



Yamhill County Parks

Unique natural, cultural, and historic places where people can enjoy outdoor activities and educational activities.

615 E. Sixth Street, McMinnville, Oregon 97128 · Phone: 503-434-7463 · Fax: 503-472-5216

Inter-Office Memorandum

Date: July 3, 2014
 To: Commissioner Mary Starrett; County Administrator Laura Tschabold
 From: Brett Henry, Parks Division Manager
 Subject: Request to Purchase (3) Riding Lawn Mowers for the Parks Division

Attachments (2): Quotes for purchase of (3) Riding Lawn Mowers; Purchase Order PK14-0703

Yamhill County Parks is seeking Board of Commissioners' approval for the purchase of (3) Snapper Professional Z S125xt lawn mowers for maintenance of our county parks. While the work crew supervisors have extended the life of our fleet of mowers by performing regularly scheduled maintenance, our Ex Mark riding mowers are reaching the end of their useful life and are at least 12 years old so they are in need of replacement. Our last lawn mower purchase dates back to the 2004/5 mowing season when we purchased four snapper riding mowers.

The Parks Division obtained three written quotes from local vendors as required by the county procurement policy and chose the low bid of \$16,200 (\$5,400 each) from John's Mower Hospital (224 NE 11th Street, McMinnville, OR). Also, associated with the purchase, is a 2 year unlimited warranty and a 4 year limited warranty (see quote from John's Mower Hospital). There is sufficient funding under line item 010-081-511.07 (Park Supplies) as a budget surplus was carried over from the 2013/14 Fiscal Budget.

Thank you and please let me know if you require any further information.

Accepted by Yamhill County
 Board of Commissioners on
7/10/14 by Board Order
 # 14-394

Stark Street Lawn and Garden 6

200 99W
Newberg, OR 97132
Phone: (503) 862-5016

Volume 115
Page 0961

Invoice Estimate

85899

We appreciate the opportunity to serve you. Quote is valid for 30 days. Items not currently stocked may require pre-payment. No returns on special order items.

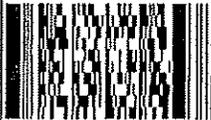
Bill To	Ship To
Yamhill county parks 615 NE Sixth Street Mcminnville, OR 97128	

Contact	Customer Tax Number	Phone	Alt Phone	PO Number	Transaction
		(503) 434-7463	(503) -		Estimate
Counter Person	Sales Person	Estimate Date	Reference	Department	
Skylar	House Account	07/03/14	85899	Default	

Model	Line	Description	Ordered	B/O'd	Shipped	List	Net	Amount
74923	TOQW	G3 27hp Kawi 52in Tf	3			\$11,999.00	\$8,639.28	\$25,917.84

Invoice Total \$25,917.84
Sales Tax \$0.00
Grand Total \$25,917.84

Quote valid for 30 days. www.starkstreet.com www.facebook.com/starkstreet @starkstlawn

Notes:  Customer acknowledges receipt thereof.

YAMHILL COUNTY PARKS AND RECREATION

615 E Sixth St
 McMinnville OR 97128
 (503) 434-7463
 X: (503) 472-5216

Volume 115
 Page 0963

**PURCHASE
 ORDER**

The following number must appear on all related correspondence, shipping papers and invoices:

P.O. NUMBER: PK14-0703

To:

John's Mower Hospital
 224 NE 11th St
 McMinnville, OR 97128

Ship To:

YC Parks staff will pick up at store.

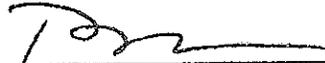
P.O. DATE	EXPENSE ACCOUNT NUMBER	SHIP VIA	TERMS
7/3/2014	10-81-511.07	Best Way	Net 30 days

QTY	UNIT	DESCRIPTION	UNIT PRICE	TOTAL
3	EA	Snapper Pro Z Riding Lawn Mowers Model #S125xt52kal (Quote Attached)	5400.00	16,200.00
			SUBTOTAL	\$16,200.00
			SHIPPING & HANDLING	\$
			TOTAL	\$16,200.00

1. Please send two copies of your invoice
2. Enter this order in accordance with the prices, terms, delivery method, and specifications listed above.
3. Please notify us immediately if you are unable to ship as specified.
4. Send all correspondence to:
 Brett Henry
 Yamhill County Parks and Recreation
 615 E Sixth St
 McMinnville OR 97128
 (503) 434-7513 ext. 4520

*** AUTHORIZED BY:**

COUNTER SIGNED BY: (required if over \$5000)



 PARKS MANAGER 7/3/14
 Position Date

 Position Date
 B.O. 14-394