant officer costs if needed.

23. Source of other contributions:

Yamhill County Road Fund

24. Monitoring Plan

- a. Provide a plan that describes your process for tracking and explaining the effects of this project on your environmental and community goals outlined above.
On a two year cycle this section of road will be evaluated and a pavement condition index assigned. This information is then stored in Yamhill County's Integrated Road Information System. Maintenance and improvement priorities are then determined based upon the road's pavement condition index and its functional classification.
- b. Identify who will conduct the monitoring:
The County Engineer and Road Supervisor combine to assign pavement condition indexes.
- c. Identify total FUNDING needed to carry out specified monitoring tasks.
Salaries for the County Engineer and Road Supervisor are budgeted in the county road fund. The time required to assign a pavement condition index is approximately 2 hours per cycle for this road.

Identify remedies for failure to comply with the terms of the agreement.

If project cannot be completed under the terms of this agreement:

- Unused funds will be returned to the RAC account.
- Other, please explain:

Project Recommended By:

Paul Webb

Chairperson

Siuslaw Resource Advisory Committee

Project Approved By:

Paul C. Schell

Forest Supervisor

Siuslaw National Forest

* Project recommended at \$32,103

\$130,003 to project
\$2,100 overhead [77.]



BOARD OF COUNTY COMMISSIONERS

KATY GEORGE • ALLEN SPRINGER • MARY P. STERN

545 NE Fifth Street • McMinnville, OR 97128-4523
(503) 434-7301 • Fax (503) 434-7553
TTY (503) 336-2900 • www.yamhill.az.net

February 27, 2014

Siuslaw National Forest
Attn: Joni Quarnstrom
3200 SW Jefferson Way
Corvallis, OR 97331

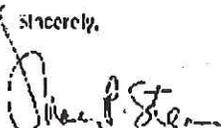
Dear Siuslaw Resource Advisory Committee,

The Yamhill County Board of Commissioners would like to express its support of the Meadow Lake Road Overlay Project, which is seeking funding from Title II of the Reauthorization of the State Rural Schools and Community Self-Determination Act of 2000. The project will improve the road in the sections of Township 3 South-Range 5 West-Section 18, Township 3 South-Range 5 West-Section 19.

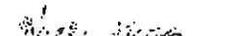
The Meadow Lake Road Overlay Project seeks to repair the paved surface of a section of the road that passes through the Siuslaw National Forest. The road provides commercial and residential traffic access to the National Forest and its various recreational areas. With a smooth, safe and long-lasting surface, residents of Yamhill County and the surrounding areas can travel with ease to access these sites as well as the greater coastal region.

Thank you for your time and consideration of this project.

Sincerely,


Mary P. Stern, Chair


Allen Springer, Commissioner


Katy George, Commissioner



USDA Forest Service

FS-1500-22
(Rev. 11-13)

FINANCIAL CAPABILITY QUESTIONNAIRE

Adequate accounting systems should meet the following criteria as outlined in the Office of Management and Budget's (OMB) Circulars which can be found on OMB's website at http://www.whitehouse.gov/omb/circulars_default.

- (1) Accounting records should provide information needed to adequately identify the receipt of funds under each grant awarded and the expenditure of funds for each grant.
- (2) Entries in accounting records should refer to subsidiary records and/or documentation which support the entry and which can be readily located.
- (3) The accounting system should provide accurate and current financial reporting information.
- (4) The accounting system should be integrated with an adequate system of internal controls to safeguard the funds and assets covered, check the accuracy and reliability of accounting data, promote operational efficiency, and encourage adherence to prescribed management policies.

APPLICANT ORGANIZATIONAL INFORMATION

1. Name of Organization and Address:

Yamhill County
434 NE Evans Street
McMinnville, OR
97128

2. Authorized Representative's Name and Title: Becky Weaver

3. Phone: 503 - 474 - 4991 ext.

4. Fax: 503 - 434 - 7379

5. Email:
weaverb@co.yamhill.or.us

6. Year Established:
1843

7. Employer Identification Number (EIN):
93 - 6002318

8. DUNS Number:
829 - 86 - 4326

9. Type of Organization: County Government

10. Approximate Number of Employees: 654
Full Time (Paid): 430
Full Time (Volunteer):

Part Time (Paid): 224
Part Time (Volunteer):

FEDERAL AUDIT DATA

11. Have you been audited by a Federal agency?: Yes No

If yes, please indicate the type:

OMB A-133 Single Audit (required of institutions that annually expend over \$500,000 in federal funds)

Incurred Cost Accounting System Timekeeping

12. Date of Last Federal Audit/Review (m/d/yyyy): 6/30/2013

Audit Agency/Firm:
Oregon Department of
Transportation

If findings are reported, explain: See attached

FINANCIAL STATEMENT AUDIT DATA

13. Date of Last Financial Statement Audit: 12/27/2013

Fiscal Period Audited: 2012-13

Audit Firm: Boldt Carlisle + Smith

Auditor's Opinion on Financial Statement: Unqualified Opinion

Qualified, Disclaimer
or Adverse Opinions

If other than unqualified, state reason:



USDA Forest Service

FS-1500-22
(Rev. 11-13)

If you have not had an audit completed in the last two years, please submit a copy of your most recent 990 tax form. If you do not have a 990 tax form, please explain:

ACCOUNTING SYSTEM

14. Has any Government Agency rendered an official written opinion concerning the adequacy of the accounting system for the collection, identification and allocation of costs under Federal contracts/grants?

Yes No

15. If yes, provide name and address of Agency performing review:
Oregon Department of Transportation Rail and Public Transit Division

Attach a copy of the latest review and any subsequent correspondence, clearance documents, etc.

16. Which of the following best describes your accounting system:

Manual Automated Combination

17. Does the accounting system identify the receipt and expenditure of program funds separately for each grant?

Yes No Not Sure

18. Does the accounting system provide for the recording of expenditures for each grant/contract by budget cost categories shown in the approved budget?

Yes No Not Sure

19. Does the accounting system provide for the recording of cost sharing or match for each grant? Can you ensure that documentation is available to support recorded match or cost share?

Yes No Not Sure

20. Are time distribution records maintained for each employee that specifically identify effort charged to a particular grant or cost objective?

Yes No Not Sure

21. Does the accounting/financial system include budgetary controls to preclude incurring obligations or costs in excess of total funds available for a grant?

Yes No Not Sure

22. Does the accounting/financial system include budgetary controls to preclude incurring obligations or costs in excess of total funds available for a budget cost category (e.g. Personnel, Travel, etc.)?

Yes No Not Sure

23. Is the firm generally familiar with the existing regulation and guidelines containing the Cost Principles and procedures for the determination and allowance of costs in connection with Federal grants?

Yes No Not Sure

FUNDS MANAGEMENT

24. Is a separate bank account maintained for Federal grant funds?

Yes No

25. If a separate bank account is not maintained, can the Federal grant funds and related expenses be readily identified?

Yes No

PROPERTY STANDARDS, PROCUREMENT STANDARDS, AND TRAVEL POLICIES

PROPERTY STANDARDS

26. Does your property management system(s) provide for maintaining: (1) a description of the equipment; (2) an identification number; (3) source of the property, including the award number; (4) where title vests; (5) acquisition date; (6) federal share of property cost; (7) location and condition of the property; (8) acquisition cost; & (9) ultimate disposition information?

Yes No Not Sure



USDA Forest Service

FS-1500-22
(Rev. 11-13)

27. Does your property management system(s) provide for a physical inventory and reconciliation of property at least every two years? Yes No Not Sure

28. Does your property management system(s) provide controls to insure safeguards against loss, damage or theft of the property? Yes No Not Sure

PROCUREMENT STANDARDS

29. Does your organization maintain written procurement procedures which (1) avoid unnecessary purchases; (2) provide an analysis of lease and purchase alternatives; and (3) provide a process for soliciting goods and services? Yes No Not Sure

30. Does your procurement system provide for the conduct to ensure selection on a competitive basis and documentation of cost or price analysis for each procurement action? Yes No Not Sure

31. Does your procurement system include provisions for checking the "Excluded Parties List" system for suspended or debarred sub-grantees and contractors, prior to award? <https://www.sam.gov/> Yes No Not Sure

TRAVEL POLICY

32. Does your organization maintain a standard travel policy or, if no policy exists, does your organization adhere to the Federal Travel Regulation (FTR)? Yes No Not Sure

SUBRECIPIENT MANAGEMENT

33. (For Pass-through entities only). Does your organization have controls in place to monitor activities of subrecipients, as necessary, to ensure that Federal awards are used for authorized purposes in compliance with laws, regulations, and the provisions of the award and that performance goals are achieved (A-133.400 d(3)). Yes No Not Sure

STANDARDS FOR FINANCIAL MANAGEMENT SYSTEMS AND APPLICANT CERTIFICATION

I certify that the above information is complete and correct to the best of my knowledge.

Signature: *Becky Weaver* 9/2/14

Name: *Becky Weaver*

Title: *Finance Manager*

July 2, 2014

ODOT Rail & Public Transit Division
555 13th St NE, Ste 3
Salem, OR 97301-4179

Dear Mr. Gard,

In response to your letter, dated June 27, 2014, in regards to Yamhill County's Annual Audit for FY 2013 we have taken the following steps to resolve the findings:

- All costs charged to the programs are reviewed and approved before being submitted to ODOT for reimbursement. All costs are coded per grant and sent to our accounting department for approval and review. This clearly establishes which costs are allocated to each program.
- A system for timely reporting has been developed and reports are being filed on time. Information must come from our contractor in order for our reports to be completed. We have instilled strict deadlines with the contractor to insure we receive the data needed to file our reports.

These corrective actions have been in place since receiving notification from our auditors. The plan was reviewed and accepted by the Board of Commissioners on XXXX, 2014.

Sincerely,

Allen Springer, Chair
Yamhill County Board of Commissioners



Oregon

John A. Kitzhaber, M.D., Governor

RECEIVED

JUL 01 2014

YAMHILL COUNTY BOC

Department of Transportation
Rail and Public Transit Division
555 13th St NE Ste 3
Salem, OR 97301-4179
Phone: (503) 986-4321
Fax: (503) 986-3183

June 27, 2014

Yamhill County Board of Commissioners
535 NE 5th Street
McMinnville OR 97128

RE: Annual Audit for Fiscal Year Ending 6/30/2013

The Oregon Department of Transportation Rail and Public Transit Division recently received the Yamhill County's independent audit report for FY2013.

It is the responsibility of the Oregon Department of Transportation to review audit reports and related financial reports for compliance with the Federal Office of Management & Budget (OMB) Circular A-133, *Audits of States, Local Governments and Non-Profit Organizations*. Upon review of the audit, we concur with the independent auditor's opinion that Yamhill County has deficiencies related to the ODOT Formula grant agreements that should be addressed.

It is the responsibility of Yamhill County to prepare a correction plan to resolve the findings. Yamhill County must submit a plan to address all findings to the Rail and Public Transit Division by September 1, 2014. The plan must be reviewed and accepted by the Board of Commissioners. Failure to submit the plan and take corrective actions could result in a loss of grant funding for the district.

Sincerely,

H. A. Gard, Administrator
ODOT Rail and Public Transit Division

cc: Margaret Cole, External Audit Manager

SCHEDULE OF FINDINGS AND QUESTIONED COSTS (Continued)

Section III – Federal Award Findings and Questioned Costs

2013-04

U.S. Department of Transportation – Federal Transit Administration
Oregon Department of Transportation agreements No. 27737, 28423, 28424
Transit Services Programs Cluster

20.513 Capital Assistance Program for Elderly Persons and Persons with Disabilities
20.516 Job Access – Reverse Commute Program

Criteria: OMB Circular A-133 §.300 states: "The auditee shall: (b) Maintain internal control over Federal programs that provides reasonable assurance that the auditee is managing Federal awards in compliance with laws, regulations, and the provisions of contracts or grant agreements that could have a material effect on each of its Federal programs."

Condition: The County did not design and implement internal controls over allowable costs charged to the grants as there is no supervisory review and approval process for the costs claimed for reimbursement.

Questioned Costs: 20.509 \$666,862; 20.513 \$304,064; 20.516 \$38,335 which represent the total amount of reimbursements received under the grants.

Perspective: The costs claimed under the grant consist predominately of payments to an outside contractor for the operation of the transit system. Total payment to the contractor, before reduction for fare box receipts, were \$1,231,706 during the year.

Effect: Unallowable costs could be claimed for reimbursement under the grants.

Recommendation: The County should design and implement internal controls whereby one person prepares the documentation of the costs to be claimed for reimbursement and another person reviews that documentation before it is submitted to the Oregon Department of Transportation.

Views of Management: The County will initiate a process to review and approve the costs charged to the programs before they are submitted to the Oregon Department of Transportation for reimbursement.

SCHEDULE OF FINDINGS AND QUESTIONED COSTS (Continued)

Section III – Federal Award Findings and Questioned Costs

2013-05

U.S. Department of Transportation – Federal Transit Administration
Transit Services Programs Cluster

- 20.513 Capital Assistance Program for Elderly Persons and Persons with Disabilities
- 20.516 Job Access – Reverse Commute Program

Criteria: The grant agreements with the Oregon Department of Transportation states: "Reports are due to State, Public Transit Division...no later than forty-five (45) days after the last day of each quarter."

Condition: The reports for the quarters ended September 30, 2012, December 31, 2012 and March 31, 2013 were filed more than 45 days after quarter end.

Questioned
Costs:

None

Perspective: The Oregon Department of Transportation reimbursed the County for the costs claimed even though the reports were filed late.

Effect: Reimbursements claimed under the grant could be denied.

Recommendation:

The County should develop systems to allow for the timely reporting of costs.

Views of

Management: The County will develop a system to track the submission of reports to the Oregon Department of Transportation on a timely basis.

Walker, Sheila -FS

From: Becky Weaver <weaverb@co.yamhill.or.us>
Sent: Tuesday, September 02, 2014 1:42 PM
To: Walker, Sheila -FS
Cc: Jayne Mercer
Subject: RE: Yamhill County, Grant Dox, 2
Attachments: 20140902133656012.pdf

Here is the updated questionnaire. Please let me know if you need anything else.

Thank you.

Becky Weaver
Finance Manager
Deputy Treasurer
Yamhill County
535 NE Fifth Street
McMinnville OR 97128
503.474.4911
Email: weaverb@co.yamhill.or.us

From: Walker, Sheila -FS [<mailto:swalker@fs.fed.us>]
Sent: Tuesday, September 02, 2014 7:04 AM
To: Becky Weaver
Subject: RE: Yamhill County, Grant Dox, 2

Thank you, Becky, and thank you for your call on Friday! When you have time, please update the Questionnaire and send it to me. I will place this e-mail behind it to explain Questions 27 and 28.

SHEILA J. WALKER
Grants Management Specialist
U.S. Forest Service
Olympic National Forest
1835 Black Lake Blvd SW, Suite A
Olympia, WA 98512-5607
Phone: (360) 956-2298
FAX: (360) 956-2277
Cell: (360) 701-1336
E-Mail: swalker@fs.fed.us
Project Status: [Grants and Agreements Sharepoint Site](#)

From: Becky Weaver [<mailto:weaverb@co.yamhill.or.us>]
Sent: Friday, August 29, 2014 12:57 PM
To: Walker, Sheila -FS
Jayne Mercer
Subject: FW: Yamhill County, Grant Dox, 2

Sheila,

[THIS PAGE IS INTENTIONALLY BLANK]

Here are my responses to you comments below:

Question 19 – I responded no because I could not personally assure that the documentation would be available. The information is available from the departments so I change my response to yes.

Question 27 and 28 – no property will be purchased with these federal funds

Question 31 – the departments check the “excluded parties list” for suspended or debarred subgrantees and contractors prior to award. So I will change my response to yes.

Is this email sufficient or do I need to submit a new questionnaire?

Becky Weaver
Finance Manager
Yamhill County

From: Jayne Mercer
Sent: Wednesday, August 27, 2014 1:23 PM
To: Becky Weaver
Subject: FW: Yamhill County, Grant Dox, 2

cky,

I received this email from the U.S. Forest Service requiring some edits to the financial form you helped to complete for the grant. Her comments are below, #2. Sheila has been great to work with so feel free to call her if you need. Let me know if you have any questions. I am not able to answer these questions, so sorry to create more work for you!

Thanks for your help!

Jayne

From: Walker, Sheila -FS [<mailto:swalker@fs.fed.us>]
Sent: Wednesday, August 27, 2014 1:09 PM
To: Jayne Mercer
Cc: Acosta, Joe M -FS; Gatchell, Stefanie -FS; Quarnstrom, Joni -FS
Subject: RE: Yamhill County, Grant Dox, 2

Thank you, Jayne! Great job on the documents! Just a couple of comments:

1. On the SF-424:
 - a. Block 11: Please insert “10.665” into the first block, and “Schools and Roads - Grants to States” in the second block.
 - b. Block 17b: Do you want to make this a later date in the event the paving does not take place as scheduled?
2. On the FS-1500-22, please provide an explanation for Questions 19, 27, 28, and 31. For Questions 27 and 28, you can simply state that no property will be purchased with these Federal funds, if that is the

case. A "Yes" response is required on Questions 19 and 31 before we can grant Federal funds to the County.

you or Becky Weaver have any questions, don't hesitate to call.

SHEILA J. WALKER
Grants Management Specialist
U.S. Forest Service
Olympic National Forest
1835 Black Lake Blvd SW, Suite A
Olympia, WA 98512-5607
Phone: (360) 956-2298
FAX: (360) 956-2277
Cell: (360) 701-1336
E-Mail: swalker@fs.fed.us
Project Status: [Grants and Agreements Sharepoint Site](#)

From: Jayne Mercer [<mailto:mercerv@co.yamhill.or.us>]

Sent: Thursday, August 14, 2014 8:16 AM

To: Walker, Sheila -FS

Subject: Yamhill County, Grant Dox, 2

Here are the original format documents.

Thanks!

Jayne Mercer, MBA
Grants and Special Projects Manager
Yamhill County
434 NE Evans Street
McMinnville, OR 97128
P: 503.474.4991 F: 503.474.4908
E: mercerv@co.yamhill.or.us



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